



To: Members of the Board of Education

From: Dennis L. Carpenter, Ed.D.
Dawn Smith, Ed.D., Assistant Superintendent of Operations
Donna Hoover, Director of Nutritional Services

Date: May 21, 2026

RE: Renewal of Martin Bros. Distribution Co., Inc. Contract– 2026-2027 School Year

Rationale:

The district is requesting Board approval to exercise the third-year renewal option of the agreement with Martin Bros. Distributing Co., Inc. for the 2026–2027 school year to continue supporting the Nutrition Services Department’s foodservice distribution needs. Approval of this renewal will ensure uninterrupted access to essential food and supply items required for daily meal production and service across district sites. Continuing this partnership will help maintain operational efficiency, consistent product availability, and stable pricing while supporting the district’s ability to reliably meet student meal program demands.

Background information:

Since 2021, Martin Bros. Distributing Co., Inc. has served as the district’s primary foodservice distribution vendor, supporting the Nutrition Services Department with the delivery of food and related products necessary for daily meal operations. Throughout the partnership, Martin Bros. has demonstrated consistent service, dependable delivery schedules, and the ability to meet the operational and nutritional needs of the district.

Cost Analysis:

The renewal is consistent with the terms and pricing structure established in the original competitively bid contract and allows the district to maintain continuity of service, reliable product availability, and operational efficiency. While some product costs may fluctuate due to market conditions and supply chain factors, the district has determined the renewal to be cost-effective and necessary to maintain uninterrupted food service operations. District administration is satisfied with the vendor’s performance, service responsiveness, and ability to meet the nutritional and delivery needs of the district.

Connection with District initiatives and Board Policy:

Policy DJF-1: PURCHASING and Administrative Procedure: DJF-1-AP(1): PURCHASING

Recommendation:

The Superintendent recommends approval of the third-year renewal option of the agreement with Martin Bros. Distributing Co., Inc. for 2026–2027 school year.