

Grant Award Notification (Continued)

Conditions of the Grant Award

1. General Assurances are hereby incorporated by reference. The California Department of Education (CDE) has agreed to accept the assurances your agency currently provides in the Consolidated Application. The CDE will verify if your agency has submitted required certifications and assurances on the CDE General Assurances and Certifications 2023–24 web page at <https://www.cde.ca.gov/fq/fo/fm/generalassurances2023-24.asp> prior to initial grant award payment.
2. This Workability I (WAI) grant shall be administered in accordance with the provisions of the Individuals with Disabilities Education Act (IDEA) and in compliance with laws and regulations from the CDE, the Employment Development Department, and the state and federal Departments of Labor.
3. The grantee must sign and complete the Certification of Acceptance of Grant Requirements section of the Grant Award Notification (AO-400), which certifies the grantee accepts and agrees to the conditions of the grant. The grantee must return the signed hard copy AO-400 to the CDE. All approved grant funds must be expended within the designated award period.
4. Grant funds must be used to implement the WAI Program as indicated in the approved project plan and consistent with California *Education Code* Section 56471(e): “Workability project applications shall include, but are not limited to, the following elements: (1) recruitment, (2) assessment, (3) counseling, (4) preemployment skills training, (5) vocational training, (6) student wages for try-out employment, (7) placement in unsubsidized employment, (8) other assistance with transition to a quality adult life, and (9) utilization of an interdisciplinary advisory committee to enhance project goals.”
5. The following program evaluation and renewal information will be compiled and submitted by the WAI grantee to the CDE by the required due dates: (a) student data, (b) program funds [staffing and program cost], (c) Annual Program Report, (d) Grant Funding Application, and (e) Annual Program Requirements Report.
6. WAI grantees must complete and submit all required WAI forms by the due date through the WAI database or to the CDE or both. If the grantee does not meet timely submission of forms for the fiscal year, the grantee will be placed on conditional status.
7. WAI grantees must serve all students for which funding was received.
8. WAI grantees must place into employment at least 15 percent of the students for which funding was received.
9. The WAI grantees must achieve a score of “Basic/Developing” on the Annual Program Requirements Report submission, which is a numerical score of no less than nine for high schools and no less than seven for middle schools. If the grantee does not score the minimum requirements, the grantee will be placed on conditional status.
10. If a WAI Grantee receives WAI Advisory Committee and standing committee funds per *Education Code* 56471(b), then attendance by Advisory and Committee members is required at up to four committee meetings per year. If the WAI Advisory Committee member will not attend, a designee must attend in their place. All WAI Advisory meetings are subject to Bagley Keene and are hosted

Grant Award Notification

GRANTEE NAME AND ADDRESS Ms. Nancy Albarrán, Superintendent San Jose Unified School District 855 Lenzen Avenue San Jose, CA 95126-2736	CDE GRANT NUMBER			
	FY	PCA	Vendor Number	Suffix
	23	23011	69666	W0
Attention Ms. Nancy Albarrán, Superintendent	STANDARDIZED ACCOUNT CODE STRUCTURE			COUNTY
Program Office WorkAbility I, Site 024	Resource Code	Revenue Object Code		43
Telephone 408-535-6650	6520	8590		INDEX
Name of Grant Program 2023-24 Workability I Program				0663

GRANT DETAILS	Original/Prior Amendments	Amendment Amount	Total	Amend. No.	Award Starting Date	Award Ending Date
	\$313,935		\$313,935		7/01/2023	6/30/2024
CFDA Number	Federal Grant Number	Federal Grant Name			Federal Agency	

I am pleased to inform you that you have been funded for the Workability I Program.

This award is made contingent upon the availability of funds. If the Legislature acts to reduce or defer the funding upon which this award is based, this award will be amended accordingly.

Please return the original, signed Grant Award Notification (AO-400) to:

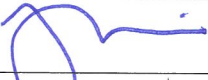
California Department of Education
 Programs and Partnerships Unit
 1430 N Street, Room 2401
 Sacramento, CA 95814-5901
 ATTN: WorkAbility I Team

Please also submit a scanned copy of this signed notification to Workability1@cde.ca.gov.

California Department of Education Contact Nicolas Wavrin	Job Title Education Programs Consultant
Email Address NWavrin@cde.ca.gov	Telephone 916-327-3932
Signature of the State Superintendent of Public Instruction or Designee <i>Tony Thurmond</i>	Date March 7, 2024

CERTIFICATION OF ACCEPTANCE OF GRANT REQUIREMENTS

On behalf of the grantee named above, I accept this grant award. I have read the applicable certifications, assurances, terms, and conditions identified on the grant application (for grants with an application process) or in this document or both, and I agree to comply with all requirements as a condition of funding.

Printed Name of Authorized Agent <i>Nancy Albarran</i>	Title <i>Superintendent</i>
Email Address <i>Superintendent@sjusd.org</i>	Telephone <i>408-535-6000</i>
Signature 	Date <i>3/18/2024</i>

Grant Award Notification (Continued)

by the CDE in person or virtually. Meetings are subject to state safety protocols and can be conducted virtually.

11. The WAI Grantee must maintain expenditure reports with supporting evidence and be prepared to submit them to the CDE upon request. The CDE has the authority to conduct program and fiscal reviews or audits.
12. The WAI Grantee must submit to the CDE an **Interim Expenditure Report** no later than **February 27, 2024**, for reporting actual expenditures from **July 1, 2023, through December 31, 2023**. If reported interim expenditures are less than the initial payment, then the scheduled interim payment will be reduced proportionately.
13. The WAI Grantee must submit to the CDE a **Final Expenditure Report** no later than **August 1, 2024**. Upon receipt of the Final Expenditure Report, up to 100 percent of the grant total will be reimbursed. Failure to submit the Final Expenditure Report prior to next year's state grant award issuance will affect the timely release of next year's payment and will result in conditions imposed on the grant.
14. Funds will be used for excess cost of normal expenditures when applied to staff, materials, and services that are not typically provided to students receiving special education services and that are necessary for the participation in this program.
15. The WAI grantee will provide information to WAI students with intellectual and developmental disabilities ages sixteen and above regarding Employment First, opportunities for employment, and supports to achieve Competitive Integrated Employment.
16. Every employed WAI student under the age of eighteen shall have an approved work permit on file at the employment site, and a copy shall be filed with the WAI grantee.
17. Work-based learning opportunities must be provided in compliance with the Work Experience Education Regional Occupational Center and Programs.
18. The WAI program does not discriminate on the basis of race, color, national or ethnic origin, gender, or disability in the administration of its program and complies with all laws and regulations of the Americans with Disabilities Act and other appropriate legislation.
19. The WAI Grantee shall be accountable as defined by student, program, and fiscal outcomes.
20. Students who participate in the WAI work experience program will be paid at least minimum wage. There is an exception for learners who may be paid not less than 85 percent of the minimum wage rounded to the nearest nickel during their first 160 hours of employment in occupations in which they have no previous similar or related experience.
21. Minimum wage will not exceed the prevailing minimum wage of the city in which the student is employed.
22. All WAI students will be placed into employment settings that are in the least restrictive environment and that facilitate movement toward postschool integrated employment.

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23. The WAI grantee will enter and participate in a Local Partnership Agreement with core partners (local educational agencies, Department of Rehabilitation Districts, and Regional Centers) and be prepared to submit to the CDE documentation of the Local Partnership Agreement upon request.
24. The WAI Grantee will provide to the CDE an On-Campus Business Plan for proposed on-campus student businesses that provide students enrolled in the WAI program with on-campus placement opportunities.
25. Under authority of the CDE, if the grantee is identified as noncompliant in any of the aforementioned areas, conditions will be imposed on the grant. The State Superintendent of Public Instruction may authorize the CDE to withhold partial or total funding. Grantees with violations will receive notification of conditions on their grant and will be instructed to develop a plan of action to remedy the noncompliance. No payments will be released to agencies with conditions on their grant until the CDE receives written notification from the agency agreeing to the conditions of the grant.

If you have any fiscal questions regarding this grant, please contact the CDE WAI Team at Workability1@cde.ca.gov.

If you would like to inquire about the status of a payment, please contact the Administrative Services Unit at SEDGrants@cde.ca.gov and copy the WAI Team at Workability1@cde.ca.gov.

cc: Business Fiscal Officer: Expenditure Report