

September 20, 2024

Daisy Morales, Superintendent  
Santa Rosa City School District  
110 Stony Point Rd. #210  
Santa Rosa, CA 95401

Dear Superintendent Morales:

Subject: Williams Settlement Findings for 2024-25 Site Visits

The Sonoma County Office of Education (SCOE) has the responsibility to visit schools in our county and report to you the results of these visits. Please share this report at a public meeting as required by the Williams Settlement Legislation. California Education Code (EC) Section 1240 and Assembly Bill 599 specifically require the Sonoma County Office of Education staff to visit county schools identified as Comprehensive Support and Improvement (CSI), Additional Targeted Support and Improvement (ATSI), or schools where 15% or more of the teachers are holders of a permit, certificate, or any other authorization that is a lesser certification than a preliminary or clear California teaching credential and report the results of the visit. California Education Code (EC) requires visits for the purpose of:

1. Ensuring that students have access to “sufficient” instructional materials in core subject areas (English/language arts, ELD, mathematics, history/social science, science) and, as appropriate, science laboratory equipment, world languages, and health education as defined in EC Section 60119;
2. Assessing compliance with facilities maintenance using the Facilities Inspection Tool (FIT), and determining if there are any conditions that “pose an emergency or urgent threat to the health or safety of pupils or staff” as defined in EC Section 17592.72; and assessing “the safety, cleanliness, and adequacy of school facilities, including good repair” as required by EC Sections 17014, 17032.5, 17070.75, and 17089;
3. Ensuring that the school has the Williams Uniform Complaint Procedures posted in every classroom, and the Williams Complaint forms are available, in English and other languages required as by the California Department of Education;
4. Determining if the school has provided accurate data for the annual School Accountability Report Card (SARC) related to instructional materials and facilities maintenance.

This report for 2024-2025 provides aggregate findings in these areas for your district’s school visits. Your Williams district contact, and principal of each visited school will receive a letter and copy of their school report.

Amie R. Carter, Ed.D. | Sonoma County Superintendent of Schools

Board of Education | Gina Cuclis, Herman G. Hernandez, Steven Herrington Ph.D., Peter Kostas, Andrew Leonard

SCOE also receives quarterly reports on complaints filed from all school districts concerning insufficient instructional materials, teacher vacancies and misassignments, and emergency or urgent facilities issues. Our Williams office will continue to work with your district contacts in regards to quarterly Williams Uniform Complaint Reports.

Please be assured that SCOE will continue to be available to support you in meeting the requirements of this legislation. For more information, please contact Amanda Welter, awelter@scoe.org or 707-522-3069.

Our findings were as follows:

School	Sufficient Instructional Materials	School Facilities are in "Good Repair"	SARC Accurate	UCP Posted in all classrooms	Teacher Vacancies
Elsie Allen High	Yes	Yes	Yes	Yes	1- PE Teacher
James Monroe Elementary	Yes	Yes	Yes	Yes	None
Steele Lane Elementary	Yes	Yes	Yes	Yes	1- TK/K SDC
Albert F. Biella Elementary	Yes	Yes	Yes	Yes	None
Brook Hill Elementary	Yes	Yes	Yes	Yes	None
Montgomery High	Yes	Yes	Yes	Yes	None
Rincon Valley Middle	Yes	Yes	Yes	Yes	None
Santa Rosa High	Yes	Yes	Yes	Yes	2- French & Art Teachers

Thank you and have a rewarding school year.

Sincerely,



Diann Kitamura, Ed.D.  
Deputy Superintendent,  
Equitable Education Services  
(707) 524-2840 | [dkitamura@scoe.org](mailto:dkitamura@scoe.org)

cc: Gabriel Albavera, Elsie Allen Principal  
Katheryne Stoural, James Monroe Principal  
Martha Elena Perez, Steele Lane Principal  
Michael Jablonski, Albert F. Biella Principal  
Hector Soto, Brook Hill Principal  
April Santos, Montgomery High Principal  
Daryl Coryell, Rincon Valley Middle Principal  
Mark Ryan, Santa Rosa High Principal