

**MEMORANDUM OF UNDERSTANDING BETWEEN SANTA ROSA CITY SCHOOLS AND
THE SANTA ROSA TEACHERS ASSOCIATION
Professional Development Prep Pay MOU**

This Agreement was made and entered into this day **October 23, 2023** by and between Santa Rosa City Schools (“District”) and Santa Rosa Teachers Association (“Association”).

Santa Rosa City Schools (SRCS) and Santa Rosa Teachers Association (SRTA) enter this Memorandum of Understanding and have negotiated and agreed to the following conditions for prep pay for teachers who present during the District PD Day .

The District and SRTA agree to the following compensation for preparation and presentation of workshops for any district professional development day.

Unit members who present professional development sessions will be compensated at the extended day rate for preparation, and compensation will be three (3) hours of paid prep time for each unique hour of training. For example:

1. A unique one hour workshop will be compensated for three (3) hours of paid prep time.
2. A unique two hour workshop will be compensated for six (6) hours of paid prep time.
3. A unique one hour workshop that is repeated will be compensated for one (1) additional hour of paid prep time per repeated presentation on a single day.

Teachers who are presenting outside of their contract day, will be compensated at the extended day rate for the time in which they are presenting in addition to the prep time outlined above.

The Association and the District agree that this Memorandum of Understanding shall not constitute a precedent in any grievance proceeding, claim, or litigation raising the same or similar issues and shall expire on **June 30, 2024** unless extended by mutual written agreement of the parties.

Dated: 11/3/2023

For the Association:

DocuSigned by:
Ian Myers
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Ian Myers, Chief Negotiator

SRTA
Kathryn Howell

Kathryn Howell, President
SRTA

Ratified by SRTA:

Approved by the Board:

Dated: 11/3/2023

For the District:

Vicki Zands

Vicki Zands, Assistant Superintendent

Human Resources, SRCS

DocuSigned by:
Lisa Cavin
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Lisa Cavin, Associate Superintendent, SRCS
Business Services

Anna Trunnell

Anna Trunnell, Superintendent, SRCS