



Instructure, Inc.
 6330 South 3000 East, Suite 700
 Salt Lake City, UT 84121
 United States

Order Form

Order: Q-588549-3
Date: 2026-05-06
Order Valid Through: 2026-06-30

Order Form for Iowa City Community School District

Bill to Information

Entity Name: Iowa City Community School District
Address: 1725 North Dodge St
City: Iowa City

State/Province: Iowa

Zip/Postal Code: 52245

Country: United States

Billing Contact

Name:

Email:

Phone:

Ship to Information

Entity Name: Iowa City Community School District
Address: 1725 North Dodge St
City: Iowa City

State/Province: Iowa

Zip/Postal Code: 52245

Country: United States

Shipping Contact

Name: Joshua Reynolds

Email: reynolds.joshua@iowacityschools.org

Phone: +1 319 688 1000

Billing Information

Billing Frequency: Annual Upfront

Billing Frequency Term: Non-Recurring items will be invoiced upon signing. Recurring items will be invoiced 30 days prior to the annual start date.

Payment Terms: Net 30

| Year 1 | | | | | | | | |
|--------|-----------------------------------|------------|------------|-----------|----------|--------|----------|----------------|
| Ref | Description | Start Date | End Date | Invoice | Metric | Qty | Price | Amount |
| S1 | Canvas LMS Cloud Subscription | 2026-07-01 | 2027-06-30 | Recurring | User | 12,676 | USD 9.15 | USD 115,985.40 |
| S2 | Canvas Catalog Cloud Subscription | 2026-07-01 | 2027-06-30 | Recurring | User | 1,500 | USD 4.09 | USD 6,135.00 |
| S3 | Basic Support | 2026-07-01 | 2027-06-30 | Recurring | Included | 1 | USD 0.00 | USD 0.00 |

| Billing Summary | | | |
|-----------------|-----------------------|-----------------|-----------------------|
| Segment | Recurring | Non-Recurring | Total |
| Year 1 | USD 122,120.40 | USD 0.00 | USD 122,120.40 |
| Total | USD 122,120.40 | USD 0.00 | USD 122,120.40 |

| Products | Description | Qty |
|-----------------------------------|--|-----------|
| Canvas LMS Cloud Subscription | Canvas LMS Cloud Subscription: Per User | 12,676.00 |
| Canvas Catalog Cloud Subscription | Annual Catalog subscription for K-12 clients | 1,500.00 |
| Basic Support | Basic support included per year | 1.00 |

Quote Special Terms

The services provided under this Order Form shall begin on the first year Start Date set forth above and continue through the last year End Date set forth above, provided, however, that Instructure may provide certain implementation related services prior to the first year Start Date at its sole discretion.

User Clause: User Metric reflects the maximum number of individuals authorized by the Customer to access and/or use the Service and Customer has paid for such access and/or use.

User Typical Use Clause: In the event Customer enables access to the Service to more Users over a given contract year than are allocated to such contract year as set forth above, then Instructure reserves the right, in its sole discretion, to invoice the Customer for such additional number of Users. In addition, the User fees set forth above are based on the assumption that Customer's Users will use the Service commensurate with the average usage patterns of users across Instructure's user base in the aggregate (such average usage being referred to herein as "Typical Use") and do not account for usage of the Service by Customer's Users beyond such Typical Use. To the extent the Users' usage of the Service, in the aggregate, exceeds the Typical Use at any given time, Instructure reserves the right, in its sole discretion, to increase the fees by an amount proportional to such excess usage. In the event Instructure increases the fees pursuant to this paragraph, Instructure shall send an invoice to Customer for the applicable increase along with documentation evidencing the additional usage of or additional Users who have access to the Service giving rise to such fee increase. Any invoice sent pursuant to the foregoing shall be due and payable within 30 days of receipt.

Payment Terms - Renewal Order Form: In the event that Customer fails to execute this Order Form prior to the Start Date listed above, all fees shall become due payable upon Customer's receipt of an invoice.

Product Special Terms

Instructure's support terms are available as follows: <https://www.instructure.com/canvas/support-terms>

Terms and Conditions

Governing Terms: This Order Form shall be governed by the Master Terms and Conditions which can be found here: <https://www.instructure.com/policies/mastertermsconditions>

Data Processing Addendum: The data processing addendum between the parties is available at: <https://www.instructure.com/policies/data-processing-addendum>

Conflict Clause: In the event of any conflict between this Master Terms and Conditions and any addendum thereto and this Order Form, the provisions of this Order Form shall control.

| PURCHASE ORDER INFORMATION | TAX INFORMATION |
|---|---|
| Is a Purchase Order required for the purchase or payment of the products on this order form? Please Enter (Yes or No): | Check here if your company is exempt from US state sales tax: |
| If Yes, please enter PO Number: | <i>Please email all US state sales tax exemption certifications to ar@instructure.com</i> |

Customer purchasing documentation, such as Purchase Orders, shall only be used as proof of acceptance of the Order Form referenced therein, and the associated Master Terms and Conditions. Any terms and conditions included in any such Customer purchasing documentation are hereby expressly disclaimed by Instructure, shall be void and of no effect, and shall in all cases be superseded by the applicable Master Terms and Conditions.

By executing this Order Form, each party agrees to be legally bound by this Order Form.

Iowa City Community School District

Signature: _____

Name: _____

Title: _____

Date: _____

Instructure, Inc. (USA/CAN)

Signature: _____

Name: _____

Title: _____

Date: _____