

**Summary of Contracts - September 27, 2023****Cost**

1	Springboard Collaborative	\$190,200.00
2	TLCD Architecture	\$70,000.00
3	Special Olympics Northern California	No Direct Cost
4	Community Matters (Montgomery High School)	No Direct Cost
5	Community Matters (Helen Lehman Elementary)	No Direct Cost
6	Community Matters (Hidden Valley Elementary)	No Direct Cost
7	Integrated Security Controls, Inc.	\$50,000.00
8	ZenDesk	\$44,311.80
9	Humanidad Therapy and Education Services	No Direct Cost
10	City of Santa Rosa	No Direct Cost
11	Inspire Behavior Services	\$3,800,000.00

**Total Cost of Contracts:** \$4,154,511.80

Contract Details on Subsequent Pages



Board Meeting Date: 9/27/2023	Contract Number: 2						
Vendor		Service Provided to the following sites or individuals					
<b>TLCD Architecture</b>		Santa Rosa City Schools Furniture Standards					
Department / Person Submitting Contract	Cost	Length of Contract			Object Code	Funding Source	
Erik Oden/ Facilities	\$70,000.00	12 mo.			6220	25	
Description of Services		Consideration			Evaluation and Metrics		
TLCD will help SRCS develop and pilot new classroom and office furniture that will become the furniture standard for the District.		As a part of the original contract that was Board approved on 6/28/23, TLCD issued a request for proposal on behalf of the District to pick a vendor to work with on helping create the pilot program as well as the standard. TLCD led a furniture committee from the District through a process in which a vendor was chosen. That vendor is One Workplace. They are a large furniture vendor with expertise in the area of education. This addendum is to add the services of One Workplace as well as the additional work from TLCD to have creative engagements with staff and students, pilot implementation, testing, and feedback.			The work that TLCD has completed as a part of their original contract has exceeded our expectations. This added scope allows the piloting of new furniture at a cross section of grades and schools in our District providing valuable feedback as a part of this process.		
					Contract Type		
					New < \$5000	Renewal	Addendum
					<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Strategic Priorities:</b>	Priority 1	Priority 2	Priority 3	Priority 4	Priority 5	Priority 6	Priority 7
	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Board Meeting Date: 9/27/2023	Contract Number: 3						
Vendor		Service Provided to the following sites or individuals					
<b>Special Olympics Northern California</b>		District Wide					
Department / Person Submitting Contract	Cost	Length of Contract			Object Code	Funding Source	
Special Services / Steve Mizera	No Cost to the District	7/1/2023 thru 6/30/2024			N/A	Special Olympics Northern California Grant	
Description of Services		Consideration			Evaluation and Metrics		
Since 2014, Special Olympics have been held in partnership with Santa Rosa City Schools to hold Special Olympics for our Elementary and Secondary schools. The Special Olympics program since 2014 has become a Sonoma County landmark of the school calendar. It has been expanded to three programs per year and SRCS while the organizer, now shares the hosting duties with other school districts. The MOU allows for a small Stipend for the organizers for their time outside of the school day.		Space options and the ability to provide a safe environment are considered by District staff. There is not a direct cost to the District or the families. However, staff time and some bussing costs have always been provided to insure all students can participate.			Metrics were met for successful renewal. 1. <u>Family and participants value</u> . Teachers provided data that families enjoyed participation throughout the year. Feedback at IEPs were positive and social media outreach was solely positive. 2. <u>Increased Participation</u> : Throughout the year, all 3 programs: Soccer, Basketball and Track showed increased classroom participation and increase Sonoma County schools to the program. In 2015/26 Santa Rosa had 350 Sped students participate and 750 total students impacted GenED and Sped. In 2022/23 Santa Rosa had 904 Sped students in unified sports alone not including whole school engagement and a total student impact of 5,522		
					Contract Type		
					New < \$5000	Renewal	Addendum
					<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Strategic Priorities:</b>	Priority 1	Priority 2	Priority 3	Priority 4	Priority 5	Priority 6	Priority 7
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Board Meeting Date: 9/27/2023	Contract Number: 4						
Vendor		Service Provided to the following sites or individuals					
<b>Community Matters</b>		Students and Staff at Montgomery High School					
Department / Person Submitting Contract		Cost	Length of Contract		Object Code	Funding Source	
Educational Services / April Santos		No Cost to the District	September 27-28, 2023		N/A	Paid by City of SR / CHOICE Grant	
Description of Services		Consideration			Evaluation and Metrics		
The Safe School Ambassadors (SSA) program is an evidence-based program which harnesses the power that students have to prevent & stop bullying and mistreatment among other students on campus. This program is considered an SEL program with a student centered model which educates students on the skills needed to reduce bullying on their school campus.		Community Matters is offering Montgomery High School a grant for the next 2.5 years so there will be no costs during this time period.			(Community Matters Survey) 80% of trained Ambassadors will report a gain in confidence and competence in their ability to intervene and speak up when they witness bullying, harassment and cyber-bullying in their school. In addition, Montgomery High School will see a 10% decrease in the most common suspendable offenses including fighting, harassment or bullying.		
					Contract Type In addition		
					New < \$5000	Renewal	Addendum
					<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Strategic Priorities:</b>	Priority 1	Priority 2	Priority 3	Priority 4	Priority 5	Priority 6	Priority 7
	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Board Meeting Date: 9/27/2023	Contract Number: 5						
Vendor		Service Provided to the following sites or individuals					
<b>Community Matters</b>		Students and Staff at Helen Lehman Elementary School					
Department / Person Submitting Contract		Cost	Length of Contract		Object Code	Funding Source	
Educational Services / Helen Lehman Elementary School		No Cost to the District	October 9-10, 2023		N/A	Paid by City of SR / CHOICE Grant	
Description of Services		Consideration			Evaluation and Metrics		
The Safe School Ambassadors (SSA) program is an evidence-based program which harnesses the power that students have to prevent & stop bullying and mistreatment among other students on campus. This program is considered an SEL program with a student centered model which educates students on the skills needed to reduce bullying on their school campus.		We are fortunate to have this program fully funded through a grant that Community Matters reserved for Helen Lehman. They will be on site for a 2 day training with about 35-40 4th, 5th, & 6th graders as well as 5-7 staff members. We will have a combination of students who participated last year & new SSA students.			This is a follow-up program being implemented at Helen Lehman for the 23-24 school year. This will be an extension year collecting Behavior & Student Engagement Data which will be used as the baseline for analysis. We will be looking at data to evaluate if there is a decrease in behavioral concerns related to bullying & mistreatment through Admin, Noon Duty, Restorative, Counselor, and Teacher data.		
					Contract Type In addition		
					New < \$5000	Renewal	Addendum
					<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
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	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Board Meeting Date: 9/27/2023	Contract Number: 6						
Vendor		Service Provided to the following sites or individuals					
<b>Community Matters</b>		Students and Staff at Hidden Valley					
Department / Person Submitting Contract	Cost	Length of Contract			Object Code	Funding Source	
Educational Services / Hidden Valley Elementary School	No Cost to the District	November 30 2023 & December 1, 2023			N/A	Paid by City of SR / CHOICE Grant	
Description of Services		Consideration			Evaluation and Metrics		
The Safe School Ambassadors (SSA) program is an evidence-based program which harnesses the power that students have to prevent & stop bullying and mistreatment among other students on campus. This program is considered an SEL program with a student centered model which educates students on the skills needed to reduce bullying on their school campus.		We are fortunate to have this program fully funded through a grant that Community Matters reserved for Hidden Valley. They will be on site for a 2 day training with about 35-40 4th, 5th, & 6th graders as well as 5-7 staff members. We will have a combination of students who participated last year & new SSA students.			This is a follow-up program being implemented at Hidden Valley for the 23-24 school year. This will be an extension year collecting Behavior & Student Engagement Data which will be used as the baseline for analysis. We will be looking at data to evaluate if there is a decrease in behavioral concerns related to bullying & mistreatment through Admin, Noon Duty, Restorative, Counselor, and Teacher data.		
					Contract Type In addition		
					New < \$5000	Renewal	Addendum
					<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Strategic Priorities:</b>	Priority 1	Priority 2	Priority 3	Priority 4	Priority 5	Priority 6	Priority 7
	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Board Meeting Date: 9/27/2023	Contract Number: 7						
Vendor		Service Provided to the following sites or individuals					
<b>Integrated Security Controls, Inc.</b>		District-Wide					
Department / Person Submitting Contract	Cost	Length of Contract			Object Code	Funding Source	
Business Services / Adrian Bica	\$50,000.00	September 12, 2023 - September 12, 2024			5800	General Fund	
Description of Services		Consideration			Evaluation and Metrics		
Security Cameras Maintenance Contract (time and materials) for: <ul style="list-style-type: none"> <li>Emergency Repairs</li> <li>Emergency Software Updates</li> <li>Emergency Consultation</li> </ul> Emergency Service is available 24/7		The Integrated Security Controls. Inc. contract was originally Board approved in 2019 through Bond Measure I & L for the installation of security cameras throughout the District. Integrated Security Controls, Inc. is a local Santa Rosa systems integrator specializing in video surveillance systems and security electronics with a focus on public works. They have extensive experience and handles all aspects of maintenance and support.			All cameras and related systems will be maintained or repaired to ensure functionality.		
					Contract Type		
					New < \$5000	Renewal	Addendum
					<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Strategic Priorities:</b>	Priority 1	Priority 2	Priority 3	Priority 4	Priority 5	Priority 6	Priority 7
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Board Meeting Date: 9/27/2023	Contract Number: 8						
Vendor		Service Provided to the following sites or individuals					
<b>ZenDesk</b>		District-Wide					
Department / Person Submitting Contract	Cost	Length of Contract			Object Code	Funding Source	
Business Services / Adrian Bica	\$44,311.80	September 12, 2023 - September 12, 2024			5800	General Fund	
Description of Services		Consideration			Evaluation and Metrics		
Zendesk is a cloud-based help desk management solution offering customizable tools to build customer service portal, knowledge base and online communities.		ZenDesk is the help desk system SRCS IT and Data department are using to troubleshoot end user technology and data access issues. The system also includes a knowledge base repository with quick tip sheets for end users. The new version of this platform includes the Messaging module which will enable SRCS to better guide the end user to helpful resources before submitting a ticket. Hopefully this will reduce the number of tickets and allow the IT and Data teams to use their resources more efficiently.			Help tickets created in 22/23 5635, of which 5543 were resolved. Current year 2179 tickets, of which 1918 have been resolved to date.		
					Contract Type		
					New < \$5000	Renewal	Addendum
					<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Strategic Priorities:	Priority 1	Priority 2	Priority 3	Priority 4	Priority 5	Priority 6	Priority 7
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Board Meeting Date: 9/27/2023	Contract Number: 9						
Vendor		Service Provided to the following sites or individuals					
<b>Humanidad Therapy and Education Services (HTES)</b>		Montgomery High School					
Department / Person Submitting Contract	Cost	Length of Contract			Object Code	Funding Source	
Wellness & Engagement / Eric Lofchie	No Cost	23-24 School Year			N/A	N/A	
Description of Services		Consideration			Evaluation and Metrics		
MOU establishes that Humanidad will provide 8 1.5 hour Group Convivencias for up to 15 spanish speaking students. Group Convivencias are a combination of cultural and therapeutic practices that are effective and culturally relevant.		Humanidad has provided these services to Montgomery High School and proposes through this MOU to continue to support students and to expand this important culturally relevant intervention.			Humanidad will provide a pre and post survey.		
					Contract Type		
					New < \$5000	Renewal	Addendum
					<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Strategic Priorities:	Priority 1	Priority 2	Priority 3	Priority 4	Priority 5	Priority 6	Priority 7
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Board Meeting Date: 9/27/2023	Contract Number: 10						
<b>Vendor</b>		<b>Service Provided to the following sites or individuals</b>					
<b>City of Santa Rosa</b>		District-Wide					
<b>Department / Person Submitting Contract</b>		<b>Cost</b>	<b>Length of Contract</b>		<b>Object Code</b>	<b>Funding Source</b>	
Business Services / Lisa August		No Direct Cost	September 27, 2023 thru September 26, 2028		N/A	N/A	
<b>Description of Services</b>		<b>Consideration</b>			<b>Evaluation and Metrics</b>		
<p>This Memorandum of Understanding outlines a joint effort between the City and District to provide facilities, equipment, and services in case of an emergency or disaster. The Emergency Response includes emergency temporary mass care shelters for displaced community members, emergency medical treatment and/or inoculation sites, and logistic staging areas for food service and other critical supplies necessary for emergency response and recovery efforts.</p>		<p>During emergencies, it is crucial for Santa Rosa City Schools to collaborate with the City of Santa Rosa to better serve our community. The district intends to provide certain facilities, equipment, and services for various Emergency Response purposes upon receiving a request from the City, after meeting their own emergency needs for faculty, staff, and students. These facilities and services may be used as emergency response resources. The City agrees to reimburse actual, reasonable, and documented costs incurred by either party associated with Emergency Response provided subject to an Emergency Response Request. If the district cannot provide the necessary equipment and supplies for operations, the City will provide them. Additionally, the City will provide additional personnel if available to support the district. Finally, the City will reimburse the district for actual costs incurred for damage beyond normal wear and tear related to Emergency Response, where the district provides inventory information, actual cost information, and other evidence establishing the damage to the City's reasonable satisfaction. The Memorandum of Understanding includes a cap of \$150,000. This agreement has been reviewed by RESIG to ensure there is alignment with SRCS' coverage.</p>			N/A		
					<b>Contract Type</b>		
					New < \$5000	Renewal	Addendum
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<b>Strategic Priorities:</b>	Priority 1	Priority 2	Priority 3	Priority 4	Priority 5	Priority 6	Priority 7
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Board Meeting Date: 9/27/2023	Contract Number: 11						
<b>Vendor</b>		<b>Service Provided to the following sites or individuals</b>					
<b>Inspire Behavior Services</b>		All SRCS sites with Moderate / Severe Special Education Classrooms					
<b>Department</b>		<b>Cost</b>	<b>Length of Contract</b>		<b>Object Code</b>	<b>Funding Source</b>	
Special Services/Steve Mizera		Not to Exceed: \$3,800,000	8/01/2023 to 6/30/2024		5175/5875	6500	

Description of Services		Consideration				Evaluation and Metrics											
<p>In order to provide the legally required special education services in the area of behavior and functional support for students with an IEP whose services require, and there continues to be no immediate available SRCS employee to fill the position, outside vendors are required while the district attempts to find a long-term employee.</p>		<p>On November 9, 2022, the Board approved a new Sonoma SELPA-approved vendor to provide behavioral and classroom support to students in Special education programs across the District. These positions included Instructional assistant to provide Moderate- to Severe students 1:1 support, behavioral support, and classroom support to a variety of grade levels and needs. With the increased referrals to Special education and the continued impacts of the Pandemic, Special Services has been required to increase services and expand classrooms. Inspire proved to be the best vendor to meet the hiring demands as well as provide training and ongoing monitoring for its employees.</p>				<p>“The Contractor will provide appropriately trained employees to fill vacant positions in Special Education classrooms in a timely manner.”  Outcomes: Staff participated in district PROAct training with district employees. Conducted a 2 day training on protocols, expectations, basic job requirements based on classroom location, student need &amp; teacher, reviewed BIPS and basic data collection strategies. Offers ongoing site-specific training for agency staff on behavior management strategies, data collection, accommodating and modifying curriculum.  -Substitute agency contractors “float” to different sites to be familiar with each site’s needs. Substitutes are trained to fill in on different sites when needed. Agency staff is supported by a BCBA supervisor onsite weekly and available to model district-approved strategies. “The Contractor will timely notify the school site and the program operator of any absences of any of the contractor’s employees.” -Met by training staff on absence protocol “The Contractor will attempt to provide a substitute. Agency employee absence rates greater than 5% will be discussed with the Contractor” -Met this requirement by notifying the Employee of absences in a timely manner &amp; scheduling substitutes to fill in for the day. Substitutes are assigned according to site needs starting at elementary school, then middle, then high school. This is in collaboration with appropriate SRCS staff. “Maintain progress monitoring data on inclusion cases to support student’s movement towards LRE as directed by the case manager.” -Met this requirement by monitoring enhanced adult staff FADE out plan, &amp; communicate with appropriate SRCS staff. Create progress monitoring data collection systems that support student independence, IEP goal monitoring, and behavioral excellence. Train staff on behavioral systems, data collection and fade-out plans.  -Created materials to support Universal Design strategies within the General education classroom. -Report to the site weekly to train, monitor, and update the team on inclusion cases. “The contractor will support student’s IEP interventions in the following areas: behavior, self-help (toileting, light medical), academic accommodations/ modifications, Social-emotional and vocational training resulting in students accessing their FAPE.” -Within an ESN classroom setting with an embedded service delivery model -Within a General education setting; accommodating lessons, creating universal design techniques, and offering additional support for writing within the IEP for students. “Contractor will document in the system determined by the District required notes or billings as included in the hours during the work day” -Met this requirement by using the SRCS billing system “paradigm” and documenting behavioral notes.</p> <table border="1"> <thead> <tr> <th colspan="3">Contract Type</th> </tr> <tr> <th>New &lt; \$5000</th> <th>Renewal</th> <th>Addendum</th> </tr> </thead> <tbody> <tr> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input checked="" type="checkbox"/></td> </tr> </tbody> </table>			Contract Type			New < \$5000	Renewal	Addendum	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
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