

Application for Funding

Agricultural Career Technical Education Incentive Grant Program Year 2024–25

Project Duration: July 1, 2024, to June 30, 2025

School Site: Elsie Allen High School

District: Santa Rosa City Schools

Certification:

I hereby certify that all applicable state and federal rules and regulations will be observed; that to the best of my knowledge, the information contained in this application is correct and complete; and that the attached assurances are accepted as the basic conditions of the operations in this project/program for local participation and assistance.

Superintendent

Signature of Authorized Agent

Authorized Agent Title

Cara M. Parlato

M. D. A.

Signature of Agriculture Teacher
Responsible for Program

Signature of Principal

Agriculture Teacher Summer Contact Cell Number: 707-776-7049

Local Educational Agency (LEA) Board Approval Date: _____

Printed Name of Agriculture Teachers:

Cara Parlato

Maille McCallister

Julia Reilley

PART A – Base Level Funding

In order to qualify for the Agriculture Education Incentive Grant an LEA must meet all the following criteria or provide a Variance approved by the Regional Supervisor for each criterion not met. All evidence must be included with the original application submitted to the Regional Supervisor.

Note: Stand-alone middle school programs will only be required to complete Part A.

1. Properly Credentialed Teachers:
Log onto the California Commission on Teacher Credentialing (CTC) and provide printout of credentials or provide a copy of current credentials.
2. Professional Development:
Provide printout from teacher journal in Agriculture Experience Tracker (AET) verifying professional development activities.
3. Course Sequence:
Provide documents/evidence of at least one three-year course sequence.
4. Grading of Future Farmers of America (FFA) and Supervised Agricultural Experience Participation (SAE):
Provide a copy of course syllabus identifying grading of FFA and SAE.
5. Alternative Credits:
Submit description of at least one course meeting A-G, Dual Enrollment, Articulation, etc.
6. Future Farmers of America Constitution and By-Laws:
Provide a copy of the current Chapter Constitution and Bylaws with the election of officers highlighted.
7. Future Farmers of America Meetings:
Use meeting manager in AET or provide minutes for a minimum of six chapter meetings.
8. Agriculture Advisory Committee:
Provide meeting minutes for two Agriculture Advisory Committee meetings.

Checking all the required criteria as being met qualifies the LEA for Part A funding. Verification of meeting each criterion must be provided to the Regional Supervisor.

PART A – Base Level Funding (Continued)

Qualified Program (\$4,500) to each site		<u>\$ 4,500</u>
Number of Agriculture Teachers teaching at least one approved agriculture course?	<u>3</u>	
Teacher based funding (Number of teachers x \$500)		<u>\$1,500</u>
Number of Students as identified on the 2023-24 FFA Membership roster?	<u>239</u>	
Student based funding (Number of students x \$10)		<u>\$2,390</u>
Class size funding A (number of teachers meeting level A in all classes – 29-31 in classroom/23-25 in shop classes)	<u>1</u>	
Class size A funding (Number of teachers meeting level A class size x \$1,000)		<u>\$1,000</u>
Class size funding B (number of teachers meeting level B in all classes – 28 in classroom/22 in shop classes)	<u>1</u>	
Class size B funding (Number of teachers meeting level B class size x \$2,000)		<u>\$2,000</u>
Total Part A Funding:	<u>\$11,390</u>	

PART B – Additional Funding

LEA's may qualify for additional funding based on their ability to meet specific classroom, leadership, and experiential learning (SAE) criteria. It is not necessary for a program to meet all criteria in each category to be eligible to receive additional funding. Verification of meeting criteria will be taken from entries in the AET. The AET report will be developed based on data as of June 30th. Funding in each section will be based on the number of points accumulated in that section. This report will be used to complete Part B and will be included as part of the application.

Based on the 2023-24 Agricultural Education Incentive Grant Report, and points accumulated, the LEA may qualify for base level funding through the classroom section, leadership section, and experiential learning (SAE) section.

An LEA shall qualify for Part B funding in each section if they meet the predetermined base level. Bonus funding is earned if a program exceeds the predetermined base level by twenty percent (20%). LEA's meeting the base level shall receive \$2,250 plus \$250 per qualified teacher. LEA's meeting the bonus level shall receive an additional \$2,250 plus an additional \$250 per qualified teacher.

Note: An LEA may qualify for Level A, Level B, or no funding in each section but shall not qualify for both funding levels in a section. Example: The LEA qualifies for Level A funding in the Classroom Section, Level B in the Leadership Section and no funding in the SAE section.

PART B – Additional Funding (Continued)

Classroom Section

Points Earned as Identified in the AET Report	<u>543.3</u>	
Level A Funding: (number of teachers x \$250) + \$2,250		<u>\$3,000</u>
Level B Funding: (number of teachers x \$500) + \$4,500		<u>0</u>
Total Classroom Section Funding		<u><u>\$3,000</u></u>

Leadership Section

Points Earned as Identified in the AET Report	<u>196</u>	
Level A Funding: (number of teachers x \$250) + \$2,250		<u>0</u>
Level B Funding: (number of teachers x \$500) + \$4,500		<u>0</u>
Total Leadership Section Funding		<u><u>\$ 0.00</u></u>

Experiential Learning SAE Section

Points Earned as Identified in the AET Report	<u>928.2</u>	
Level A Funding: (number of teachers x \$250) + \$2,250		<u>\$3,000</u>
Level B Funding: (number of teachers x \$500) + \$4,500		<u>0</u>
Total Experiential Learning SAE Section		<u><u>\$3,000</u></u>

Total Part B Funding: \$6,000

Part C – Program Funding

LEAs may qualify for additional funding based on their ability to meet specific program criteria. To qualify for Program Funding, a program must show evidence of meeting all criteria identified. Evidence must be submitted at the time the original application is submitted to the Region Supervisor.

Part C – Program Funding (Continued)

To qualify for Part C Program Funding, a site must show evidence of meeting the following. If any item is not met, the program is not eligible to apply for Part C funding.

- Each teacher (50 percent of their teaching load in agriculture) must have participated in eight approved professional development activities.
- Agenda and Minutes for three Agriculture Education Advisory Committee meetings.
- Each teacher (50 percent of their teaching load in agriculture) must have an extended contract and/or a project supervision period. The project supervision period must be in addition to the provided prep period.

If a program has met the three required criteria, they are eligible for funding and must complete the following Sections.

Section A – Earn one point for each criterion met.

- Held an FFA Officer team retreat or other planning activity prior to the start of school and continued to hold meetings during the year to plan FFA activities.
- In addition to the Agricultural Education Advisory Committee, the program has an Agriculture Boosters Club and/or an FFA Alumni Chapter.
- Program hosted a Student Teacher.

Total Points Section A: 3
(3 Points Possible)

Section B – Earn points based on AET California Ag CTE Incentive Grant Application Report. Points Earned as Identified in the AET Report for D–Program: 94.8

Total Points Section B: 97.8
(Section A + Section B Points)

Level A Funding: (\$5,000)	<u>\$5,000</u>
Level B Funding: (\$7,500)	<u> </u>
Total Part C Funding:	<u>\$5,000</u>
Part A Base Level Funding:	<u>\$11,390</u>
Part B Additional Funding:	<u>\$6,000</u>
Part C Program Funding:	<u>\$5,000</u>

Grand Total Funding: \$22,390

Part A- AIG 2024-25

1. Properly Credentialed Teachers– **Required only for teachers that were hired for 2023-24 or if credentials expired.**
 - a. Log onto CTC and provide a printout of credentials or provide a copy of current credentials.
 - b. Teacher: Parlato Documents- [Multiple Subjects](#), [CTE Credential](#)
 - c. Teacher: McCallister Documents- [Single Subject Doc](#), [Ag Specialist Doc](#)
2. Professional Development- **Required for all teachers employed during the 2023-24 school year.**
 - a. [Provide printout from teacher journal in AET verifying professional development activities.](#)
 - b. [Teacher Journal Link](#)
3. Course Sequence-**Nothing has been changed in 2023-24.**
4. Grading of Future Farmers of America (FFA) and Supervised Agricultural Experience Participation (SAE)-
Only required for NEW courses that were taught in 2023-24 or if changes have been made to your department policies.
 - a. Provide a copy of course syllabus identifying grading of FFA and SAE for each teacher.
 - b. Course Syllabus Link-
 - i. [Introduction to Agriculture](#)
5. Alternative Credits- **Nothing has been changed in 2023-24.**
6. Future Farmers of America Constitution and By-Laws– **Nothing has been changed in 2023-24.**
7. [Future Farmers of America Meetings](#) – **Required**
 - a. Use meeting manager in AET or provide minutes for a minimum of six-chapter meetings.
 - b. Meeting Manager Reports or (Google Folder)
8. Agriculture Advisory Committee- 2024 – **Required**
 - a. Provide meeting minutes for two Agriculture Advisory Committee meetings and roster list.
 - b. Advisory Meeting Minutes Link- [Meeting 1](#), [Meeting 2](#), [Meeting 3](#)
 - c. [Ag Advisory Roster Link](#)