



Dr. Curtis L. Jones, Jr.  
Superintendent

**ACTION MEMORANDUM**

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**To:** Board of Education  
**From:** Paige Busbee, Assistant Superintendent for Human Resources  
**Subject:** Proximity Learning Inc. Contract

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**Summary:**

With the teacher shortage, several vacancies remain in our schools. In an effort to fill these vacant positions with high quality candidates, it is recommended that the District partner with Proximity Learning Inc. Proximity Learning Inc. live streams high quality virtual K-12 educators into our vacant classrooms.

**Background:**

With Proximity Learning, the instructors are live, state-certified, long-term substitute teachers with classroom experience. The teachers serve as highly qualified substitute teachers until a permanent teacher can be placed. The district is only invoiced for the staff we employ and the time that they are utilized. A full time teacher if utilized for a full year costs the district \$48,000.00. This is approximately \$17,000 less than the cost of a live teacher.

**Issue(s):**

We know that there is no substitute for a teacher in the classroom. A highly qualified, certified teacher live streamed into the classroom does ensure that students do not go an entire year without instruction from a certified teacher. The cost is \$48,000 for a full time teacher for a full year. In addition to the cost of the teacher, the district would have to incur the cost of a substitute teacher in the room to act as the facilitator.

\$ 48,000 Teacher

\$ 12,600 Cost of substitute teacher to facilitate (Approximate)

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\$ 60,600 Total Cost (\$65,000 average cost for teacher with benefits)

\$181,800.00 approximate cost for three teachers

**Superintendent's Comments and Approval:**

Superintendent's Comments	Select one
Dr. Curtis L. Jones, Jr.	Approved

**Recommendation:**

That the Board authorizes the Superintendent to enter into a contract agreement with Proximity Learning, Inc. to hire three (3) teachers as part of a pilot program. If successful, the superintendent will return to the Board and seek approval for a larger contract agreement.

August 16, 2016

IS-3

**PROPOSED QUOTE**

The following is a proposal for implementing the Proximity Learning Inc., program in Bibb County School District located at 484 Mulberry Street Macon, GA 31201. Proximity Learning, Inc. agrees to provide the following services and client agrees to pay the fees set forth below<sup>1</sup>. If the client terminates the contract at any time during the school year the client is responsible for paying for the time the program was utilized. Students can add or drop from the course without penalty at any time as long as the total number of students in a class is below 35.

Proposed Terms	
Start date	August 22, 2016
Duration	August 2016 – May 2017
Requested Teachers	High School Teacher Middle School Teacher Elementary School Teacher
Grades	1-12
Cost Per Teacher	\$48,000
Included	Software access; instruction; curriculum; training; technology support; reporting
Notes:	Tanzv Kilcrease, Assistant Superintendent of Teaching and Learning, <a href="mailto:Tanzv.Kilcrease@bcsdk12.net">Tanzv.Kilcrease@bcsdk12.net</a> / Michael Kemp, Assistant Superintendent of Technology Services, <a href="mailto:michael.kemp@bcsdk12.net">michael.kemp@bcsdk12.net</a> / Paige Busbee, Assistant Superintendent of Human Resources, <a href="mailto:Paige.Busbee@bcsdk12.net">Paige.Busbee@bcsdk12.net</a>
Total price <sup>2</sup>	\$144,000

To accept this Quote, sign here and return:<sup>3</sup>

X \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Date: \_\_\_\_\_

<sup>1</sup> Payment terms: Net 30 days.

<sup>2</sup> Total price does not include sales, value added or similar taxes of any nature. Client shall pay applicable taxes when invoiced by Proximity Learning, Inc. or shall supply appropriate tax exemption certificates in a form satisfactory to Proximity Learning, Inc.

<sup>3</sup> By signing this document you agree to the terms and services listed on the company website: <http://mylanguage360.com/terms-of-service>