



**Resolution No. 2023/24-02  
August 9, 2023**

**RESOLUTION TO ESTABLISH CAPACITIES FOR VARIOUS GRADES,  
SPECIAL CLASSROOMS AND SPECIAL PROGRAMS**

WHEREAS, the Board hereby finds that it is in the best interest of the Santa Rosa City School District that the District meet its obligation to serve residents before using its resources to serve new students who transfer into the District through an Inter-district transfer agreement and/or permit;

WHEREAS, the Governing Board of this District supports providing out-of-District students with an in-District placement where possible pursuant to an Inter-district transfer agreement and/or permit;

WHEREAS, to accomplish these goals, it is necessary for the District to determine whether there is space for new students in all classroom settings, ranging from general education to special education;

WHEREAS, determination of limitations on capacity for purposes of Inter-district transfers exist to allow for in-District residential growth after Inter-district transfer requests have been processed;

WHEREAS, lack-of-space is a recognized, legitimate basis for denying a new Inter-district transfer request;

NOW, THEREFORE, BE IT RESOLVED by the Governing Board of the Santa Rosa City School District that the District hereby sets forth criteria for denying an Inter-district transfer request due to lack of space for the 2023-2024 school year:

1. Classes at the relevant grade level may be deemed to be full for purposes of Inter-district transfers when the classes reach an average of 20 for grades K-3, 9 for TK, and 28 for grades 4-6 at each elementary school. For secondary schools, the grade-level capacity shall be determined by 90% of the school's capacity based on section allocations assigned to that site or for the total school enrollment not to exceed 90% of the total capacity

2. For Specialized Programs at each school, a program will be deemed full for purposes of Inter-district transfers when enrollment reaches 90% of the program capacity established;
3. For resource specialist programs, in addition to considerations of grade level and district capacity, a resource specialist program may be deemed full when all 1.0 full-time equivalent (“FTE”) RSP case managers’ caseloads are higher than 22:1, or, where an RSP is not 1.0 FTE, a prorated ratio based upon the fraction of FTE the RSP is hired to teach
4. For special day class (“SDC”) students, in addition to considerations of grade level and district capacity:
  - a. A Mild-to-Moderate SDC may be deemed full for purposes of Inter-district transfers when the student: teacher ratio exceeds 10:1.
  - b. A Moderate-to-Severe SDC may be deemed full for purposes of Inter-district transfers when the student: teacher ratio exceeds 7:1.
  - c. For other specialized classes for students with disabilities, e.g., autism SDC or therapeutic classroom will be deemed full for purposes of Inter-district transfers when the student:teacher ratio exceeds 7:1.
5. These numbers have been used to ensure room for resident students and to ensure that the Contractual limits are not exceeded. Additionally, these ratios are not to be used for internal district staffing and any precedent, including language represented in the Agreements with the District’s Associations.
6. For new programs or classes, the Superintendent or his/her designee may establish capacities for purposes of Inter-district transfers.

The foregoing Resolution was adopted by the Governing Board of the Santa Rosa City School District on the 9th day of August 2023, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

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President, Governing Board

I, Stephanie Manieri, President of the Governing Board of the Santa Rosa City School District, do hereby certify that the foregoing Resolution was regularly introduced, passed, and adopted by the Governing Board at its meeting held on August 9, 2023.

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Clerk, Governing Board