



# Grad Night

Saturday, June 8, 2024

## PROPOSAL

**ACCOUNT:** Anna Trunnell

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**EVENT #:** 40263705

## EVENT SUMMARY

Location	Date	Time	Areas	Event Type	Guests
<b>Poppy Bank Epicenter Sports and Entertainment</b>	<b>6/8/2024</b>	<b>10:30 pm - 3:30 am</b>	<b>Full Building Buy out (excludes Victory House)</b>		

Building Buy Out - Chucks and Arcade will be available to group at 1030pm - this includes laser tag, VR, XD dark ride - Ballistics and Toddler area to remain blocked off and closed

Middle entrance will be the check in point - signage to be posted out front, with balloons, directing students to check in via the middle outside door.

Food to start at 11pm-1230am

Step and Repeats to be used to create a blocked pathway to restrooms near bowling desk but keeping public out of the Chucks area for event beginning at 10pm

Sky zone will be available to group at 1030pm

Sports City Fields Available at 1215am

Arena 1 will be flag football

Arena 2 will be soccer

Arena 3 will be bubble ball

Victory House will remain closed to the group during the entire event.

## PARTY PACKAGES

**ROOM RENTAL**

Qty		Price	Total
5	Chucks Bowling and Arcade beginning at 1030 pm for set up, Skyzone All fields and Basketball courts	\$2,400.00	\$12,000.00

**FOOD**

Qty		Price	Total
200	<b>APPETIZERS</b> (per person,)	\$20.00	\$4,000.00
200	Dessert	\$5.00	\$1,000.00
200	Soda and Coffee	\$2.50	\$500.00
200	Breakfast	\$5.00	\$1,000.00
200	Mocktails(Flavors to come)	\$5.00	\$1,000.00

**ESTIMATED BILLING**

		Total
Food		\$7,500.00
Room Rental		\$12,000.00
Subtotal		\$19,500.00
State Sales Tax	9.25%	\$693.75
Food & Beverage Gratuity	20.0%	\$1,500.00
Rental Gratuity	10.0%	\$1,200.00
Grand Total		\$22,893.75
Deposit	<b>Unpaid</b>	\$2,500.00
<b>Estimated Amount Due</b>		<b>\$22,893.75</b>