

October 27, 2023

Anna Trunnell, Superintendent
Santa Rosa City School District
211 Ridgway Avenue
Santa Rosa, CA 95401

Dear Superintendent Trunnell:

Subject: *Williams* Settlement Findings for 2023-24 Site Visits

The Sonoma County Office of Education (SCOE) has the responsibility to visit schools in our county and report to you the results of these visits. Please share this report at a public meeting as required by the *Williams* Settlement Legislation. California Education Code (EC) Section 1240 and Assembly Bill 599 specifically require the Sonoma County Office of Education staff to visit county schools identified as Comprehensive Support and Improvement (CSI), Additional Targeted Support and Improvement (ATSI), or schools where 15% or more of the teachers are holders of a permit, certificate, or any other authorization that is a lesser certification than a preliminary or clear California teaching credential and report the results of the visit. California Education Code (EC) requires visits for the purpose of:

1. Ensuring that students have access to “sufficient” instructional materials in core subject areas (English/language arts, ELD, mathematics, history/social science, science) and, as appropriate, science laboratory equipment, world languages, and health education as defined in EC Section 60119;
2. Assessing compliance with facilities maintenance using the Facilities Inspection Tool (FIT), and determining if there are any conditions that “pose an emergency or urgent threat to the health or safety of pupils or staff” as defined in EC Section 17592.72; and assessing “the safety, cleanliness, and adequacy of school facilities, including good repair” as required by EC Sections 17014, 17032.5, 17070.75, and 17089;
3. Ensuring that the school has the *Williams* Uniform Complaint Procedures posted in every classroom, and the *Williams* Complaint forms are available, in English and other languages required as by the California Department of Education;
4. Determining if the school has provided accurate data for the annual School Accountability Report Card (SARC) related to instructional materials and facilities maintenance.

This report for 2023-2024 provides aggregate findings in these areas for your district’s school visits. Your *Williams* district contact, and principal of each visited school will receive a letter and copy of their school report.

Amie R. Carter, Ed.D. | Sonoma County Superintendent of Schools

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SCOE also receives quarterly reports on complaints filed from all school districts concerning insufficient instructional materials, teacher vacancies and misassignments, and emergency or urgent facilities issues. Our *Williams* office will continue to work with your district contacts in regards to quarterly *Williams* Uniform Complaint Reports.

Please be assured that SCOE will continue to be available to support you in meeting the requirements of this legislation. For more information, please contact Emily Selim, eselim@scoe.org or 707-524-2844.

Our findings were as follows:

School	Sufficient Instructional Materials	School Facilities are in "Good Repair"	SARC Accurate	UCP Posted in all classrooms
Elsie Allen High	Yes	Yes	Yes	Yes
James Monroe Elementary	Yes	Yes	Yes	Yes
Steele Lane Elementary	Yes	Yes	Yes	Yes
Albert F. Biella Elementary	Yes	Yes	Yes	Yes
Brook Hill Elementary	Yes	Yes	Yes	Yes
Montgomery High	Yes	Yes	Yes	Yes
Rincon Valley Middle	Yes	Yes	Yes	Yes
Santa Rosa High	Yes	Yes	Yes	Yes

Thank you and have a rewarding school year.

Sincerely,



Diann Kitamura, Ed.D.
Deputy Superintendent,
Equitable Education Services
(707) 524-2840 | dkitamura@scoe.org

cc: Gabriel Albavera, Elsie Allen Principal
Katheryne Stoural, James Monroe Principal
Amber Williams, Steele Lane Principal
Michael Jablonski, Albert F. Biella Principal
Indy Monday, Brook Hill Principal
April Santos, Montgomery High Principal
Amy Schlueter, Rincon Valley Middle Principal
Tony Negri, Santa Rosa High Interim Principal

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