

**PROJECT ASSIGNMENT  
(EXHIBIT A TO AGREEMENT FOR ARCHITECTURAL SERVICES)**

This Project Assignment is executed between SANTA ROSA ELEMENTARY SCHOOL DISTRICT (“District”) and **Hibser Yamauchi Architects, Inc.** (“Architect”) pursuant to the Master Agreement for Architectural Services (“Agreement”) between the Architect and the District dated January 25, 2024. By this reference, the Agreement is incorporated herein as if set forth in full.

**1. Project Description.**

Planning and design of a pre-fabricated maintenance warehouse & Data Center through Schematic Design.

**2. Basic Services.** The Architect will provide the following Basic Services noted below for the above-described Project.

**Basic Services Phases**

- Schematic Design
- Design Development
  - Preliminary Plans Value Engineering
  - Preliminary Plans Phase Constructability Review
- Construction Documents
  - Construction Drawings Value Engineering
  - Construction Drawings Constructability Review
- Bidding
- Construction
- Post-Construction

**Design Consultants Included in Basic Services**

- Structural
- Civil
  - On-Site
  - Off-Site
- Mechanical
- Plumbing
- Electrical
- Telecommunications/Data
- Landscaping
- Other: \_\_\_\_\_

**3. Design Requirements and Deliverables.** If applicable, the Architect will provide a list of all design requirements and deliverables to the District along with this executed Project Assignment. Said list will be attached to this Project Assignment as an exhibit and incorporated by reference herein.

**6. Architect Compensation: Twenty- Eight Thousand, Eighty Dollars (\$28,080).**

**A. Contract Price.** Lump Sum Not to Exceed.

**B. Payment Method:**

**Allocation of Contract Price to Phases of Basic Services.**

Schematic Design	100	%
Design Development	_____	%
Construction Documents	_____	%
Bidding	_____	%
Construction	_____	%
Post-Construction	_____	%

or

**Hourly, not to exceed the Contract Price Above.**

**See attached Proposal**

**C. Additional Services Rate Schedule:**

Architect Personnel

**See attached Proposal**

Design Consultants Personnel

**To Be Determined**

**6. Basic Services Submittal Schedule:**

	<b>START DATE</b>	<b>FINISH DATE</b>
<b>Schematic Design Phase</b>	01/24/2024	04/03/2024
<b>Initial Design Development Phase</b>		
<b>Final Design Development Phase</b>		
<b>Preliminary Plans Value Engineering; Constructability Review</b>	Value Engineering: _____	Value Engineering: _____
	Constructability Review:	Constructability Review:

	_____	_____
<b>Initial Construction Documents Phase</b>		
<b>Final Construction Documents Phase</b>		
<b>Construction Drawings Value Engineering; Constructability Review</b>	Value Engineering: _____ Constructability Review: _____	Value Engineering: _____ Constructability Review: _____
<b>Bidding</b>		
<b>Construction</b>		
<b>Post-Construction</b>		

Dated: 1/16/2024

**SANTA ROSA HIGH SCHOOL DISTRICT/  
CITY OF SANTA ROSA ELEMENTARY SCHOOL DISTRICT**

By: \_\_\_\_\_

Name: Lisa August

Title: Associate Superintendent of Business Services

**Hibser Yamauchi Architects, Inc.**

By: Lee Pollard

Name: Lee Pollard

Title: Principal

**Certificate Of Completion**

Envelope Id: B45256B8A3924464A1AE108525E36339	Status: Completed
Subject: Complete with DocuSign: SRCS M&O Building PROJECT ASSIGNMENT.pdf	
Source Envelope:	
Document Pages: 3	Signatures: 1
Certificate Pages: 4	Initials: 0
AutoNav: Enabled	Envelope Originator:
Envelope Stamping: Enabled	Jonette Johnson
Time Zone: (UTC-08:00) Pacific Time (US & Canada)	4707 Mangles Boulevard
	Fairfield, CA 94534
	jonette.johnson@vpcsonline.com
	IP Address: 157.131.81.166

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2/1/2024 4:35:36 PM	jonette.johnson@vpcsonline.com	

**Signer Events**

Signature	Timestamp
Lee Pollard lpollard@hy-arch.com Principal Hibser Yamauchi Architects, Inc. Security Level: Email, Account Authentication (None)	Sent: 2/1/2024 4:40:38 PM Viewed: 2/5/2024 9:49:02 AM Signed: 2/5/2024 9:49:10 AM
Signature Adoption: Drawn on Device Using IP Address: 99.23.124.105	

**Electronic Record and Signature Disclosure:**  
 Accepted: 2/5/2024 9:49:02 AM  
 ID: e37f55be-d623-4023-8f61-d4f4319ecb55

In Person Signer Events	Signature	Timestamp
<b>Editor Delivery Events</b>	<b>Status</b>	<b>Timestamp</b>
<b>Agent Delivery Events</b>	<b>Status</b>	<b>Timestamp</b>
<b>Intermediary Delivery Events</b>	<b>Status</b>	<b>Timestamp</b>
<b>Certified Delivery Events</b>	<b>Status</b>	<b>Timestamp</b>
<b>Carbon Copy Events</b>	<b>Status</b>	<b>Timestamp</b>
<b>Witness Events</b>	<b>Signature</b>	<b>Timestamp</b>
<b>Notary Events</b>	<b>Signature</b>	<b>Timestamp</b>
<b>Envelope Summary Events</b>	<b>Status</b>	<b>Timestamps</b>
Envelope Sent	Hashed/Encrypted	2/1/2024 4:40:38 PM
Certified Delivered	Security Checked	2/5/2024 9:49:02 AM
Signing Complete	Security Checked	2/5/2024 9:49:10 AM
Completed	Security Checked	2/5/2024 9:49:10 AM

Payment Events	Status	Timestamps
<b>Electronic Record and Signature Disclosure</b>		

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You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: [eric@vpcsonline.com](mailto:eric@vpcsonline.com)

### **To advise Van Pelt Construction Services of your new email address**

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- Until or unless you notify Van Pelt Construction Services as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by Van Pelt Construction Services during the course of your relationship with Van Pelt Construction Services.