



**Resolution No. 2024/25-10**

**Date: September 11, 2024**

## **RESOLUTION OF THE SANTA ROSA CITY SCHOOLS DISTRICT, STATE OF CALIFORNIA, ADOPTING A CONFLICT OF INTEREST CODE**

**WHEREAS**, the Political Reform Act, Government Code sections 81000 et seq., requires state and local government agencies to adopt conflict of interest codes; and

**WHEREAS**, the Fair Political Practices Commission has adopted a regulation, 2 Cal. Code of Regs. Section 18730, which contains the terms of a standard conflict of interest code and which can be incorporated by reference and may be amended by the Fair Political Practices Commission after public notice and hearings to conform to amendments to the Political Reform Act; and

**WHEREAS**, the District wishes to adopt this standard code and designate which officers and employees should disclose financial interests and describe which interests must be disclosed; and

### **NOW, THEREFORE, BE IT RESOLVED,**

1. The terms of 2 Cal. Code of Regs. Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference and, along with the attached Appendix A and Appendix B, in which members and employees are designated and disclosure categories are set forth, constitute the Conflict of Interest Code of the Santa Rosa City Schools District, and
2. Pursuant to Section 4 of the standard code, board members shall file statements of economic interest with the district clerk, who shall retain a copy and forward the original for filing with the Clerk of the Sonoma County Board of Supervisors. Designated employees shall file statements with the District clerk who shall retain them at the main place of business of the District. Any District board member or other designated employee already required to submit a disclosure statement (Form 700) pursuant to Government Code section 87203 may submit a copy of that statement in lieu of any filing required by this code provided that no additional disclosure would be required by this code.

**PASSED AND ADOPTED** by the Board of Education of Santa Rosa City Schools on this 11th day of September 2024 by the following vote:

AYES: \_\_\_\_ NOES: \_\_\_\_ ABSENT: \_\_\_\_ ABSTAIN: \_\_\_\_

\_\_\_\_\_  
Roxanne McNally, Clerk of the Board

\_\_\_\_\_  
Date



APPENDIX A

<u>Designated Positions</u>	<u>Disclosure categories</u>
Member of the Board of Directors	1
Analyst	1
Accounting Manager	1
Consultants	*

\*Consultants shall be included in the list of designated employees and shall disclose pursuant to the broadest disclosure category in the code subject to the following:

The Chairman may determine in writing that a particular consultant, although in a “designated position” is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements described in this section. Such written determination shall include a description of the consultant’s duties and based upon that description, a statement of the extent of the disclosure requirements. The Chairman’s determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code.

## APPENDIX B

Category 1: All investments, business positions, and sources of income, including gifts, loans, and travel payments; all interests in real property.

Category 2: All investments, business positions, and income, including gifts, loans, and travel payments, from sources that provide goods, equipment, vehicles, machinery or services, including training or consulting services, of the type utilized by the District.