



September 28, 2023

Erik Oden
Director, Maintenance & Operations
Santa Rosa City Schools
211 Ridgeway Avenue
Santa Rosa, California 95401

Reference: Santa Rosa City Schools – DO Demo Project
Subject: *Architecture Proposal*

Dear Erik:

STRATA alp is pleased to submit the following proposal for the District Office Demolition Project.

This proposal is based on our onsite meeting to review project scope and timelines. STRATA alp also understands Van Pelt Construction Services will be acting as the District representative during design and construction.

DSA review and approval are not required for this project.

STRATAalp proposes to provide the following Architectural services:

Scope of Services:

- Meetings with school representatives to determine program.
- Field observation of existing conditions.
- Review recommendations with District/Construction Manager.
- Preparation of construction documents and specifications.
- Construction Administration during the construction of the project and project closeout.
- Meetings, as necessary.
- Produce final record drawings from contractor as-builts. Provide PDF and CAD files on disc to District, including all RFI's and submittals.

Exclusions:

1. Hazardous materials identification and abatement.
2. Security controls and cameras.
3. Any utility work other than identifying what needs to be removed at each modular building.

Design Fee: \$15,500.00 – See attachment A worksheet.

If further services are requested by the District and agreed upon, additional services will be charged based on the attached 2023 rate sheet. If you find that this proposal is acceptable STRATA alp is prepared to enter into a formal District agreement for professional services.



Please contact me at STRATA alp at (707) 935-7944, if you have any questions regarding this proposal, or would like to discuss your project further. We look forward to working with you and your representatives on this exciting new project.

Sincerely,

Bennett Martin, Assoc. AIA
Principal



HOURLY RATES AND REIMBURSABLES as of January 1, 2023

| | | |
|-----------------------------------|-----------------|----------------------|
| Principal | | \$265.00 Per hour |
| Senior Associate | | \$220.00 Per hour |
| Project Manager | | \$195.00 Per hour |
| Project Architect | | \$190.00 Per hour |
| Construction Administrator | | \$185.00 Per hour |
| Job Captain | | \$165.00 Per hour |
| Intermediate Architect | | \$145.00 Per hour |
| Designer | | \$125.00 Per hour |
| Draftsman | | \$110.00 Per hour |
| Clerical | | \$95.00 Per hour |
| Reimbursables: | | |
| In-house plots | 24"x36" | \$5.50 each |
| | 30"x42" | \$8.00 each |
| In-house photo copying | | |
| | Letter size | \$0.15 each |
| | 11x17 | \$0.35 each |
| | Large format | \$3.00 each |
| Outside Blueprinting/Reproduction | | Invoice plus 15% |
| Travel with prior approval | | |
| | Vehicle mileage | \$0.655 per mile. |
| | Out of area | Direct cost plus 15% |
| Miscellaneous expenses | | Invoice plus 15% |

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