



Hi Kristin,

Thank you for scheduling your NatureBridge Golden Gate program with 47 students and 6 adults from Monday, October 21, 2024 to Wednesday, October 23, 2024. You are giving your students the opportunity to learn and explore in one of the most beautiful places on earth with our exceptional educators, an experience that they will never forget!

What's included in this Welcome Packet:

- This page is a cover letter with at a glance information about important dates
- Your initial invoice. If participant numbers change, an updated invoice will be sent separately.
- Your contract starts after the invoice page(s). A new contract will not be reissued if participant numbers change. If you have been sent a more recent invoice prior to signing the contract, you can still sign this contract.

Complete your reservation in two steps:

1. E-Sign your contract by **May 1, 2024**.
2. Send your deposit check of **\$4,677.75** to the address below. It must be received by **May 1, 2024**. Reference your invoice **#2502-000158**.

NatureBridge
attn: Accounts Receivable
1033 Fort Cronkhite
Sausalito, CA 94965

Looking ahead: Your guaranteed number of participants is due by **September 3, 2024**. After this date, you can only decrease your numbers up to 5% without incurring forfeiture charges. See your contract for details. You can start planning ahead by visiting <https://naturebridge.org/>

Please don't hesitate to contact me if you have any questions along the way. I am here to support you and all that you are doing to make your trip successful!

All the best,

Mira Aboutaam
NatureBridge
Golden Gate

maboutaam@naturebridge.org



INITIAL INVOICE

Kristin Sullivan
Santa Rosa French-American Charter School
1350 Sonoma Avenue
Santa Rosa, CA 95405

INV #	2502-000158
DATE	4/1/2024 2:16:05 PM
TOTAL CHARGES	\$18,711.00
DEPOSIT DUE DATE	May 1, 2024

Santa Rosa French-American Charter School

Monday, October 21, 2024 at 9:30AM – Wednesday, October 23, 2024 at 11:30AM

CHARGES						
Item	Description	Qty	Unit Price	Subtotal	Tax	Total
3-Day, 2-Night Student		47	\$355.00	\$16,685.00	\$0.00	\$16,685.00
3-Day, 2-Night Adult		6	\$320.00	\$1,920.00	\$0.00	\$1,920.00
Scholarship Fee		53	\$2.00	\$106.00	\$0.00	\$106.00
Total Charges						\$18,711.00

PAYMENTS		
Date	Description	Total
Total Payments		\$0.00

BALANCE DUE: \$18,711.00

If the deposit payment of \$4,677.75 is not received by May 1, 2024, your participation in our program cannot be guaranteed!

Remittance Address
NatureBridge
Attn: Accounts Receivables
1033 Fort Cronkhite
Sausalito, CA 94965

PAYMENT IN FULL IS DUE 30 DAYS PRIOR TO ARRIVAL

NatureBridge connects young people to the wonder and science of the natural world, igniting self-discovery and inspiring stewardship of our planet.



NATUREBRIDGE CONTRACT FOR ENVIRONMENTAL SCIENCE PROGRAMS

This Contract for Environmental Science Programs (the "Contract") is entered into by and between Santa Rosa French-American Charter School and NatureBridge (together, the "Parties") for the dates of **10/21/2024-10/23/2024** at the **Golden Gate Campus**. The Parties agree as follows:

Definitions: The following definitions shall apply to this Contract.

"Chaperone" means and includes all persons 21 or older, including teachers, who have been designated by the Group as being responsible for Minor Participants.

"Contract" means this Agreement and the Invoice.

"Environmental Science Program" or **"Program"** means the educational program to be provided to the Group in accordance with the terms and conditions set forth in this Contract.

"Group" means the legal entity or other contracting party or parties who have executed this Contract and is or are contractually bound by its terms.

"Invoice" means the document issued by NatureBridge to the Group which accompanies this Agreement, and accepted by the Group as evidenced by execution of this Agreement, setting forth the Booking Deposit, the number of Participants, the Final Payment, the Scholarship Fee, and the Scheduled Arrival Date.

"Learning Group" means each smaller group into which the Participants are divided during the Program.

"Minor Participants" means those Participants who are younger than age 18.

"NatureBridge" means NatureBridge, a California Nonprofit Public Benefit Corporation.

"NatureBridge Campus" shall mean those areas of the respective National or State Park and private camps in which the Program is conducted, and generally includes the dining and lodging facilities, as well as any classrooms, labs and administrative buildings.

"Participant" means and includes all students, parents, teachers and chaperones who participate in the Environmental Science Program.

"Program Day" shall mean that portion of a day when the Program is in progress and during which NatureBridge staff are responsible for the supervision and safety of the Participants. A Program Day generally begins each day when NatureBridge staff meet the Participants and ends when the Program has been concluded by NatureBridge staff and the Participants have been released to the supervision and control of the Chaperones.

"Scheduled Arrival Date" means the date on which Group Participant are scheduled to arrive at the NatureBridge Campus.

NatureBridge Responsibilities. NatureBridge shall:

1. Provide the Invoice to the Group with this Agreement.
2. Provide the Environmental Science Program described in the Invoice. The Program includes educator staff; group experiential learning; meals; lodging; and limited intra-park transportation.
3. Be responsible for the safety and supervision of all Participants at all times during each Program Day except under certain circumstances outlined below in Group Responsibilities.

Group Responsibilities. The Group shall:

1. Make timely payment of all amounts due pursuant to this Contract.
2. Be familiar and comply with all NatureBridge policies, guidelines and Group Coordinator materials applicable to the Program. Such policies, guidelines and Group Coordinator materials are available online at naturebridge.org or will be provided upon request.
3. Ensure that, by no later than the first day of the Program, NatureBridge Participant Registration Forms have been completed, signed and submitted to NatureBridge by each adult Participant, and by the parent or guardian of each Minor Participant, as the case may be. The Group understands and agrees that no individual will be allowed to participate in any Program without a duly signed Participant Registration Form.
4. Provide all transportation of Participants to and from the Program.
5. Provide at least one Chaperone for each Learning Group and a sufficient number of additional Chaperones if needed to ensure the safety and appropriate supervision of all Minor Participants.



6. Screen Participants for illness, including COVID-19, prior to arriving on Program. Require any ill Participants to remain home.
7. Assume full responsibility for the safety and supervision of all Participants during all times that are before or after each Program Day.
8. Be responsible for communicating any Participant food allergies or dietary needs to NatureBridge and assisting Participants in monitoring for potential exposures to food allergens.
9. Be responsible for knowing any medication requirements and/or any relevant physical or mental conditions or limitations of Minor Participants, and for administering any medication to Minor Participants in accordance with School policies.
10. Be responsible for any Participant who is required to remain on the NatureBridge Campus during the Program Day due to injury, illness, or any other reason.
11. Obtain advance permission from NatureBridge staff before removing Participants from any Program-related activity in order to enable such Participants to participate in a non-Program-related activity not prohibited by NatureBridge policies; upon being granted such advance permission, the Group shall assume full responsibility for such Participants and the risks associated with such non-Program-related activity. Participants shall not be removed from a Program for more than three (3) hours.
12. Ensure that no alcohol is consumed by Chaperones at any time while they are responsible for the safety and supervision of Minor Participants.
13. Be responsible for any loss of or damage to NatureBridge property, equipment and facilities or any NatureBridge Campus caused by the acts or omissions of any Participants.
14. Discourage Participants from bringing any unnecessary items or property to the NatureBridge Campus and indemnify and hold NatureBridge harmless for the theft or loss of any personal items belonging to Participants.

Deposit Policy: The Group shall provide a booking deposit representing 25% of the total cost of the Program based on the estimated number of Participants ("Booking Deposit"). The Booking Deposit shall be paid to NatureBridge by the date noted on the Invoice. The Booking Deposit is non-refundable and is not transferable to other Programs or dates.

Minimum Group Size: Because each NatureBridge Campus has different vendor requirements, the Group agrees to pay for the following minimum number of Participants, regardless of whether the actual Group has fewer Participants: **Yosemite:** minimum 14 Participants. **Golden Gate:** minimum 12 Participants. **Olympic:** minimum 12 Participants. **Southern California:** minimum 25 Participants at Circle X Ranch, minimum 30 Participants at Hess Kramer, minimum 15 Participants at Shalom Institute, and minimum 15 Participants for day Programs. Individual Participants who leave the Program early for any reason will forfeit their entire payment. No refunds will be provided.

Group Reservation Confirmation: Upon receipt of the Booking Deposit and this Contract (including the Invoice) signed by a duly authorized representative of the Group, NatureBridge will confirm the Group's reservation.

Changes in Group Reservation:

- The Group may decrease the number of Participants by up to a maximum of 5% of Participants within ninety (90) days before the Scheduled Arrival Date. Any other decrease in the number of Participants for any reason shall not result in a reduction in the amounts owed pursuant to the Invoice.
- The number of Participants may not be increased without prior written approval from NatureBridge.
- The Group may terminate this Contract so long as notice of such termination is delivered to NatureBridge no less than ninety (90) days before the Scheduled Arrival Date, in which event this Contract shall terminate, NatureBridge shall retain the Booking Deposit, and neither party shall have any further obligations under the Contract. The Group may not terminate this Contract on or after the ninetieth (90th) day before the Scheduled Arrival Date, and any such attempted termination or other cancellation or refusal to participate by the Group shall not affect this Contract, and all amounts required to be paid by the Invoice shall be paid when due by the Group, and the Group shall not be entitled to any refund of any amounts previously paid.

Final Payment: Except for the Booking Deposit, all amounts owed by the Group pursuant to the Invoice shall be paid to NatureBridge on or before thirty (30) days prior to the Scheduled Arrival Date.



Scholarship Fee: A \$2.00 per Participant scholarship fee is assessed for all Groups. This fee is deposited directly into the NatureBridge scholarship fund.

Insurance: The Group represents and warrants that it is self-insured and/or that it maintains appropriate liability insurance, with limits of not less than \$1,000,000, for the Program, which includes sexual abuse and molestation coverage of at least \$1,000,000 for each occurrence.

Indemnity: The Group agrees to indemnify and hold harmless NatureBridge, and its officers, directors, employees, and agents (collectively, "Agents"), from and against all claims, demands, actions, damages, liabilities, costs and expenses (including but not limited to reasonable attorneys' fees and costs), caused by, arising out of, or related to any negligent, wrongful or unlawful act or omission on the part of the Group, its Agents or any of the Participants.

Except as otherwise expressly provided for in this Contract, NatureBridge agrees to indemnify and hold harmless the Group from and against all claims, demands, actions, damages, liabilities, costs and expenses (including reasonable attorneys' fees and costs), caused by, arising out of, or related to any negligent, wrongful, or unlawful act or omission on the part of NatureBridge, or any of its Agents.

Neither NatureBridge nor the Group shall be obligated to indemnify the other party in any manner whatsoever for the acts or omissions of the other party or its Agents.

Removal of Participants: NatureBridge reserves the right, in its sole discretion, to refuse to enroll in a Program, or to remove from a Program in progress, any person whose participation NatureBridge reasonably believes may present a risk of harm to that individual or to others, and in the event of any removal of any Participant during a Program in progress, there shall be no adjustment or refund of any amount owed or paid for such Participant's participation in such Program.

Change in Program: If for reasons beyond NatureBridge's reasonable control (e.g., inclement weather, wildfires, government shutdown, COVID-19, acts of God, etc.) it cannot provide the specified Program, or cannot do so at the specified location, then: (i) NatureBridge may change the Program and/or the location of the Program so long as the content and value of the changed Program is substantially the same as the original Program, and in such event, there shall not be any reduction in the amounts owed for such Program or any refund of amounts paid for such Program; or (ii) NatureBridge may cancel the specified Program and in such event shall return to the Group all amounts paid by the Group for the specified Program subject to the **Transfer Administrative Fee** or the **Refund Administrative Fee** detailed below.

Effect of Termination: If NatureBridge terminates the Program, then the Parties will observe the following procedures with respect to any amounts already paid by Group to NatureBridge for the cancelled Program (such amounts, the "**Fees Paid**"):

1. The Parties shall negotiate in good faith with respect to a replacement NatureBridge program to be provided at a mutually agreeable date. If the Parties enter into a new agreement for such replacement program, then, subject to this Section 1, Group will be entitled to receive a credit in an amount up to the Fees Paid to be used towards program amounts due under such new agreement. Unless otherwise agreed by NatureBridge, a Transfer Administrative Fee (as defined below) will be deducted from such credit if the following two conditions are met: (i) the start date of such replacement program is after June 30, 2025; and (ii) the Contract is terminated after the date that the Booking Deposit for the Program was due. If the Transfer Administrative Fee applies and is greater than the Fees Paid, Group shall pay the difference as part of the program amounts due under the new agreement for the replacement program. "**Transfer Administrative Fee**" means a fee equaling 8% of the total program fees that would have been payable by Group had the Program not been cancelled.
2. If the negotiations described in 1 do not result in an agreement to credit the Fees Paid toward a replacement Program, then, subject to this Section 2, NatureBridge will refund to Group the Fees Paid. Unless otherwise agreed by NatureBridge, a Refund Administrative Fee will be deducted from such refund if the Contract is terminated after the date that the Booking Deposit for the Program was due. If the Refund Administrative Fee applies and is greater than the Fees Paid, Group shall pay the difference to NatureBridge within 30 days of the date that the Contract is terminated. "**Refund Administrative Fee**" means a fee equaling 10% of the total program fees that would have been payable by Group had the Program not been cancelled. For clarity, the administrative fees are intended to cover unrecoverable costs incurred by NatureBridge in connection with the cancelled or transferred Program.

Non-Discrimination: NatureBridge and its contractors and/or subcontractors do not discriminate against any individual or group based upon race, color, religion, national origin, sex, age, ancestry, citizenship, physical or mental disability, marital status, medical condition, sexual orientation, gender identification, or on the basis of any other characteristic protected by applicable law.



Privacy policy: NatureBridge respects the confidentiality of the information provided by Participants, and will not sell or make available this information to other organizations. NatureBridge reserves the right to use this information for internal marketing and development purposes.

California Law/Severability: This Contract is entered into and governed by the laws of the State of California. Any provision determined to be void or illegal under applicable law shall be deemed severable, and all other provisions of this Contract shall remain in full force and effect.

Mediation/Arbitration: In the event of any dispute between the Parties with regard to the terms of this Contract, the Parties agree to submit such dispute to mediation in a good faith effort to resolve the dispute informally. Mediation will be held at the following locations: In San Francisco, CA for California programming; and in Seattle, WA for Washington programming. The costs of such mediation shall be shared equally by the Parties. Should mediation not resolve the dispute, the Parties agree to submit the dispute to binding arbitration before the American Arbitration Association, pursuant to the Rules for Commercial Disputes. The arbitration will take place in the respective locations referenced above based on Program location. The award of the arbitrator shall be final and binding with no right of appeal. The costs and expenses of arbitration shall be shared equally by the Parties, and each side shall bear its own attorney's fees and costs, unless otherwise determined by the arbitrator in his/her award.

Entire Agreement: The Parties agree that this Contract constitutes the entire agreement between them on the subjects encompassed herein; that all prior agreements, whether oral or written, are expressly superseded and of no force or effect; that no changes or modifications to the terms of this Contract shall be valid unless made in writing and signed by duly authorized representatives of both Parties; and that in the event of any inconsistency between the terms of this Agreement and the Invoice, the following order of precedence shall apply: (1) Invoice; (2) Agreement.

Authority: Each person signing below represents and warrants that he/she is authorized to enter into this Contract and to commit his/her organization to its terms.

NATUREBRIDGE, A CALIFORNIA NONPROFIT
PUBLIC BENEFIT CORPORATION

GROUP: Santa Rosa French-American Charter

By: 

By: 

Print Name: Judy Lin

By:

Print Name: Evelyn Anderson

Title: Chief Operating Officer

Title: Principal

Dated: April 1, 2024

Dated: 4/8/2024

Group: Santa Rosa French-American Charter School

Dates: 10/21/2024-10/23/2024

NatureBridge Campus: Golden Gate



Solution Tree Purchase Agreement

Effective September 6, 2024 Solution Tree Inc. ("Solution Tree"), located at 555 N. Morton St., Bloomington, IN 47404, and Santa Rosa City Schools ("Customer"), located at 211 Ridgway Ave., Santa Rosa, CA 95401, agree as follows:

1. **Summary:** Customer will purchase the following Solution Tree products and services:

Description	Payment	Expected Invoice Date
3 CAPS Network Registrations: Principals	\$12,000	Upon execution of Agreement
8 CAPS Network Registrations: Teachers	\$8,000	
Total	\$20,000	

2. **Payment Terms:** Customer will provide Solution Tree with a purchase order made out to Solution Tree, 555 N. Morton St., Bloomington, IN 47404, for the full amount due under this Agreement plus any applicable taxes. All payments are due net 30 days from the actual date of invoice. All past due invoices are subject to a monthly finance charge as allowed by law. Solution Tree will invoice Customer based on the following schedule:

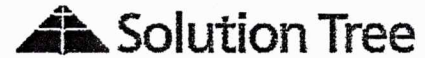
3. **CAPS Network Registrations:** Customer will purchase 3 CAPS Network Registrations for principals for \$4,000.00 per registration and 8 CAPS Network Registrations for teachers for \$1,000.00 per registration for the 2024/2025 CAPS Network. Solution Tree will process CAPS Network Registrations upon receipt of a purchase order or full payment. Each CAPS Network Registration includes access to a CAPS Network Cohort and one book selected by Solution Tree and the CAPS Network presenters. Solution Tree provides each cohort with 6 days of professional development to be scheduled throughout one academic year.

4. General Terms

4.1. **Intellectual Property:** Customer acknowledges that all tangible or electronic presentation materials, handouts, and/or program books used in conjunction with services performed under this Agreement are pre-existing and that no materials will be developed specifically for Customer. All previously owned rights will be retained, and Customer may not reproduce any materials not designated reproducible without express written permission. All audio, video, and digital recording of the services by Customer is prohibited.


4.2. **Force Majeure:** If an event beyond the parties' control makes performance impossible, illegal, or commercially impracticable (a "Force Majeure Event"), the parties will proceed as follows:

- a. If a Force Majeure Event prevents services from occurring on-site, the parties will arrange for the affected services to be delivered virtually on the scheduled dates.
- b. If a Force Majeure Event prevents services from occurring as scheduled, the parties will use best efforts to reschedule or make substitutions for affected services or products.
- c. If a Force Majeure Event prevents performance entirely, neither party will have any further liability to the other party for the prevented performance.
- d. All obligations unaffected by a Force Majeure Event will remain in place.



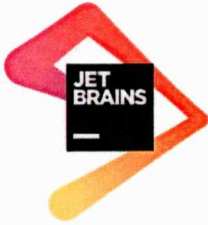
- 4.3. **Termination:** Solution Tree may terminate this Agreement if Customer does not provide a purchase order at least 30 days before the first scheduled date.
- 4.4. **Contingency:** This Agreement is contingent upon the cohort reaching 100 participants. If the cohort does not reach 100 participants, Solution Tree may terminate this Agreement.
- 4.5. **Entire Agreement:** This Agreement, any purchase orders issued pursuant to this Agreement, any RFP in place between the parties, any other written agreement executed by the parties for the same services included in this Agreement, and any exhibits attached hereto constitute the entire agreement of the parties and supersede any prior or contemporaneous written or oral understanding or agreement. No waiver or modification of any of the terms of the Agreement will be effective unless made in writing and signed by both parties, and the unenforceability, invalidity, or illegality of any provision of this Agreement will not render the other provisions unenforceable, invalid, or illegal. Any waiver by either party of any default or breach hereunder will not constitute a waiver of any provision of this Agreement or of any subsequent default or breach of the same or a different kind.

This Agreement is acknowledged and accepted by Customer and Solution Tree:

By: 
Lisa August | Sep 12, 2024 07:13 PDT
 Lisa August
 Associate Superintendent of
 Business Services
 Santa Rosa City Schools

09/12/
 Date

By: _____
 Jessica Rodgers
 Executive Director, CA State Office
 Solution Tree
 Date



JetBrains Americas Inc.
 989 East Hillsdale Blvd, Suite 200
 Foster City, CA 94404
 telephone: +1 888 672 1076
 fax: +1 866 838 6784
 e-mail: Joe.Keough@jetbrains.com
<https://www.jetbrains.com>

Quote 0909/1919218

To:
 Santa Rosa City Schools
 Emanuele Bardelli
 ebardelli@srcs.k12.ca.us
 111 Stony Point Ave, Suite 210, Santa Rosa, California, 95401,
 United States

Quote details:
 Reference number: 0909/1919218
 Quote date: Sep 9, 2024
 Valid until: Oct 24, 2024
 Submitted by: Joe Keough

	Product Description	Price per Item	Qty	Extended Price
DataGrip C-S.DB-Y	Commercial annual subscription valid for 1 year from order delivery date	\$229.00 \$114.50	4	\$458.00
	\$458.00 (50%) saved with the "50% discount for Educational organisations" offer			


 Lisa August (Sep 12, 2024 07:13 PDT)

Total: \$458.00
 Tax 0%: \$0.00
 Grand Total: \$458.00

Payment terms:

[Pay online](#) with a credit card or PayPal. Upon approval, we also offer the option to place a purchase order with due on receipt terms. Licenses are delivered immediately.

Any order based on this quote, whether it is placed via the JetBrains store, a purchase order, or other means is subject to the [JetBrains Terms and Conditions of Purchase](#).

Legal agreement:

Please review the legal agreement for your JetBrains tool:

- [Toolbox Subscription License Agreement](#)

If there is no sales tax on this document, you may be subject to a use tax in your local tax jurisdictions.



AD-Vantage Marketing - 455 Tesconi Cir - Santa Rosa, CA 95401-4619
 Phone: (707) 578-8700 Fax: (707) 578-0258

Estimate
Estimate #: 24886
Est Date: 8/15/24
CustCode: srschool

CUSTOMER INFO	JOB INFO	Estimate # 24886
Attn: Emanuele Bardelli Santa Rosa City School Dist 211 Ridgway Ave Santa Rosa CA 95401 Phone: (707) 890-3800 x805 Cell: Email: EBardelli@SRCS.K12.CA.US	Account Rep: Glen Rankin Email: glen@ad-vantagemarketing.com Job Name: Report cards Terms: Net 15 Data Due: Material Due:	Pstg \$ Due: Drop Date:

Qty	Description	Unit Price	Ext Price
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Production

10000	#10 Evps Provided by AD-V - Single window envelope	0.05800	\$580.00
1	Inkjet Setup -	20.00000	\$20.00
10000	Inkjet Return Address - Text only, black ink. Include the permit imprint (1st class SR permit 143)	0.03500	\$350.00
	--	0.00000	\$0.00
10000	Folding by Machine - 8.5 x 11", Letter Fold (1/3)	0.01750	\$175.00
1	Inserting Machine Setup -	20.00000	\$20.00
10000	Inserting 1 by Machine -	0.11500	\$1,150.00
10000	Seal Only by Machine - Letter Size	0.02200	\$220.00
10000	Sort & Bag / Tray Mailing - Letter Size, Local. Prep for 1st class presort postage rate.	0.00900	\$90.00
SubTotal:			\$2,605.00

Digital Imaging

1	Set-up & Proof -	20.00000	\$20.00
10000	Digital Printing - Report card, 8 1/2 x 11. Printed black/0 on 70lb text. No bleed.	0.07700	\$770.00
SubTotal:			\$790.00

Postage

*Postage must be received 24 hours in advance of mail date
 *This estimate is valid for 30 days and is subject to change based on review of 'live' data and material

Sub Total:	\$3,395.00
Tax:	\$0.00
Total Services:	\$3,395.00
Postage:	\$0.00
Total Incl. Postage:	\$3,395.00

CUSTOMER INFO**JOB INFO**

Estimate # 24886

Attn: Emanuele Bardelli Santa Rosa City School Dist 211 Ridgway Ave Santa Rosa CA 95401 Phone: (707) 890-3800 x805 Cell: Email: EBardelli@SRCS.K12.CA.US	Account Rep: Glen Rankin Email: glen@ad-vantagemarketing.com Job Name: Report cards Terms: Net 15 Data Due: Pstg \$ Due: Material Due: Drop Date:
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Qty	Description	Unit Price	Ext Price
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Comments

Customer will P/U and process at their mail center.

Postage will come from customer's permit 143

Add sales tax.


 Lisa August (Sep 11, 2024 16:16 PDT)



Santa Rosa City Schools - 5/6 grade 64 students

Santa Rosa City Schools

211 Ridgeway Ave
Santa Rosa, CA 95401
United States

Let's Go Learn, Inc.

705 Wellesley Avenue

Kensington, CA 94708
Tax ID: 94-3377052

Sara Stathatos

slstathatos@srcs.k12.ca.us
7078903860

Prepared by: Jennifer Weese

"Educational Consultant"
jweese@letsgolearn.com
+13126373896

Reference: 20240912-123033008

Quote created: September 12, 2024

Quote expires: November 11, 2024

Total **\$512.00**

PRODUCTS & SERVICES	QUANTITY	PRICE
Comprehensive Diagnostics: ADAM/DOMA Combo	64	\$512.00 for 1 year
SUMMARY		
One-time subtotal		\$512.00


Lisa August (Sep 17, 2024 11:43 PDT)

Total	\$512.00
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Comments

64 ADAM and DOMA

*DATA PORTAL (funding issue) FREE

Notes from customer:

Here is the response from our teacher:

I would like to:

Test all students in ADAM

Test 10 students using Pre_Algebra test (not needed if it costs more)

Create a Performance 3-band report on ADAM to be able to compare changes in student distribution of above, proficient and emergent. I want to be able to show comparisons to be able to show whole class growth trends from 5th grade to present and at three (or two) different points within the year.

Be able to see each student's historical score to show growth trends for each student

Be able to see students' grade level and (summary

RTI information summary, .

Purchase terms

All quotations are good for 60 days.

Fax: 415-367-4569

Let's Go Learn Cust. Service: 888-618-7323

By signing you are authorizing this quote to become an order of Let's Go Learn products and services. And you agree to the standard terms of use published at: (<http://www.letsgolearn.com/lgl/site/terms/>)

Signature

Signature

Date

Printed name

Invoice



International Baccalaureate
Baccalauréat International
Bachillerato Internacional

Jeremy Hahn
Montgomery High School
1250 Hahman Drive

Santa Rosa CA 95405
United States

School / Ac.No :S000846
Programme :DP
Invoice Number :INV000141918
Invoice Date :01-JUN-2024

Here are the charges for the Annual School Fee

Description	No.	Price USD	Total USD
DP Annual Fee : 01/09/24 - 31/08/25	1	12,660.00	12,660.00
Total charges excluding tax			12,660.00
Plus tax		0 % @12,660.00	
Total charges including tax			12,660.00

TOTAL PAYABLE IN USD	12,660.00
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Payment

Payment terms are 30 days from invoice date in full without deductions or withholdings. Schools with outstanding payment more than 90 days old could be blocked for exam registration. Please make payment quoting your **school code** and **invoice number** to:

Beneficiary Name : International Baccalaureate Organization
Bank Name : JPMorgan Chase Bank N.A
Bank Address : 4 New York Plaza, 17th Floor, New York, NY, United States 10004
Bank Account Number : 6302307847
Bank Swift Code : CHASUS33
Bank Routing Number : 021000021

Schools in US and Canada - payment by USD check only:
International Baccalaureate Organization
PO Box 5950, New York, NY 10087-5950

If you need help

Telephone: +1 301 202 3176 (North America)
Email : myaccount@ibo.org

When making payment(s) to the IB, please provide your school code and details of payment including invoice number, so we can update your account timely and accurately.

Thank you for your support and understanding.

Payment is made in consideration for the IB's services and constitutes an acceptance of and agreement to the rules, regulations and other terms and conditions, accessible at <http://www.ibo.org/>.


Lisa August (Sep 17, 2024 11:42 PDT)

International Baccalaureate Organization
Rue du Pré-de-la-Bichette 1, 1202 Genève, Switzerland
Swiss VAT no: CHE - 107.025.266 TVA
NL VAT Number: NL822771998B01
Canadian GST/HST: 841403876 RT0001, QST: 1217133773 TQ0001



International Baccalaureate Organization
Baccalauréat International | Baccalauréat International | Bachillerato Internacional



**Sonoma County Office of Education, Appa Health and Santa Rosa City Schools
Memorandum of Understanding for
Mentoring Services**

This Memorandum of Understanding (MOU) is entered into by and between Sonoma County Office of Education (hereinafter SCOE), Appa Health (hereinafter Appa) and Santa Rosa City Schools ((hereinafter SRCS). It is expressly understood and agreed by all parties as follows:

The purpose of this MOU is to establish an agreement that allows Appa to provide mentoring services to students of Santa Rosa City Schools.

Project Description with Roles & Responsibilities:

- Appa provides a 12 week mentorship program paired with a digital educational course based on behavioral and SEL skills.
- Sonoma County and SCOE will provide direction and contact information to Appa for families / students for whom they would like to make the program available.
- Appa will undertake outreach to obtain consent for participation and Appa's Care Navigators will enroll eligible students.
- Appa will conduct mentor outreach in an effort to add local qualified mentors from Sonoma County to be available to students.
- Students opting into the program will meet via video after school with their mentors on a weekly basis and have access to Appa's skill building video content.
- All Appa mentors will complete Livescan, undergo ongoing training and be supervised and monitored by Appa's credentialed clinical team.
- Appa will provide quarterly de-identified reporting demonstrating outcomes relating to anxiety, depression, confidence and engagement rates. If accessible and the school/district can share academic and other behavioral data, Appa will store that data in a secure FERPA file and offer di-identified outcomes reporting for those measures as well.
- Appa will make available a 1 for 1 match on SBIR Grant seats so that additional students will receive support. For example, if Santa Rosa has 60 students participating as paid student seats, Appa will make available 60 seats to participate in the NIMH study without additional charge (we can explain in additional detail how this will work).

Terms: The effective date of this agreement is July 1, 2024 through June 30, 2025

Financial Relationship: This Agreement memorializes SCOE's financial commitment to issue payment to Appa Health in accordance with the following. As part of the \$50,000, *two phase agreement, the second phase will be paid as follows:

Second phase total payment from SCOE for the 24-25 school year shall not exceed \$30,000.

*Separate agreement between Sonoma County Office of Education, Appa Health and Santa Rosa City Schools for the 23-24 school year for the remaining \$20,000 has been completed and paid.

Invoicing: No later than June 30, 2025, invoice to be provided by Appa. SCOE will pay Appa within 30 days of receipt of the detailed invoice. Invoice should be sent to:

Sonoma County Office of Education
Business Services Attn: Nicole Rosaschi
5340 Skylane Blvd.
Santa Rosa, CA 95403

Termination of Agreement: This Agreement may be terminated at any time upon the mutual written agreement of the Parties or by either party with or without cause upon forty-five (45) calendar days' advance written notice to the other party.

Amendments: The terms of this agreement shall not be amended in any manner except by written agreement signed by both Parties.

Mutual Indemnification: To the fullest extent permitted by law, shall defend, indemnify, and hold harmless SCOE and/or SRCS, its agents, representatives, officers, employees, trustees, and volunteers from any and all losses, liabilities, claims, suits, and actions of any kind, nature, and description, including, but not limited to, attorneys' fees and costs, that arise out of or result from the exclusive negligent, wrongful or willful acts or omissions of APPA, its employees, agents, subcontractors, independent contractors, consultants, or other representatives in connection with obligations under this Agreement. In the event any action or proceeding in any forum is brought against the SCOE and/or SRCS for any such acts or omissions APPA shall defend the same at APPA's expense.

To the fullest extent permitted by law, SCOE and/or SRCS shall defend, indemnify, and hold harmless APPA, its agents, representatives, officers, employees, trustees, and volunteers from any and all losses, liabilities, claims, suits, and actions of any kind, nature, and description, including, but not limited to, attorneys' fees and costs, that arise out of or result from the exclusive willful acts or willful omissions of SCOE and/or SRCS, its employees, agents, subcontractors, independent contractors, consultants, or other representatives in connection with obligations under this agreement. In the event any action or proceeding in any forum is brought against APPA for any such acts or omissions of SCOE and/or SRCS, SCOE and/or SRCS shall defend the same at SCOE and/or SRCS's expense.

Force Majeure: Neither party shall be deemed to be in default of the terms of this Agreement if either party is prevented from performing the terms of this Agreement by causes beyond its control, including without being limited to: acts of God (e.g. natural disasters, earthquakes, tornadoes, floods, epidemics and pandemics); any laws, regulations, or Orders of Local, State or Federal government; or any catastrophe resulting from flood, fire, explosion, or other causes beyond the control of the defaulting party. If any of the stated contingencies occur, the party delayed by force majeure shall give the other party written notice of the cause for the delay as soon as practicable. The party delayed by force majeure shall use reasonable diligence to correct the cause of the delay, if correctable, and if the condition that caused the delay is corrected, the party delayed shall immediately give the other party written notice thereof and shall resume performance of the terms of this Agreement. Neither party shall be liable for any services or costs if the failure to perform the Agreement arises from any of the contingencies listed above.

Integration: This Agreement represents the entire understanding of APPA and SCOE as to those matters contained herein and supersedes and cancels any prior oral or written understanding, promises, or representations with respect to those matters covered hereunder. This Agreement may not be modified or altered except in writing and signed by both Parties hereto.

Governing Law: This Agreement and all of its amendments entered into after the date of this Agreement, no

matter their place of negotiation, execution, or performance, will be governed by the laws, notwithstanding its choice of law principles, then in effect in the State of California. If one Party asserts an action relating to or arising out of this Agreement or the breach thereof, that Party will commence the action in the principal place of residence or business of the other Party to this Agreement.

Severability Waiver: The unenforceability, invalidity or illegality of any provision(s) of this Agreement shall not render the other provisions unenforceable, invalid, or illegal. No waiver of any provision of this Agreement shall be deemed or shall constitute a waiver of any other provision, whether or not similar, nor shall any such waiver constitute a continuing or subsequent waiver of the same provision. No waiver shall be binding unless executed in writing by the party permitting the waiver.

Insurance Limits: Each Party, at its sole expense, shall at all times maintain insurance or self-insure for commercial general liability using an occurrence policy for against personal injury and property damage that may arise from or in connection with their performance of this agreement in the amount not less than one million dollars (\$1,000,000) for any one person injured or killed, two million dollars (\$2,000,000) for injury or death of more than one person, or one million dollars (\$1,000,000) for property damage per occurrence.

In witness whereof, the parties sign this Memorandum of Understanding (MOU) as set forth below:

APPA HEALTH -


Robert Miller (Aug 12, 2024 15:40 PDT)

Aug 12, 2024

Robert Miller, CEO

Date

SANTA ROSA CITY SCHOOLS -


Lisa August (Sep 13, 2024 12:37 PDT)

09/13/2024

Date


TD

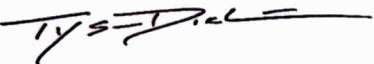
SONOMA COUNTY OFFICE OF EDUCATION -


DK



GM

Greg Medici, Dept. Superintendent, Business Services

Date

Signature: 

Email: tdickinson@scoe.org

Signature: 

Email: dkitamura@scoe.org

Signature: 
Greg Medici (Aug 5, 2024 20:35 EDT)

Email: gmedici@scoe.org



CDW Education
 75 Remittance Drive, Suite 1515
 Chicago, IL 60675

Prepared For	Estimate Date	Estimate Number
Santa Rosa City Schools 211 Ridgway Avenue Santa Rosa, CA 95401	08/28/2024	0063652

Description	Rate	Qty	Line Total
GOO-EDP-0019 Google Workspace for Education Plus - Multi Year - Google Workspace for Education Plus - 3 Year Annual Pay - More Than 10k Licenses (Student): Google Workspace for Education Plus ; CITE Contract pricing Licensed Domains: srcschools.org,srcs.k12.ca.us License Term: 2024-08-03 - 2025-08-02	\$3.38	14440	\$48,807.20
GOO-EDP-0013 Google Workspace for Education Plus - Multi Year - Google Workspace for Education Plus - 3 Year (Staff): Google Workspace for Education Plus Licensed Domains: srcschools.org,srcs.k12.ca.us License Term: 2024-08-03 - 2025-08-02	\$0.00	3610	\$0.00
		Subtotal	48,807.20
		Tax	0.00
		Estimate Total (USD)	\$48,807.20

Notes

Expecting a quote from Amplified IT? Amplified IT is now a part of CDW! We're moving all of the Amplified IT's products on to CDW's systems. This means quotes and invoices will come from CDW and Purchase Orders need to be made out to CDW. Unfortunately we will no longer be able to accept Purchase Orders made out to Amplified IT for these products. If you have any questions ask your Account Manager or GCS rep.

Student Enrollment Verification Letters are required for all first time Education Standard and Education Plus orders. These letters confirm the number of students at your institution. This must align with the number of licenses you intend to buy, and must be returned with your PO before we complete your order.

Please note as required by Google you must purchase Google Workspace for Education and Google Voice from the same Reseller. All quotes are subject to Google confirmation of staff or student population size.

Terms

About Us <https://www.cdwg.com/content/cdwg/en/about/overview.html>

Privacy Policy <https://www.cdwg.com/content/cdwg/en/terms-conditions/privacy-notice.html>

Terms and Conditions <https://www.cdwg.com/content/cdwg/en/terms-conditions.html>

Please send purchase orders to cdwg@amplifiedit.com or fax to 757-585-3550. If possible, please also include a copy of your organization's tax-exempt certificate with your purchase order. An exemption certificate is required to process Google Voice orders.

This email was sent by CDW Government LLC. All information and offers are subject to the CDW•G Terms and Conditions, and CDW•G policies.

CDW®, CDW•G® and PEOPLE WHO GET IT® are registered trademarks of CDW LLC. All other trademarks and registered trademarks are the sole property of their respective owners.



Seesaw Learning, Inc.
548 Market Street
PMB 98963
San Francisco, CA 94104 US
Billing: ar@seesaw.me

Bill To
Santa Rosa French-American Charter School
1350 Sonoma Ave
Santa Rosa California 95405

End User
Santa Rosa French-American Charter School

Contract Summary	
Order Form Number: Q-32537	Payment Terms: Net 30
Expiration Date: July 31, 2024	Billing Frequency: Upfront
Contract Start Date: July 1, 2024	Contract End Date: June 30, 2025
Contract Subscription Term: 12.0 months	
Contract Notes:	
	Grand Total: USD 2,625.00

Product Name	Description	Subtotal
Seesaw for Schools	Engaging multimodal learning tools that allow students to show what they know (photo, video, audio, drawing, and more). Comprehensive subject coverage to supplement your core-curriculum with thousands of ready-to-teach, standards and curriculum aligned PreK-6 lessons in the Seesaw Library. A School & District Library to input content you already use and leverage Seesaw's multimodal tools.	USD 2,625.00
TOTAL:		USD 2,625.00

For more information on funding resources, please review our [Funding Guide](#).

Key Contacts

Admin Sponsor

Decided to purchase (or renew) Seesaw. Will be included in conversations about our partnership progress

Name:	Beatrice Gonzales	Email:	bgonzales@srcs.k12.ca.us
Title:	Senior Secretary	Phone:	707-890-3800 ext 80501

Seesaw Lead

Responsible for Seesaw training and adoption. Main Seesaw point of contact throughout the contract

Name:	Ketsia Cabaz Raufaste	Email:	kcabazraufaste@srcs.k12.ca.us
Title:	Tosa	Phone:	707-890-3930 ext 73219

Tech Lead (Who can help set up your school?)



Lead for Seesaw's technical implementation. Point of contact for technical issues or updates.

Name: Mary Lehman Email: mlehman@srcs.k12.ca.us
Title: Tech Site Assit Phone: 707-890-3800 ext 80512

Billing Contact - Accounts Payable (Who will pay the invoice?)

Receives invoices. Point of contact on payment-related matters.

Name: Patty Vasquez Email: pvasquez@srcs.k12.ca.us
Title: Account payable Phone: 707-890-3800 ext 80216

School Address

Address: 1350 Sonoma Ave City: Santa Rosa
State: Ca Zip/Post Code: 95403

Purchase Order Information

PO Number
(if
required): _____



Tax Information

Is your school or district tax exempt?

If yes, please provide your tax ID
number

Terms and Conditions

Upon signing by Customer and submission to

<https://web.seesaw.me/>

or your sales representative, this Order Form shall become legally binding unless this Order Form is rejected by Seesaw Learning, Inc. for any of the following reasons: (1) the signatory below does not have the authority to bind Customer to this Order Form, (2) changes have been made to this Order Form (other than completion of the purchase order information and the signature block), or (3) the requested purchase order information or signature is incomplete or does not match our records or the rest of this Order Form.

Sales and use tax, if applicable, will be shown on your invoice. Tax exempt customers will be asked to provide proof of exemption. Total amount does not include sales/value added/applicable withholding taxes as required by local jurisdiction. If Seesaw is responsible for collecting and remitting taxes, the taxes will be invoiced to customer, unless customer provides Seesaw with a valid tax exemption certificate authorized by the appropriate taxing authority.

This Order Form is governed by the terms of the
Seesaw Learning, Inc. Terms of Service ("Terms") found
<https://seesaw.com/terms-of-service>

unless (i) Customer has a written Terms of Service executed by Seesaw Learning, Inc. for the Services, in which case such written terms of service will govern or (ii) otherwise set forth herein. By signing below, the parties agree to be bound by the Terms

Customer

Company: _____
Signature: _____
Name: _____
Title: _____
Date: _____
Email: _____

Seesaw Learning, Inc.

Signature: _____
Name: _____
Title: _____
Date: _____



Order Form Number: Q-15466

Seesaw Learning, Inc.
548 Market Street
PMB 98963
San Francisco, CA 94104 US
Billing: ar@seesaw.me

Bill To
Cesar Chavez Language Academy
2750 W Steele Ln
Santa Rosa California 95403

End User
Cesar Chavez Language Academy

Contract Summary	
Order Form Number: Q-15466	Payment Terms: Net 30
Expiration Date: October 31, 2024	Billing Frequency: Upfront
Contract Start Date: December 5, 2024	Contract End Date: December 4, 2025
Contract Subscription Term: 12.0 months	
Contract Notes:	Grand Total: USD 3,412.50

Product Name	Description	Subtotal
Seesaw Instruction & Insights	Engaging multimodal learning tools that allow students to show what they know (photo, video, audio, drawing, and more). Comprehensive subject coverage to supplement your core-curriculum with thousands of ready-to-teach, standards and curriculum aligned PreK-6 lessons in the Seesaw Library with Full access to Seesaw's Computer Science Solution. Premium chat support for school & district administrators.	USD 3,412.50
TOTAL:		USD 3,412.50

For more information on funding resources, please review our [Funding Guide](#).

Key Contacts

Admin Sponsor

Decided to purchase (or renew) Seesaw. Will be included in conversations about our partnership progress

Name: Adrian Email: adiaz@srcs.k12.ca.us
 Title: Principal Phone: _____

Seesaw Lead

Responsible for Seesaw training and adoption. Main Seesaw point of contact throughout the contract

Name: _____ Email: _____
 Title: _____ Phone: _____

Tech Lead (Who can help set up your school?)



Tax Information

Is your school or district tax exempt?

If yes, please provide your tax ID
number

Terms and Conditions

Upon signing by Customer and submission to
<https://web.seesaw.me/>

or your sales representative, this Order Form shall become legally binding unless this Order Form is rejected by Seesaw Learning, Inc. for any of the following reasons: (1) the signatory below does not have the authority to bind Customer to this Order Form, (2) changes have been made to this Order Form (other than completion of the purchase order information and the signature block), or (3) the requested purchase order information or signature is incomplete or does not match our records or the rest of this Order Form.

Sales and use tax, if applicable, will be shown on your invoice. Tax exempt customers will be asked to provide proof of exemption. Total amount does not include sales/value added/applicable withholding taxes as required by local jurisdiction. If Seesaw is responsible for collecting and remitting taxes, the taxes will be invoiced to customer, unless customer provides Seesaw with a valid tax exemption certificate authorized by the appropriate taxing authority.

This Order Form is governed by the terms of the
Seesaw Learning, Inc. Terms of Service ("Terms") found
<https://seesaw.com/terms-of-service>

unless (i) Customer has a written Terms of Service executed by Seesaw Learning, Inc. for the Services, in which case such written terms of service will govern or (ii) otherwise set forth herein. By signing below, the parties agree to be bound by the Terms

Customer

Company: _____
Signature: _____
Name: _____
Title: _____
Date: _____
Email: _____

Seesaw Learning, Inc.

Signature: _____
Name: _____
Title: _____
Date: _____



Lead for Seesaw's technical implementation. Point of contact for technical issues or updates.

Name: _____ Email: _____
Title: _____ Phone: _____

Billing Contact - Accounts Payable (Who will pay the invoice?)

Receives invoices. Point of contact on payment-related matters.

Name: _____ Email: _____
Title: _____ Phone: _____

School Address

Address: _____ City: _____
State: _____ Zip/Post Code: _____

Purchase Order Information

PO Number
(if
required): _____



Students Learning In Marsh Environments (SLIME) Field Trip Transportation Scholarship Award

Date: September 4, 2024

Dear Evelyn Anderson,

Congratulations! Santa Rosa French American Charter School has been selected to receive a Transportation Scholarship for Katherine Roederer's field trip group, which will provide for a reimbursement of transportation costs up to \$ 500.00 . We are excited to be able to offer this opportunity to your students. You must agree to and follow the following conditions of this award to be eligible for reimbursement of costs.

CONDITIONS:

1. **Purpose:** The purpose of this award is to provide students in the grades of K-12 the opportunity to attend a field trip at the *San Pablo Bay National Wildlife Refuge* at Dickson Unit (7699 Reclamation Rd, Sonoma, CA) hosted by *Sonoma Land Trust (SLT)* in order to promote a sense of place and land ethic while learning about conservation, restoration, and climate resilience. This award is strictly limited to the transportation costs related to this purpose and may not be substituted for any other field trip or event.
2. **Entity Status:** Payment is limited to that of Qualified Educational Institutions, recognized by the State Board of Education or that of the Board of Education of a Public School District only. You confirm that your institution has been accredited by an authorized government agency and that your primary purpose of operations is teaching its enrolled students.
3. **Time period:** This award is available to be used between the dates of 9/4/2024 and 3/15/2025 . It may not be applied to costs incurred before or after this time frame without written permission to do so.
4. **Allowable Costs:** Reimbursement of costs is limited to the actual costs of a licensed and certified transportation company only. Reimbursement for the use of personal automobiles used for transportation purposes or school staff time (teachers and/or aides) is prohibited.
5. **Payment Procedures:** To ensure timely and accurate payment, the following steps must be completed:

- a. Complete the provided Form W-9.
 - b. **Submit Invoice:** A substantiation of expenses incurred (invoice) detailing the allowable costs must be submitted to Mirella Ramos by 3/15/2025 .
 - c. **Teacher Survey Completion:** All teachers who attend the field trip are required to complete the post-program survey before the reimbursement payment is processed. Payment may not be made in advance of services rendered, before the invoice has been received, or before the post-program survey is completed by all attending teachers.
6. **Indemnity; Insurance:** You agree to indemnify, hold harmless and defend *SLT*, its officers, agents and employees from and against any and all claims, demands, injuries, losses, expenses (including attorneys' fees, costs and expenses), damages and liability arising from or relating to: (a) any breach by you of the terms of this letter; and (b) any actual or alleged act or omission by you in performing the Work. You represent to *SLT* that you have in place general liability and property damage insurance policies consistent with prevailing practices in your profession, occupation or line of work.
7. **Compliance with Laws; Governing Law:** You agree to comply with all applicable federal, state and local laws, rules and regulations. The laws of the State of California will govern this letter.
8. **Primary Contact:** Your primary contact for questions and payment processing is Mirella Ramos, who can be reached by email at mirella@sonomalandtrust.org or by phone at (707) 324-3525.

By signing this agreement, you agree to the conditions stated above and have the authority to agree to such terms by your Institution.

Evelyn Anderson

Principal

Print Name

Title/Role

Evelyn Anderson
 boxSIGN 17J82V76-4KYZL9ZW

Sep 12, 2024

Signature

Date

Sincerely,

Neal Ramus
 boxSIGN 1VW78RWP-4KYZL9ZW

Neal Ramus
 Director of Community Engagement and Education
 Sonoma Land Trust

**DATA SHARING AGREEMENT BY AND BETWEEN
THE SONOMA COUNTY OFFICE OF EDUCATION AND
THE PARTICIPANTS IN THE 2024-25 SCOE LITERACY FELLOWSHIP**

This Data Sharing Agreement (“Agreement”) is made by and between the Sonoma County Office of Education (“SCOE”) and the 2024-25 SCOE Literacy Fellowship participants (“Participants”). Participants include Bellevue Union School District, Cinnabar School District, Cotati-Rohnert Park Unified School District, Healdsburg Unified School District, Horicon School District, Kid Street Charter School, Liberty School District, Mark West Union School District, Oak Grove Union School District, Old Adobe Union School District, Petaluma City Schools, Rincon Valley Union School District, Roseland School District, Santa Rosa City Schools, Sonoma Valley Unified School District, Two Rock Union School District, Waugh School District, and Windsor Unified School District.

RECITALS:

WHEREAS, the purpose of this Agreement is to share data, as outlined in Appendix A, between the Participants, in a manner consistent with FERPA and California law in regard to data necessary to fulfill the purposes of the Sonoma County Literacy Fellowship (“Study”);

WHEREAS, the Study is led by SCOE and builds the pedagogical skill of educators by providing training in structured, systematic, multi-sensory literacy instruction that is grounded in the Science of Reading in order to improve the literacy outcomes for students in Sonoma County;

WHEREAS, the Study will occur during the 2024-2025 school year;

WHEREAS, the Participants seek to use the Study to improve academic achievement and foundational literacy skills of students in Sonoma County by allowing access to individual student assessments and demographic data consistent with the requirements of FERPA California law, which will assist the Participants in improving student outcomes and indicators and meeting targets and other goals; and

WHEREAS, FERPA requires that the information be destroyed when no longer needed for the purposes for which the Study is conducted;

NOW, THEREFORE, IT IS AGREED as follows:

I. TERM OF AGREEMENT

This Agreement shall take effect upon signature by the authorized representative of each Participant, and shall remain in effect until June 30, 2025, or termination pursuant to Paragraph IV of this Agreement, whichever is sooner. SCOE and Participants understand that SCOE may have an ongoing need to reference the raw data it acquired during the term of this MOU. COE shall only retain anonymized, aggregated data that it obtained from Participants. However, SCOE certifies that such

Initial Initial
SK GM

anonymized, aggregated data shall be purged when the data is no longer needed for the purposes of the Study.

II. DEFINITIONS AND ABBREVIATIONS

- a. "Destroy" means to shred and confidentially dispose of all paper copies, and to delete and digitally destroy all digital copies.
- b. "Disclose" or "disclosure" means to permit access to or the release, transfer, or other communication of personally identifiable information contained in education records by any means, including oral, written, or electronic means, to any party except the party identified as the party that provided or created the record. (34 C.F.R. § 99.3).
- c. "Education records" includes those records that are: directly related to a student; and maintained by an educational agency or institution or by a party acting for the agency or institution, subject to the specific exclusions found in 34 C.F.R. § 99.3. (34 C.F.R. § 99.3).

III. RESPONSIBILITIES UNDER THE AGREEMENT

a. Joint Responsibilities:

- i. The Participants shall comply with the provisions of FERPA in all respects. Nothing in this Agreement may be construed to allow any signatory to this Agreement to maintain, use, disclose, or share student education records in a manner not allowed by federal or state law or regulation.
- ii. The Participants will ensure compliance with California law related to privacy of pupil records, at Education Code §§ 49060 *et seq.*
- iii. Any student assessment and demographic data exchanged via this Agreement may not be used for purposes outside of the scope of the Study, including linkage to any other datasets.
- iv. The Participants will ensure that use of student assessment and demographic data is used for the Study's purpose and goal of measurably increasing literacy achievement in one classroom.

b. Responsibilities of SCOE:

- i. SCOE will collect all data provided by the Participants involved in the Study, as identified in Appendix A, and will keep confidential all raw data shared by the Participants.
- ii. SCOE will create a reporting system that ensures student and teacher data are collected anonymously, ensuring that no personally identifiable student information is shared with the Study.
- iii. For those classrooms where DIBELS or Acadience are not used, SCOE will arrange a plan for the administration of these assessments. The purpose of this collection is to align data points across all participating classrooms in the Study.

c. Responsibilities of the Participants:


- i. The Participants agree to provide SCOE with literacy assessment data (as outlined in Appendix A) and demographic information for each classroom/class/section of students who are receiving instruction from a Participant; use disaggregated survey reports to improve instruction; share

- analysis of their survey reports with other Participants; and, if desired, show other Participants their survey reports.
- ii. The Participants will record student data in the SCOE-created reporting system, ensuring that no personally identifiable information is shared with the Study.

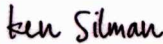
IV. TERMINATION OF AGREEMENT

At any time, any party may give thirty (30) days' written notification of the termination of this Agreement to the other parties.

Bellevue Union School District

<small>DocuSigned by:</small>  _____ <small>126074A1ECA84A7...</small>	9/10/2024 _____
Michael Kellison, Superintendent	Date

Cinnabar School District

<small>DocuSigned by:</small>  _____ <small>AB2240C8BA6C4C7...</small>	9/12/2024 _____
Ken Silman, Superintendent/Principal	Date

Cotati-Rohnert Park Unified School District

<small>DocuSigned by:</small>  _____ <small>CFAAE65136C442E...</small>	9/10/2024 _____
Maite Iturri, Superintendent	Date

Healdsburg Unified School District

_____ Chris Vanden Heuvel, Superintendent	_____ Date
--	---------------

Horicon School District

DocuSigned by:
Alicia Henderson 9/11/2024
EC1D8D5E8A4C42C...

Alicia Henderson, Interim Superintendent Date

Kid Street Charter School

DocuSigned by:
Kathleen Mallamo 9/10/2024
F26A3FD44F7B439...

Kathleen Mallamo, Executive Director Date

Liberty School District

Signed by:
Chris Rafenelli 9/11/2024
710D0598B3FA4E8...

Chris Rafenelli, Superintendent/Principal Date

Mark West Union School District

DocuSigned by:
Rachel Valenzuela 9/11/2024
D9B02A19EE20402...

Rachel Valenzuela, Superintendent Date

Oak Grove Union School District

DocuSigned by:
Amber Stringfellow 9/12/2024
3AA07E2670B4445...

Amber Stringfellow, Superintendent Date

Old Adobe Union School District

Initial Initial
AK GM

DocuSigned by:
Michele Gochberg
PCZA65926B3C4ZA...

9/10/2024

Michele Gochberg, Co-Superintendent

Date

Petaluma City Schools

Esmeralda Mondragon, Interim Superintendent

Date

Rincon Valley Union School District

Mike Herfurth, Interim Superintendent

Date

Roseland School District

Raul Guerrero, Superintendent

Date

Santa Rosa City Schools

Daisy Morales, Superintendent

Date

Initial Initial
DK *GM*

Sonoma Valley Unified School District

DocuSigned by:
Dr. Jeanette Rodriguez-Chien 9/10/2024
A31921C9CEBD43F...

Jeanette Rodriguez-Chien, Superintendent Date

Two Rock Union School District

Stephen Owens, Superintendent Date

Waugh School District

DocuSigned by:
Michael Gardner 9/10/2024
D911B4F9AABC48C...

Michael Gardner, Superintendent Date

Wilmar School District

Steve Hospodar, Superintendent/Principal Date

Windsor Unified School District

Jeremy Decker, Superintendent Date

Sonoma County Office of Education

Dr. Diann Kitamura, Deputy Superintendent

Date

Greg Medici, Deputy Superintendent

Date

Dr. Amie R. Carter, County Superintendent

Date

APPENDIX A: Data Description

- Literacy assessment data: Participants may choose between DIBELS or Acadience. For those classrooms where DIBELS or Acadience are not used, SCOE will arrange a plan for the administration of these assessments. This plan will ensure that your general education teachers are not administering an additional assessment. The purpose of this collection is to align data points across all participating classrooms in the Study.
- Student demographic data, including race, ethnicity, English Learner designation, special education primary eligibility designation, Foster Youth designation, and McKinney-Vento designation



SANTA ROSA CITY SCHOOLS
SERVICE CONTRACT

This CONTRACT is hereby entered into between the Governing Board of the Santa Rosa City Schools, hereinafter referred to as "DISTRICT", OR "BOARD" and California Agricultural Teachers' Induction Program (CATIP), hereinafter referred to as "CONTRACTOR".

SCHOOL SITE/DEPARTMENT USE ONLY

Check one of the following:

[] Independent Contractor/Business/Organization* X Professional Services** [] Partnership***

- * Any person, business, or organization that will be providing non-professional services to the District
** Any person, business, or organization that will be providing professional services to the District (Usually as a result of an RFP, i.e., services that require extensive technical knowledge or training in their particular area of expertise.) Engineers, Financial Advisors, Architects, Auditors, Surveyors, Inspectors, etc.
*** Two or more persons, businesses, corporations, or organizations that will be partnering with the District to perform certain services with the District

SCHOOL SITE/DEPARTMENT USE ONLY

Funding Source: 01-0000-0-3800-1000-5880-253-5140

Funding Category: X Base [] Supplemental [] Concentration
[] Restricted: [] Other:

For Billing (if applicable): X Bill to: Educational Services Billing frequency: CATIP will invoice during the academic year

Contract is: [] New X Renewal [] Addendum [] Amendment

Number of Individuals Served: One (1) Agriculture Credential Candidate at Elsie Allen High School

Approved at Site by*: Date:

* Signature - FOR CONTRACTS ORIGINATED BY SCHOOL SITE

Departmental Approval**: Date: 9/19/24

** Signature - DISTRICT OFFICE DEPT. SIGNATURE

Contract Created by: Debi Cardozo, Director, Educational Services Phone #: 707-890-3800
Name of SRCS employee AND dept. or school site

Proposed Contract Start Date: 9/1/2024 Proposed Contract End Date: 6/30/2025
Requisition #: R24-01241

BUSINESS SERVICES USE ONLY

Verified Receipt of [] Insurance(s) [] W-9 Form [] HR Clearance, if applicable
Funding Source /Funding Category verified: [] YES [] NO Board Approval Date:

Verified by: Date:

Fiscal Services Authorizer

LAST REVISED ON 4-5-17

2024-2025 MEMORANDUM OF UNDERSTANDING



for the
**California Agricultural Teachers'
Induction Program**
between
Davis Joint Unified School District
and



Santa Rosa City Schools

(Participating District or LEA)

School District/LEA Name Here

General

This Memorandum of Understanding (MOU) is entered into between the Davis Joint Unified School District (DJUSD) – Local Educational Agency (LEA) for the California Agricultural Teachers' Induction Program (CATIP) – and the participating district or LEA listed above (referred to as "District" in this MOU) to participate in the California Agricultural Teachers' Induction Program.

The effective date of this MOU is September 1, 2024 – June 30, 2025. The terms of this agreement shall remain in force unless mutually amended.

Purpose

The purpose of this Memorandum of Understanding is to establish a formal working relationship between the parties of agreement and to set forth the operative conditions that govern this partnership. The assumption of continued partnership for the **2024-2025** school year is made unless the District notifies the CATIP in writing on or **prior to January 31, 2025**. **Our Induction Program is designed to provide a two-year, individualized, job-embedded system of mentoring, support and professional learning that begins in the teacher's first year of teaching.**

Responsibilities – General

A) CATIP agrees to:

- 1) Provide support for direct program administration to conduct the accredited induction program per guidelines set forth by the Commission on Teacher Credentialing (CTC) and California Department of Education (CDE);
- 2) Provide office space, equipment, and meeting space for program activities;
- 3) Facilitate a process for equitable distribution of services to Teacher Candidates and Mentors in all participating districts and schools;
- 4) Convene a Teacher Induction Program Advisory Committee, establish regular meetings, and provide data on program requirements and clear credentialing;
- 5) Establish and maintain accurate program records and reports;
- 6) Maintain State of California approval and accreditation as an Induction Program and Credentialing Agency;
- 7) Advise Teacher Candidates about their involvement in the Induction Program and provide formative feedback about candidates' progress toward completion of the program;
- 8) Recommend for the California Clear Credential and process all credential applications for eligible Teacher Candidates;
- 9) Arrange for and monitor University of California, Davis Extension continuing education units for Teacher Candidates and 1st and 2nd year Mentors;
- 10) Provide the California Agricultural Teachers' Induction Program Assessment System materials to Teacher Candidates and Mentors (e.g. individualized learning plans, weekly conversation logs, curriculum, etc.);
- 11) Provide training in the California Agricultural Teachers' Induction Program coursework, including the Teaching Performance Expectations (TPE), California Standards for the Teaching Profession (CSTP), student academic and CTE content standards, Agriculture and Natural Resources Model Pathway Standards, and Induction Standards to Teacher Candidates and Mentors;
- 12) Provide relevant and research-based mentoring skills training to Mentors;
- 13) Provide induction program information to site administrators/district coordinator;
- 14) Select, monitor, and supervise professional development facilitators in accordance with Induction Program Standards;
- 15) Provide materials, facilitation, and presentation support for professional development facilitators;
- 16) Develop and establish contracts with outside vendors for professional services as needed Teacher Candidates/Mentors professional development and support;
- 17) Provide the Advisory Board, district superintendents and site administrators with information, clarify roles and responsibilities, and provide verification and accountability specific to the teacher credential process;

California Agricultural Teachers' Induction Program (CATIP)

2024-2025 MEMORANDUM OF UNDERSTANDING

- 18) Communicate with and advise District Human Resources departments, credential analysts, and school personnel regarding Induction, hiring implications, and procedures for compliance;
 - 19) Establish and maintain an accountability system for all participants;
 - 20) Collaborate with the Capital Region Induction Network Team, the Induction Consortium (Bay Area), and state-wide agricultural education stakeholders regarding the Induction Program;
 - 21) Collaborate with Cluster Region One and California Commission on Teacher Credentialing for appropriate support and training and ensure participation at Cluster and Statewide program meetings; and
 - 22) Supply reports and other information to the California Commission on Teacher Credentialing (CTC) and the California State Department of Education (CDE) as requested on all matters related to program requirements and activities.
- B) The District agrees to:
- 1) Appoint a liaison who serves as the programmatic contact in the district, who normally oversees all activities within the district related to induction services and assumes the responsibilities of communicating with the California Agricultural Teachers' Induction Program (including notifying CATIP when a candidate leaves before the end of the school year, providing follow-up on Mentors and Candidates not meeting requirements, etc):

Debi Cardozo

Name of District Coordinator

707-890-3800 x 80310

Phone

dcardozo@srcs.k12.ca.us

Coordinator's Email Address

211 Ridgway Ave, Santa Rosa, CA 95401

Mailing Address

- 2) Establish a point of contact in District Accounts Payable for invoicing communication:

Simona Hoyos

Name

707-890-3800 x 80201

Phone

shoyos@srcs.k12.ca.us

Email Address

211 Ridgway Ave, Santa Rosa, CA 95401

Mailing Address

- 3) Establish a Purchase Order for invoicing coordination:

R25-02080

PO #

\$2550

PO Amount (\$2,550/Candidate/Year)

(If candidate will be paying for the program themselves indicate that here)

- 4) Confirm candidate availability for program participation according to criteria established by the Commission on Teacher Credentialing and the California Agricultural Teachers' Induction Program.
- 5) Separate CATIP formative assessment information from district employment evaluations.
- 6) Provide an update about participation with CATIP to the district's governing board during the tenure of this MOU.
- 7) Participate in CATIP evaluation.
- 8) Superintendent or designee coordinator/administrator maintains an informal position on the Teacher Induction Advisory Board for program networking, implementation, compliance, and program evaluation;
- 9) The Administrative member of the Advisory Board or District coordinator/ administrator may bring concerns or suggestions for change to the Advisory Board for discussion by submitting proposals no later than two weeks prior to the next Advisory Board meeting for inclusion on the agenda;
- 10) Advisory Board Representative and/or District Coordinator disseminate program information to site and district administrators, clarify roles and responsibilities of all program participants, and communicates program information to participants;
- 11) Upon hire, advise eligible Teachers about their responsibilities for Induction, enroll eligible candidates, and gather candidate credentialing information as needed by the Induction office. All teacher candidates who are teaching on a preliminary credential should be evaluated for eligibility. CTE Teachers are eligible to complete credential requirements, including

California Agricultural Teachers' Induction Program (CATIP)

2024-2025 MEMORANDUM OF UNDERSTANDING

- application for preliminary credential with prerequisites met. Teachers who have intern credentials may also be eligible if they have recently completed the intern program and have been granted a preliminary credential;
- 12) Ensure that Human Resources personnel and credential analysts are appropriately trained in protocols of advice and assistance to Induction Candidates;
 - 13) Provide appropriate credential and advisement information to the CATIP office;
 - 14) Select Mentors according CATIP Standards Qualifications¹;
 - 15) Approve a Mentor to each Teacher Candidate according to CATIP Policies and in a timely way, within 30 days of program enrollment, that allows the pair to begin working together when teaching begins and not less than an average of 1 hour per week;
 - 16) Conduct early site and/or district-based program information orientations that include information designated on the California Agricultural Teachers' Induction Program "Administrator Meeting" form;
 - 17) Ensure that all staff administrators with Mentor(s) and/or Teacher Candidate(s) on staff complete the Program's annual survey regarding the Induction Program;
 - 18) Establish working conditions for Teacher Candidates aligned with CATIP Standards;
 - 19) Ensure that Teacher Candidates have core curriculum materials and appropriate content frameworks;
 - 20) Encourage that all Teacher Candidates have course assignments with English Language Learners sufficient to allow completion of the English Language requirements of the Clear Credential and accordance with CATIP policies and accreditation;
 - 21) Provide Teacher retention data to Induction Program upon request;
 - 22) Provide Mentor release time for observation of the Teacher Candidates as required by the Induction activities (2 observations required each year);
 - 23) Provide Teacher Candidates release time for observation of colleagues, reflection, and professional development activities tied to their Individual Learning Plan (ILP) as required by the Induction activities (2 observations required each year);
 - 24) In the event of need, provide Mentor release time for Mentor training as required by the Induction program (for the Mentor's first and second years);
 - 25) Develop and maintain a budget that allocates amounts sufficient to meet the costs of implementing its program responsibilities;
 - 26) Process payment for authorized contracted services; and
 - 27) Provide projection estimates of participating Teachers for the 2024-2025 school year to California Agricultural Teachers' Induction Program by **May 15, 2025** for continuing participants and in a timely manner, **June 30, 2025** onward, for new participants.

Responsibilities – Fiscal

- A) CATIP, in its association with YSCTC and DJUSD (accrediting agency with certification capacity as LEA), agrees to the overall fiscal responsibility for the funding of the administration of the program, including:
- 1) Invoice the District through the Accounts Payable contact (named in 'Responsibilities-General B.2') for each credential candidate per billing method selected below:
 - Billing will occur in September for \$2,550 per academic year with a **Net 30-day**.
 - Billing will occur in September for the amount of \$1,275 and January in the amount of \$1,275 to total \$2,550 per academic year with a **Net 30-day** return on each billing.
 - Candidate Self-Pay: Billing will occur monthly, beginning September through February with a **Net 30-day** return. 6-installments in the amount of \$425, to total \$2,550 per academic year.
 - District and Candidate will split costs in the following manner (to total \$2,550):
 - District agrees to be responsible for the following amount:
 - Candidate Teacher agrees to be responsible for the following amount:
 - 2) Assume overall fiscal responsibility for the administration of Induction funds and documentation required by the CDE and CCTC;
 - 3) Develop and maintain a balanced budget that reflects program priorities and implementation of the approved induction plan;
 - 4) Abide by the Teacher Expenditure Guidelines;
 - 5) Provide a stipend payment for each program Facilitator in accordance with CATIP Consortium and Facilitator memorandum of understanding.

California Agricultural Teachers' Induction Program (CATIP)

2024-2025 MEMORANDUM OF UNDERSTANDING

B) The District agrees to:

- 1) Approve the designation of a Mentor¹, by CATIP, to each credential candidate (novice teacher) within the first 30 days of the participant's enrollment in the program;
- 2) Coordinate any potential compensation of the identified Mentor¹ at the District's rates and policies. Any remuneration to the mentor will be outside of CATIP's purview, and above the annual program cost named herein;
 - i) Compensation to the mentor is suggested to be \$2,000/candidate/year, but is at the absolute discretion of the District's policies, hiring practices, and collective bargaining obligations.
- 3) Compensate the identified Mentor for each Teacher Candidate according to rates, policies and procedures at the District-level.
- 4) The California Agricultural Teachers' Induction Program must be informed of any changes to this language at least two weeks prior to the start of the Mentor's obligation to their candidate(s);
- 5) Payment for services from the California Agricultural Teachers' Induction Program to be **\$2,550** per Teacher Candidate per year, non-refundable, no proration;
- 6) Process Mentor and other payments in a timely way based upon approved MOUs and other budget documents; and
- 7) Provide Mentors and Teacher Candidates release time for training and observation in accordance with CTC regulations and program (CATIP) guidance.

Program Participation

Insofar as permitted by law, Davis Joint Unified School District (LEA for YSCTC and CATIP) shall assume the defense and hold harmless District and/or any of its officers, agents or employees from any liability, damages, costs, or expenses of any kind whatsoever, including attorneys' fees, which may arise by reason of the sole fault or negligence of Davis Joint Unified School District, its officers, agents or employees, arising out of its performance under the terms of this agreement.

Insofar as permitted by law, the District shall assume the defense and hold harmless the Davis Joint Unified School District and/or any of its officers, agents or employees from any liability, damages, costs, or expenses of any kind whatsoever, including attorneys' fees, which may arise by reason of any harm to person(s) or property received or suffered by reason of the sole fault or negligence of the District, its officers, agents or employees, arising out of their performance under the terms of this agreement.

Compliance with Applicable Laws

This Memorandum of Understanding shall comply with all federal, state and local laws, rules, regulations and ordinances that are now or may in the future become applicable.

Other Conditions

Any and all products developed by California Agricultural Teachers' Induction Program are the exclusive property of the California Agricultural Teachers' Induction Program. Schools, districts, their employees, staff and subcontractors shall not have the right to disseminate, market, or otherwise use the products without the written permission of the California Agricultural Teachers' Induction Program.

¹ The District approves Mentors who:

- Possess a valid Professional Clear Teaching Credential and a minimum of 5 years of verified effective teaching experience in the context and content area of the candidate's teaching assignment (i.e. similar teaching assignment, grade level, type of school, etc.);
- Have been identified by CATIP, attend professional development organized by CATIP, and are agricultural educators in good standing with CATIP;
- Have a demonstrated commitment to professional learning and collaboration;
- Have the time, ability, willingness, and flexibility to meet candidates' needs for support; and
- Will act as an ambassador of the California Agricultural Teachers' Induction Program.

California Agricultural Teachers' Induction Program (CATIP) 2024-2025 MEMORANDUM OF UNDERSTANDING

Signing Process:

1. The School District gains approval and completes appropriate signatures through district processes and policies;
2. The School District Returns signed MOU to CATIP office via email (Jessica Cardoso - jcardoso@yscenter) OR regular postal service (DJUSD, c/o Jessica Cardoso YSCTC, 526 B Street, Davis, CA 95616); OR uploaded to this Google Folder
 - a. This shall be completed by September 1st for candidates enrolling in the program by September 1st, and by February 1st for those candidates enrolling mid-year.
3. CATIP will place MOU on DJUSD Board of Education Agenda for consent and signature;
4. CATIP will return a fully executed copy of this document to the School District for its records.

The parties signed below, as the signatory representatives for their associated organizations, affirm their commitment to the stipulations outlined in pages 1 through 4 above.

Signature

Lisa August

Printed Name

Associate Superintendent

Title

laugust@srcs.k12.ca.us

Email

Santa Rosa City Schools

Organization

Signature

Russell Barrington

Printed Name

Director of Fiscal Services

Title

Date

Davis Joint Unified School District

Organization

Contract	
DUE BACK BY:	Sep 27, 2024
CM Contract #	5245
Date of Contract:	Sep 18, 2024

Fax back to Community Matters 707-823-3373

**Contract
between**

Community Matters - A California Not For Profit Corporation **and** **Hidden Valley Elementary School**

P. O. Box 14816
Santa Rosa, CA 95402
PH: 707-823-6159 **FAX: 707-823-3373**
Vendor ID #
hereinafter referred to as "CM"

3435 Bonita Vista Lane
Santa Rosa CA 95404
707-890-3925

hereinafter referred to as "Client"

This Contract details the responsibilities of the above parties relative to the services listed below.

CM Will Deliver the services outlined below:

Service Code	Service Name and Description	Cost
SSAXE	Expansion Elem - Safe School Ambassadors Training & Support	\$7,500.00
	For: Hidden Valley Elementary School Santa Rosa CA	
	On: October 17-18, 2024	
	Times: 2 full school days (6.5 hrs ea) PLUS 1 additional hour each day for adults	
	Deliverables: 1) Provide 2 days of onsite training for 35-40 NEW Safe School Ambassadors and 5 - 7 adults (1 adult per 6 students), as described in SSA program literature. On Day 2, school may add up to 12 previously trained veteran Ambassadors and Program Adults. (1:6 adult to student ratio for each day) 2) Provide program materials for all training participants. Includes post training support for implementation of program. 3) Provide up to 2 hours of program implementation support by phone, web and email.	
	24 City of Santa Rosa CHOICE GRANT24 Community Matters Matching Grant	-\$7500.00
Service Subtotal:		\$0.00

Contract DUE BACK BY:	Sep 27, 2024
CM Contract #	5245
Date of Contract:	Sep 18, 2024

**Fax back to
Community Matters
707-823-3373**

Client Will fulfill the following obligations:

- Ensure a school or district employee will provide supervision at all times when the CONSULTANT has contact with pupils.
- Return this contract by 9/27/2024 to guarantee CM's availability for the Service(s) on the above date(s). Otherwise, all prior agreements may be voided.

Payment for Services: Client agrees to pay CM, in US funds, the following fees for delivery of the services outlined above:

Total Price:	\$7,500.00
Total Awards	-\$7,500.00

Rescheduling or Cancellation:

Once this contract is signed, if Client cancels or reschedules the service, Client will be held responsible for 50% of the regular price of the service. If Client cancels or reschedules within 2 weeks of the date of the service, Client will be held responsible for 100% of the regular price of the service.

Grant funded services: The Client, not the funder, will be held responsible for the above fees. The funder will be informed of any reschedule or cancellation requests. This could affect grant funding in subsequent years.

Grand Total: \$0.00

Upon receipt of signed contract or as specified herein, CM will invoice client for the items described above. Client agrees to pay such invoice(s) **in full upon receipt**.

Signatures

For Community Matters

LeeAnn Lichnovsky

LeeAnn Lichnovsky
Date: 9/19/2024

For Client

Signature:  Lisa August (Sep 20, 2024 17:02 PDT)

Name: Lisa August

Organization: Hidden Valley Elementary School

Date: 09/20/2024

Date: _____

Title: Associate Superintendent SRCS

Attachments

- CM Contract Terms
- Billing Information Sheet - please **complete** and **return** with this Contract
- Training Room Requirements - please give this to the person handling training logistics.
- Training Supplies, Equipment and Logistics - please give this to the person handling training logistics.
- Service Terms SSA TOT Participation Agreement
- Award Letter SSA Site License Agreement

Memorandum of Understanding

This Memorandum of Understanding (MOU) is entered into between the Napa Valley Unified School District (NVUSD) and Santa Rosa City Schools (SRCS) collectively referred to as the "District" or "parties."

Background

The Napa Valley Unified School District applied for and received a teacher residency grant to support a collaborative partnership with one or more Commission-approved teacher preparation programs offered by a regionally accredited institution of higher education (IHE) to expand current residency programs. Offering a teacher residency program requires careful collaborative planning and supportive infrastructure within and between the local education agency (LEA) and the IHE to assure that the LEA sites that will host teacher residents are fully ready to implement this type of teacher preparation approach, that the LEA administration and staff are prepared and ready to work collaboratively with and mentor teacher residents, and that the IHE is prepared to facilitate the professional preparation of residents within a cohort model in the local LEA or consortium.

Purpose

This MOU will set forth the terms and understanding in which the partnership between NVUSD and SRCS will enhance and expand cooperative efforts in the North Bay Teacher Residency Program (NBTRP). The NBTRP is a consortium between Sonoma State University, SRCS and NVUSD. The North Bay Teacher Residency Program (NBTRP) strives to cultivate exceptional educators, rooted in the community through a comprehensive, high quality teacher residency program which includes expert, long term mentoring and relevant coursework integrated into clinical practice.

Term

The term of this MOU is from July 1, 2024 through June 30, 2025. The period of performance may be extended only by written agreement of the parties.

Either party may terminate this MOU for no cause on 90 days prior written notice to the other party. In the case of termination without cause, any Resident already participating in an educational experience at either District, at the time of the notice of termination is served, shall be given until the end of the current term from the date of the notice of termination to complete their educational experiences with the district.

Either party may also terminate this agreement for cause in the event the other party commits a material breach of its terms and fails to remedy the breach within 30 days of receipt of the written notice specifying the breach.

District Acting Liaisons: The NVUSD Assistant Director of Human Resources, NVUSD Director of Professional Development and the Director of Teaching and Learning at SRCS will play an important role in the success of the NBTRP. The primary expectation is to act as a liaison

between the Districts and the university partner, provide co-teaching support, and to be an active part of the implementation and logistics of the Program.

Leadership: NVUSD Assistant Director of Human Resources, NVUSD Director of Professional Development and the Director of Teaching and Learning will attend and be an active part of the decision making process at all Program meetings.

District Professional Development: NVUSD Assistant Director of Human Resources, NVUSD Director of Professional Development and the Director of Teaching and Learning will work in partnership with the Program leadership informing them of district professional development in which Residents can participate. Each district's Teacher Residency TOSA will coordinate professional learning experiences (learning walks, residency forums, lesson debriefings, etc). Both entities agree to have at least one person assigned to represent each entity. If someone is on leave, an alternative person shall be assigned and actively work to support activities of the grant.

Co-teaching Support: NVUSD Director of Professional Development and the Director of Teaching and Learning will be responsible for supporting the District's Mentor Teachers as they implement co-teaching strategies in their classrooms.

All Mentor Teacher Resident pairs will be observed and monitored throughout the residency. Should a partnership need to be reconstituted or dissolved, the Program Administrator, in consultation with the NBTRP Advisory Board, will make the decision.

Mentor Support and Monthly Collaborative Meetings: The partnership agrees to support the joint facilitation of regularly scheduled meetings. The California Commission on Teacher Credentialing (CTC) requires Mentors to have 10 hours of professional development, prior to serving as a Mentor.

Teacher: This training includes, but not limited to the following: program curriculum, effective mentoring, coaching support, social emotional learning, and content-specific pedagogy.

Residency Support: During the residency, each district's Teacher Residency TOSA will work directly with the Residents and Mentor Teachers either through modeling lessons, co-teaching or debriefing with Residents in collaboration with Sonoma State University clinical supervisors.

District Support

Recruitment of Mentor Teachers: The District agrees to recruit and jointly select (with University input) qualified Mentor Teachers to support the Residents' year-long clinical placements. The Mentor Teachers must meet the minimum requirements from the CTC and the Mentors must meet the CTC/ University requirements for a diverse school setting.

Mentor Teachers Stipend: District commits to compensating each District Mentor Teacher for his/her time upon completion of the terms outlined in the NBTRP Teacher Residency Mentor Professional Agreement in an amount not to exceed \$1500.00 funded by the Teacher Residency Implementation grant per academic year. Failure to complete any of the outlined undertakings will result in a proportional deduction of payment as seen appropriate by the NBTRP Residency Program Director for each district.

Resident Stipend: The District agrees to participate in the joint selection process of the Resident Teachers. District commits to compensating each Resident Teacher for his/her tenure within the program. Upon upholding and remaining in good standing within the terms outlined in the NBTRP Agreement, Residents will receive compensation that shall not exceed \$35,000.00. The installments will be paid for a tenure of 10 consecutive months spanning from August until May. Failure to complete any of the outlined undertakings in the agreement will result in loss of payment and repayment as seen appropriate and agreed upon by the partnership. It is the responsibility and liability of each District to pursue, and collect Resident Compensation. If the District is unable to collect the Resident Compensation, the Districts shall be individually liable. Each individual District is individually liable to repay any and all monies related to this program to the California Department of Education if required within 60 days of notification.

Resident Certificated Substitute Requirement: Residents are required to become certificated substitute teacher of records in order to receive any form of compensation and/ or reimbursement from NVUSD or SRCS. Residents will be compensated at the current district substitute pay rate and may substitute teach in the event of their Mentor being absent. In the event of a Mentor being absent for an extended period of time, the partnership will determine the outcome on an individualized basis.

Employment Following Program Completion: Residents who satisfactorily complete the program, will be offered the opportunity to apply for a position depending on District hiring needs. If the District does offer a teaching position, the Resident is required to teach in public education for a minimum of 4 years. Failure to complete the 4 year commitment due to special circumstances, such as non -reelected Residents and/or resignations, may result in repayment of funds at the sole discretion of the district leadership team. Proportional repayment of the residency program compensation received, as deemed appropriate by the NBTRP Advisory Board, would be collected by each district. Residents not offered employment will be monitored for eight years to ensure employment in a California public school as required by the grantor, CTC. For the period of the grant, SRCS is required to monitor the employment of former district teacher residents and provide that information to NVUSD for yearly grant reporting. In the event SRCS is unable to provide that data to NVUSD and the lack of data results in the requirement to repay grant money to the state, SRCS will reimburse NVUSD for that portion of the penalty.

Each district will provide access to facilities that will be used to conduct meetings and professional development sessions at no cost.

Technological Support & Office Equipment Use: The District commits to provide technology support for up to 10 Residents for educational purposes in the form of email addresses and Wi-Fi access, as well as allow Residents use of computers, classroom printers, and copy machines per District policies.

Data Share: District will supply the University program researchers and evaluators with data for English language proficiency designation, results of standardized tests, student demographics and student attendance. All research and data sharing will be coordinated through the University's Institutional Review Board (IRB).

Indemnification

NVUSD, their officers, agents and employees shall be responsible for damages caused by the negligence of its officers, agents and employees occurring in the performance of this Agreement. SRCS, their officers, agents and employees shall be responsible for damages caused by the negligence of its officers, agents and employees occurring in the performance of this Agreement. It is the intention that the provisions of this paragraph be interpreted to impose on each party's responsibility for the negligence, active or passive, of their respective officers, agents and employees.

Individual Responsibility :

While NVUSD is the grant holder, both NVUSD and SRCS are individually responsible to meet the terms and conditions of the grant as outlined in the grant application and attached as Exhibit A. Each district is individually responsible for all record-keeping for the grant. Additionally, each district is individually responsible for collecting payment from students who did not satisfy all of the requirements of the grant. Should funds that NVUSD received for SRCS need to be repaid, SRCS agrees to repay NVUSD within 60 days of receiving an invoice from NVUSD.

NVUSD is the grant holder, therefore, CTC provides funding for the NBTRP directly to NVUSD. SRCS will invoice NVUSD in accordance with State Grant [2021TRE202 \(Expansion Grant\) Appendix G](#) and State Grant [TRC 12 \(Capacity Grant\) Appendix G](#) as follows: \$35,000.00 per resident plus an amount not to exceed \$9,356.00 to cover grant-allowable costs (mentor teacher stipend, administrative costs, and program costs). In addition, SRCS will invoice for Lead Teacher Stipend of \$3000.00 plus Program Director for \$12,250.00 per Capacity Grant). **Total amount SRCS will invoice NVUSD shall not exceed \$94,606.00.** Invoice is to be submitted to the NVUSD no later than by May 1, 2025.

In Witness Whereof, this MOU is executed by the parties hereto;

Date:

Dana Page
Assistant Superintendent, Human Resources
Napa Valley Unified

09/20/2024

Date:


Lisa August (Sep 20, 2024 17:02 PDT)

Lisa August
Associate Superintendent, Business Services
Santa Rosa City Schools



Membean, Inc.
 10940 SW Barnes Rd, #233
 Portland, OR 97225, USA
 Phone: (866) 930-6680
 Fax: (503) 536-2190

QUOTE

Date 8/21/2024 Prepared By Lizzie at Membean
 Estimate Number EST - 25527 Email lizzie.teuber@membean.com
 Subscription Years 2024-2025

Bill To Santa Rosa Accelerated Charter School
 4650 Badger Rd
 Santa Rosa, California 95409
 United States

Item	Description	Quantity	Rate	Total Price
Student Subscriptions	Each student is given a unique account.	128.00	\$15.00	\$1,920.00
Teacher Subscriptions	Each teacher gets a special account to manage classes, issue assessments, and track progress through detailed analytics.	2.00	\$50.00	\$100.00
Discounts	Discount offered for funding through a grant or PTA funds.	1.00	(\$625.00)	(\$625.00)

We look forward to your business.

Subtotal \$1,395.00
 Grand Total \$1,395.00

Terms & Conditions

Subscriptions start on the first day of the fall term (the start of a school year) or the invoice date (whichever comes later). Subscriptions expire at the end of summer break. Students can continue to use Membean to prepare for standardized tests or to further develop their vocabulary during this time.

This is an estimate. When you are ready to move forward with the purchase, please:

- a) Confirm you are ready for an invoice (due 30 days upon receipt)

-OR-

- b) Send us a Purchase Order via email, fax, or snail-mail. We will process it and send you an invoice.

Once an invoice has been generated, we will confirm your subscription and send instructions via email.

ADDENDUM TO CONTRACT

Between

Soliant Health Services

And

Santa Rosa City Schools

This addendum to the original contract with Soliant approved on August 14, 2024 [, to provide speech-language assessment and services to students to Santa Rosa City Schools. The contract is amended to include school psychologist assessment and services, including Educationally Related Mental Health services to students in Santa Rosa City Schools.

The contract, under Item 3. Compensation, is amended to read: District agrees to pay CONTRACTOR for services satisfactorily rendered pursuant to the CONTRACT, a total fee not to exceed three hundred sixty-seven thousand, seven hundred dollars [\$367,700] This is an increase of one hundred ninety-six thousand, three hundred dollars [\$196,300].

IN WITNESS WHEREOF, the parties have executed this addendum on the day and year written

_____.

Contractor's Name

By: Soliant Health, LLC

Name: *Keaton Harper*

Date: 10/2/2024

SANTA ROSA CITY SCHOOL DISTRICT
(DISTRICT)

By: _____

Lisa August
Associate Superintendent

Date: _____



**SANTA ROSA CITY SCHOOLS
SERVICE CONTRACT**

This CONTRACT is hereby entered into between the Governing Board of the Santa Rosa City Schools, hereinafter referred to as “DISTRICT”, OR “BOARD” and Soliant Health, LLC, hereinafter referred to as “CONTRACTOR”.

SCHOOL SITE/DEPARTMENT USE ONLY

Check one of the following:

Independent Contractor/Business/Organization* Professional Services** Partnership***

* Any person, business, or organization that will be providing non-professional services to the District

** Any person, business, or organization that will be providing professional services to the District (Usually as a result of an RFP, i.e., services that require extensive technical knowledge or training in their particular area of expertise.) Engineers, Financial Advisors, Architects, Auditors, Surveyors, Inspectors, etc.

*** Two or more persons, businesses, corporations, or organizations that will be partnering with the District to perform certain services with the District

SCHOOL SITE/DEPARTMENT USE ONLY

Funding Source: 01-6500-0-5730-3140-5875-121-5198 (LELA)

Funding Category: Base Supplemental Concentration
 Restricted: _____ Other: _____

For Billing (if applicable): Bill to: _____ Billing frequency: _____

Contract is: New **Renewal** Addendum Amendment

Number of Individuals Served: 117 Preschool students with Individual Educational Plans

Approved at Site by*: _____ **Date:** _____

* Signature - FOR CONTRACTS ORIGINATED BY SCHOOL SITE

Departmental Approval:** *John Fischer* _____ **Date:** July 25, 2024 _____

** Signature - DISTRICT OFFICE DEPT. SIGNATURE

Contract Created by: E. Chaparro-LELA, P. Cons-Fujii **Phone #:** 707-890-3825/707-890-3800
Name of SRCS employee AND dept. or school site

Proposed Contract Start Date: 08/14/2024 **Proposed Contract End Date:** 06/30/2025

Requisition #: R25-0116

BUSINESS SERVICES USE ONLY

Verified Receipt of: Insurance(s) W-9 Form HR Clearance, if applicable

Funding Source /Funding Category verified: YES NO *Board Approval Date:* 8/14/24

Verified by: _____
Fiscal Services Authorizer

Date: _____
LAST REVISED ON 4-5-17

1. Services.

(a) DISTRICT's Responsibilities and Duties:

District will:

- Provide all orientation, support, and direction for the Contractor to complete the assignment.
- Provide a secure environment for VocoVision hardware and software ("Equipment") installed and operated at District's designated location(s).
- Provide sufficient infrastructure to support the proper operation of the Equipment, including network connectivity equal or superior to DSL access.
- Warrants that its facilities and operations will comply at all times with all federal, state and local safety and health laws, regulations and standards.
- Warrants that it will not use the Equipment for any purpose other than as contemplated hereunder and acknowledges that VocoVision is not responsible for any damages associated with such impermissible use.
- Agrees to provide appropriate local support to facilitate remote telepractitioner's ability to fulfill the responsibilities outlined.
- Will be reporting in writing and directly to Soliant any deviation of the District's policies and procedures.

(b) CONTRACTOR's Responsibilities and Duties:

Soliant Health, LLC will provide remote speech therapy services through VocoVision providing a Telepractitioner that meets applicable professional standards and is certified to provide such services in California. Contractor will make available to the District all appropriate Consultant records that facilitate an interview between the District and Consultant in order to assist the District in the hiring decision.

Telepractitioner will:

- Perform needed evaluations, and work collaboratively with administrators, teachers/school staff and parents.
- Collaborate with the school district to identify student's communication needs.
- Collaborate with the school district to determine assessment resources in the telepractice settings, and to develop a plan to assess students appropriately.
- Monitor effectiveness of services and modifies evaluation and treatment plans as needed.
- Maintain appropriate documentation of delivered services in a format consistent with professional standards and client requirements.
- Comply with state and federal regulations to maintain student privacy and security.
- Facilitate behavior management strategies in students as appropriate.

2. Term. CONTRACTOR shall commence providing services under this CONTRACT on August

14, 2024, and will continue through June 30, 2025, subject to revision and renewal with BOARD approval in subsequent years. Pursuant to Education Code §17596, in no event shall this CONTRACT exceed a term of five (5) years.

3. Compensation. DISTRICT agrees to pay CONTRACTOR for services satisfactorily rendered pursuant to this CONTRACT a total fee not to exceed One hundred seventy one thousand, four hundred dollars (\$171,400). DISTRICT shall pay CONTRACTOR according to the following terms and conditions:

Payment shall be made upon receipt of monthly/bi-monthly/weekly invoices. Parties agree vendor shall be paid \$125.20/hour at 37 hours/week that will be billing on a weekly basis for all services provided during the previous week.

Any hours in excess of the above hours must be pre-approved by District Special Services Executive Director.

"Non-Solicitation Clause: The District Agrees not to solicit the contractor for the term of this contract. If at the termination of this contract the District and the Contractor mutually to enter into an employment arrangement, the District will shall not be required to pay the Vendor a service fee due to agreeing to increased fees for the 2024-25 school year."

4. Expected Outcomes (Deliverables). DISTRICT expects the following outcomes from the services performed by CONTRACTOR pursuant to this CONTRACT (What was the positive impact on the students? How will/is it measured?):

- Contractor shall keep a log of activities including, but not limited to testing and observations conducted. Payment for any invoice may be withheld pending satisfactory receipt of his log.
- Measurable Metrics:
 - Telepractitioner will attend all IEP meetings as required
 - Telepractitioner will be prepared with reports while at all meetings
 - Telepractitioner will have satisfactory Attendance/Professional Etiquette, and Satisfactory evaluation by Special Services Administration
- Frequency:
 - Quarterly
 - Semester; and
 - End of Year

5. Alignment with DISTRICT Strategic Plan. This CONTRACT supports the following Strategic Plan Goals (check all that apply):

- Provides a coherent, rigorous, and relevant teaching and learning program to graduate college and career ready students.
- Increases student and family wellness and engagement through the full-service community school model.
- Serves all students with a fair, just, and equitable distribution of resources: Personnel, financial, and instructional.
- Provides safe and inviting facilities with current technology.

6. Expenses. Except as set forth herein, DISTRICT shall not be liable to CONTRACTOR for any costs or expenses paid or incurred by CONTRACTOR in performing services for DISTRICT.

7. Independent Contractor. CONTRACTOR, in the performance of this CONTRACT, shall be and act as an independent contractor. CONTRACTOR understands and agrees that he/she and all of his/her employees shall not be considered officers, employees or agents of the DISTRICT, and are not entitled to benefits of any kind or nature normally provided employees of the DISTRICT and/or to which DISTRICT'S employees are normally entitled, including, but not limited to, State Unemployment Compensation, Workers' Compensation, Health and Welfare Benefits, Paid Vacation, Retirement Program Participation, or any other employee benefits. CONTRACTOR assumes the full responsibility for the acts and/or omissions of his/her employees or agents as they relate to the services to be provided under this CONTRACT. CONTRACTOR shall assume full responsibility for payment of all federal, state, and local taxes or contributions, including unemployment insurance, social security, and income taxes with respect to CONTRACTOR and CONTRACTOR'S employees.

8. Materials. CONTRACTOR shall furnish, at his/her own expense, all labor, materials, equipment, supplies and other items necessary to complete the services to be provided pursuant to this CONTRACT. CONTRACTOR'S services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of his/her profession.

9. Taxes. Federal Internal Revenue Service's regulations require that school districts report all payments to individuals for CONTRACTOR services. CONTRACTOR agrees to file federal and state tax returns and pay all applicable state and federal taxes on amounts paid pursuant to this CONTRACT. In the event DISTRICT is audited for compliance regarding any applicable taxes, CONTRACTOR agrees to furnish DISTRICT with proof of payment of taxes on these earnings.

10. Indemnification:

- (a) CONTRACTOR shall indemnify, defend with counsel acceptable to DISTRICT, and hold harmless to the full extent permitted by law, DISTRICT and its Board of Trustees, officers, agents, employees and volunteers from and against any and all liability, loss, damage, claims, expenses and costs (including, without limitation, attorney fees and costs and fees of litigation) (collectively, "Liability") of every nature arising out of or in connection with CONTRACTOR'S performance or failure to perform its obligations under this CONTRACT, except such Liability caused by the active negligence, sole negligence or willful misconduct of the DISTRICT. This indemnification obligation is not limited in any way by any limitation on the amount or type of damages or compensation payable to or for CONTRACTOR or its agents under workers' compensation acts, disability benefit acts, or other employee benefit acts. Notwithstanding the foregoing, however, in the event that a court determines that **liability with respect to any Liability was caused or contributed to by the negligent act, error, omission or the willful misconduct of DISTRICT, liability will be apportioned between CONTRACTOR and DISTRICT with regard to such Liability based upon the parties' respective degrees of culpability, as determined by the court, and CONTRACTOR's duty to indemnify DISTRICT with respect to satisfaction of the judgment only (but not to costs of defense previously incurred by CONTRACTOR) will be limited accordingly.**
- (b) CONTRACTOR shall be liable to DISTRICT for any loss or damage to DISTRICT property arising from or in connection with CONTRACTOR'S performance hereunder, if and to the extent caused by CONTRACTOR or any agent or representative of CONTRACTOR.

11. Insurance: With respect to the performance of work under this CONTRACT, CONTRACTOR shall maintain and shall require all of its subcontractors, if any, to maintain insurance as indicated below:

(a) Worker's compensation insurance with statutory limits as required by the Labor Code or the State of California. The policy shall be endorsed with the following specific language: "This policy shall not be canceled or materially changed without first giving thirty (30) days prior written notice to the DISTRICT".

(b) Commercial or Comprehensive General Liability insurance covering bodily injury and property damage using an occurrence policy form, in an amount no less than \$2,000,000 per occurrence, \$4,000,000 aggregate. Such insurance shall include, but not be limited to premises and operations liability, independent CONTRACTOR's liability, and personal injury liability.

(c) Automobile liability insurance covering bodily injury and property damage in an amount no less than \$1,000,000 combined single limit for each occurrence. Such insurance shall include coverage for owned, hired, and non-owned vehicles.

(d) Each such comprehensive or commercial general liability and automobile liability insurance policy shall be endorsed with the following specific language:

(1) DISTRICT, its officers and employees, is named as additional insured for all liability arising out of the operations by or on behalf of the named insured in the performance of this CONTRACT.

(2) The inclusion of more than one insured shall not operate to impair the rights of one insured against another insured, and the coverage afforded shall apply as though separate policies had been issued to each insured, but the inclusion of more than one insured shall not operate to increase the limits of the company's liability.

(3) The insurance provided herein is primary coverage to DISTRICT with respect to any insurance or self-insurance programs maintained by DISTRICT and no insurance held or owned by DISTRICT shall be called upon to contribute to a loss.

(4) This policy shall not be canceled or materially changed without first giving thirty (30) days prior written notice to DISTRICT.

(e) Sexual Abuse and Molestation coverage in an amount no less than \$1,000,000 per occurrence, with an annual aggregate of \$3,000,000, endorsed with the following specific language: "This policy shall not be canceled or materially changed without first giving thirty (30) days prior written notice to DISTRICT." **[Required if Contractor will be directly supervising children]**

(f) Professional Liability (Errors and Omissions) Insurance for all activities of the CONTRACTOR arising out of or in connection with this CONTRACT is an amount no less than \$1,000,000 combined single limit for each occurrence endorsed with the following specific language: "This policy shall not be canceled or materially changed without first giving thirty (30) days prior written notice to DISTRICT." **[Required if Professional Services is checked on first page]**

(g) Documentation: The following documentation shall be submitted to the DISTRICT:

(1) Properly executed certificates of insurance clearly evidencing all coverages, limits, and endorsements required above. The certificates shall be submitted prior to commencement of services under this CONTRACT.

(2) Signed copies of the specified endorsements for each policy. Said endorsement copies shall be submitted within thirty (30) days of execution of this CONTRACT.

(3) Upon DISTRICT'S written request, certified copies of insurance policies. Such policy copies shall be submitted within thirty (30) days of DISTRICT'S request.

(h) Policy Obligations: CONTRACTOR'S indemnity and other obligations shall not be limited by the foregoing insurance requirements.

(i) Material Breach: If CONTRACTOR, for any reason, fails to maintain insurance coverage, which is required pursuant to this CONTRACT; the same shall be deemed a material breach of contract. DISTRICT, at its sole option, may terminate this CONTRACT and obtain damages from the CONTRACTOR resulting from the breach. Alternatively, DISTRICT may purchase such required insurance coverage, and without further notice to CONTRACTOR, County may deduct from sums due to CONTRACTOR any premium costs advanced by DISTRICT for such insurance. These remedies shall be in addition to any other remedies available to DISTRICT.

12. Termination:

(a) DISTRICT may terminate this CONTRACT without cause by giving thirty (30) calendar days written notice to CONTRACTOR. In the event DISTRICT elects to terminate the CONTRACT without cause, it shall pay CONTRACTOR for services satisfactorily rendered to such date.

(b) If either party fails to perform any of its obligations hereunder, within the time and in the manner hereunder provided or otherwise violates any of the terms of the CONTRACT, either party may immediately terminate this CONTRACT by giving written notice of such termination, stating the reason for such termination. In such event, CONTRACTOR shall be entitled to receive payment for all services satisfactorily rendered, provided, however, that there shall be deducted from such amount the amount of liquidated damages, if any, sustained by DISTRICT by virtue of any breach of the CONTRACT by CONTRACTOR.

13. Fingerprints. The DISTRICT has considered the totality of the services to be provided under this CONTRACT and has determined that CONTRACTOR and CONTRACTOR'S employees are subject to the fingerprinting requirements of Education Code section 45125.1. CONTRACTOR shall submit fingerprints for review by the Department of Justice and authorize DISTRICT to receive subsequent arrest and conviction notifications.

14. Confidentiality. CONTRACTOR acknowledges the protections afforded to student health and related information under regulations adopted pursuant to the Health Insurance Portability and Accountability Act of 1996 (HIPAA), student records under the Family Educational Rights and privacy Act (FERPA), and under provisions of state law and DISTRICT policy relating to privacy. CONTRACTOR shall ensure that all activities undertaken pursuant to this CONTRACT comply with these requirements.

15. Ownership of Work Product: DISTRICT shall be the owner of and shall be entitled to immediate possession of accurate reproducible copies of any work product gathered or computed by CONTRACTOR prior to termination of this CONTRACT by DISTRICT or upon completion of the work pursuant to this CONTRACT.

16. Assignment. The obligations of the CONTRACTOR pursuant to this CONTRACT shall be performed solely by CONTRACTOR and shall not be assigned or transferred by the CONTRACTOR to any third party or employee/agent of CONTRACTOR without the DISTRICT'S prior written consent.

17. Compliance with Applicable Laws. The services completed herein must meet the approval of the DISTRICT and shall be subject to the DISTRICT'S general right of inspection to secure the satisfactory completion thereof. CONTRACTOR agrees to comply with all federal, state, and local laws, rules, regulations, and ordinances that are now or may in the future become applicable to CONTRACTOR, CONTRACTOR'S business, equipment, and personnel engaged in operations covered by this CONTRACT or accruing out of the performance of such operations.

18. Permits/Licenses. CONTRACTOR shall secure and maintain in force such permits and licenses as are required by law in connection with the furnishing of services pursuant to this CONTRACT.

19. Entire CONTRACT/Amendment. This CONTRACT and any attachments constitute the entire CONTRACT among the parties to it and supersede any prior or contemporaneous understanding or CONTRACT with respect to the services contemplated, and may be amended only by a written amendment executed by both parties. Should the CONTRACT terms conflict with any amendments attached hereto, this CONTRACT shall govern.

20. Notice. All notices or demands to be given under this CONTRACT by either to the other shall be in writing and given either by (a) personal service or (b) by postage prepaid U.S. Mail, registered or certified, return receipt requested. Service of notice or demand shall be considered given when received if personally served or, if mailed, on the second day after deposited at any U.S. Post Office. The address to which either party may give notices or demands may be changed by written notice given in accordance with the notice provisions of this section. At the date of this CONTRACT, the addresses of the parties are as follows:

DISTRICT:

Santa Rosa City Schools
211 Ridgway Ave
Santa Rosa, CA 95401
707-890-3800
shoyos@srcs.k12.ca.us

CONTRACTOR:

Name: Soliant Health, LLC
Street: 5550 Peachtree Parkway, Suite 500
City/State/Zip: Peachtree Corners, GA 30092
Phone: 678-497-4791
Email: caroline.mashburn@vocovision.com

21. Nondiscrimination. CONTRACTOR shall comply with all applicable federal, state, and local laws, rules and regulations in regard to nondiscrimination in employment because of race, color, ancestry, national origin, religion, sex, marital status, age, medical condition, handicap, or other prohibited basis. All nondiscrimination rules or regulations required by law to be included in this CONTRACT are incorporated by this reference.

22. Extra (Changed) Work. Only the Superintendent may authorize extra (and/or changed) work, which shall be in writing and thereafter ratified by the Board. The parties expressly recognize that DISTRICT and DISTRICT personnel are without authorization either to order extra (and/or changed) work or to waive

contract requirements. Failure of the CONTRACTOR to secure proper authorization for extra work shall constitute a waiver of any and all right to adjustment in the contract price or contract time due to such unauthorized extra work and the CONTRACTOR thereafter shall be entitled to no compensation whatsoever for the performance of such work.

23. Conflict of Interest. CONTRACTOR represents that it presently has no interest, which would conflict in any manner or degree with the performance of services contemplated by this CONTRACT. CONTRACTOR further represents that in the performance of this CONTRACT, no person having such interest will be employed. If CONTRACTOR participates in the planning, development, or negotiation of a contract for the District, CONTRACTOR may not subsequently acquire a financial interest in that contract in violation of Government Code section 1090.

24. Severability. If any term, condition, or provision of this CONTRACT is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.

25. Governing Law. The terms and conditions of this CONTRACT shall be governed by the laws of the State of California with venue in Sonoma County, California, and no other place.

THIS CONTRACT IS ENTERED INTO THIS 14th day of August, 2024

DISTRICT

AUTHORIZED SIGNER *or* CONTRACTOR

Signature: _____

Signature: SOLIANT HEALTH, LLC

Lisa August, Associate Superintendent

Soliant Health, LLC

Superintendent

Victoria Wood

shoyos@srcs.k12.ca.us

Victoria Wood

707-890-3800 x80201

Division Director

July 29, 2024 18:09 UTC

IP: 96.91.129.57

**Healthy Petaluma District
Youth and Young Adult Cardiac Screening Event
CONTRACT**

This CONTRACT is hereby entered into between the Governing Board of the Santa Rosa City Schools, hereinafter referred to as "DISTRICT", OR "BOARD" and Healthy Petaluma District, hereinafter referred to as "HPD".

Services. This contract describes the agreement between HPD District ("HPD") and Santa Rosa City Schools ("DISTRICT") to facilitate a Youth and Young Adult Cardiac Screening event conducted by the Kyle J. Taylor Foundation ("KJTF"). The Youth and Young Adult Cardiac event is planned for February 23, 2025 at the Elsie Allen High School Campus.

(a) DISTRICT's Responsibilities and Duties:

- Provide an acceptable location (large gym) for the Youth and Young Adult Cardiac Screening for community members ranging from 12-25 years of age.
- Provide 20 tables and 150 chairs the weekend of the event (February 21st-February 23rd).
 - Provide a secure area where HPD'S equipment/signage is safe overnight.
- Check the site calendar to confirm no other events are taking place onsite that could interfere during Setup (Saturday February 22nd) and during screening (Sunday February 23rd).
- Will advertise the event to their school communities through various social media tools, parent emails, and post on websites. Hard copy distribution of materials at school sites when necessary.
- Provide access to WiFi for 30 laptops for Saturday February 22nd (setup) and Sunday February 23rd (screening).
- Provide school site administrative liaison (admin or designee) for support in oversight and planning of the event. This person will also be available for the Friday (2/21/2025) walk-through, Saturday (2/22/2025) setup, and the Sunday (2/23/2025) event.
- Provide access to copying and/or printing of documents during Saturday February 22nd (setup) and Sunday February 23rd (screening). This access will be negotiated with the school site and their staffing resources.
- Clear the rooms intended for screening use in advance of Saturday February 22nd setup, and return furniture upon event completion. (i.e. Pushing furniture to the sides to allow set-up of equipment, as decided during the walk-through visit. For example, it is easiest to have teachers and students clear their rooms at the end of the day on Friday February 21st).
- Provide custodial staff for the event for facility care and management.
- Will work with HPD and KJTF to meet all requirements of this event.
- Provide a space (small gym) for Volunteers to eat and relax.
- Will determine an estimated cost for needed custodial services for February 22nd (set up) and February 23rd (screening) and provide the estimate to HPD on or before November 15, 2024. Cost to be estimated based on hours requested in the facility use permit to be submitted before the end of 2024. Estimated hours for custodian support are 3 hours on Saturday, February 22, and 11 hours on Sunday, February 23.

(b) HPD's Responsibilities and Duties:

- Will provide at least 40 non-medical volunteers. Volunteers may be school staff, teachers, coaches, athletic trainers, or parents. No more than 20 of the volunteers may be high school students. Volunteers under the age of 14 are not allowed.

- Will work with KJTF to provide all necessary equipment for medical staff to use in screening community members. This equipment is provided by KJTF at their own expense, all labor, materials, equipment, supplies and other items necessary to complete the services to be provided.
- Contact medical volunteers and provide a lead volunteer or staff member for each station to train and manage all volunteers.
- Provide 10 strong helpers at the site for Saturday February 22nd set-up, normally 12:00pm-3:00pm (time will be verified approximately 2 weeks in advance).
- Facilitate, in partnership with DISTRICT a walk-through of the proposed screening site with staff prior to the event.
- Facilitate the development and distribution of marketing materials for the event in collaboration with DISTRICT staff.
- Ensure a minimum of 100 students are signed up on KJTF website 3 weeks prior to the event.
- Secure sponsorship amount of \$20,000 and remit to KJTF prior to the event. (This amount has already been secured by HPD).
- Facilitate the coordination of the event in partnership with DISTRICT and KJTF staff.
- Fund the cost associated with custodial support for the event. This cost will be based on the estimate provided by DISTRICT, according to the facility use permit process. Estimated hours for custodian support are 3 hours on Saturday, February 22, and 11 hours on Sunday, February 23.
- Provide food and drinks for 125-150 volunteers for the day of the event, February 23rd.

2. **Term.** HPD shall commence providing services under this CONTRACT on the date of signature, and will continue through February 23, 2025, subject to revision and renewal with BOARD approval in subsequent years. Pursuant to Education Code §17596, in no event shall this CONTRACT exceed a term of five (5) years.

3. **Compensation.** DISTRICT will not need to provide any funding to HPD or KJTF, as HPD will secure funding through various community partners. HPD will be providing funding to the DISTRICT for compensation of any DISTRICT custodial staff who are assigned to work February 22nd and February 23rd during the event.

4. **Expected Outcomes (Deliverables).** DISTRICT expects the following outcomes from the services performed by HPD pursuant to this CONTRACT (What was the positive impact on the students? How will/is it measured?):

HPD in partnership with KJTF will provide DISTRICT with generalized data regarding the number of students/families served, staff and volunteers involved, and the community resources and sponsors that are supporting the event. DISTRICT may use this information in discussions and communications with Santa Rosa City Schools families and staff. Healthy Petaluma and KJTF will also use the information to educate the community.

5. **Alignment with DISTRICT Strategic Plan.** This CONTRACT supports the following Strategic Plan Goals (check all that apply):

	Board Strategic Priorities
	Priority 1 – Life Ready Learners
X	Priority 2 – Whole Person Focus
	Priority 3 – High Quality Staff

	Priority 4 – Teaching and Learning Environment and Resources
	Priority 5 – Equity and Excellence
X	Priority 6 – Family Engagement and Community Partnerships
	Priority 7 – Sustainable Funding

6. Expenses. Except as set forth herein, DISTRICT shall not be liable to HPD for any costs or expenses paid or incurred by HPD in performing services for DISTRICT.

7. Independent Contractor. HPD, in the performance of this CONTRACT, shall be and act as an independent contractor. HPD understands and agrees that it and all of its employees shall not be considered officers, employees or agents of the DISTRICT, and are not entitled to benefits of any kind or nature normally provided employees of the DISTRICT and/or to which DISTRICT'S employees are normally entitled, including, but not limited to, State Unemployment Compensation, Workers' Compensation, Health and Welfare Benefits, Paid Vacation, Retirement Program Participation, or any other employee benefits. HPD assumes the full responsibility for the acts and/or omissions of his/her employees or agents as they relate to the services to be provided under this CONTRACT. HPD shall assume full responsibility for payment of all federal, state, and local taxes or contributions, including unemployment insurance, social security, and income taxes with respect to HPD and HPD'S employees.

8. Materials. HPD shall furnish, at its own expense, all labor, materials, equipment, supplies and other items necessary to complete the services to be provided pursuant to this CONTRACT. HPD'S services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of his/her profession.

9. Taxes. Federal Internal Revenue Service's regulations require that school districts report all payments to individuals for HPD services. HPD agrees to file federal and state tax returns and pay all applicable state and federal taxes on amounts paid pursuant to this CONTRACT. In the event DISTRICT is audited for compliance regarding any applicable taxes, HPD agrees to furnish DISTRICT with proof of payment of taxes on these earnings.

10. Indemnification.

(a) HPD shall indemnify, defend with counsel acceptable to DISTRICT, and hold harmless to the full extent permitted by law, DISTRICT and its Board of Trustees, officers, agents, employees and volunteers from and against any and all liability, loss, damage, claims, expenses and costs (including, without limitation, attorney fees and costs and fees of litigation) (collectively, "Liability") of every nature arising out of or in connection with HPD'S performance or failure to perform its obligations under this CONTRACT, except such Liability caused by the active negligence, sole negligence or willful misconduct of the DISTRICT. This indemnification obligation is not limited in any way by any limitation on the amount or type of damages or compensation payable to or for HPD or its agents under workers' compensation acts, disability benefit acts, or other employee benefit acts. Notwithstanding the foregoing, however, in the event that a court determines that liability with respect to any Liability was caused or contributed to by the negligent act, error, omission or the willful misconduct of DISTRICT, liability will be apportioned between HPD and DISTRICT with regard to such Liability based upon the parties' respective degrees of culpability, as determined by the court, and HPD's duty to indemnify DISTRICT with respect to satisfaction of the judgment only (but not to costs of defense previously incurred by HPD) will be limited accordingly.

(b) HPD shall be liable to DISTRICT for any loss or damage to DISTRICT property arising from or in connection with HPD'S performance hereunder, if and to the extent caused by HPD or any agent or representative of HPD.

11. Insurance. With respect to the performance of work under this CONTRACT, the parties understand that HPD, DISTRICT, and KJTF shall each maintain in full force Commercial or Comprehensive General Liability insurance covering bodily injury and property damage in an amount no less than \$1,000,000 per occurrence, \$2,000,000 aggregate. Evidence of such coverage shall be furnished upon request by either party.

12. Termination.

(a) DISTRICT may terminate this CONTRACT without cause by giving sixty (60) calendar days written notice to HPD. In the event DISTRICT elects to terminate the CONTRACT without cause, it shall pay HPD for services satisfactorily rendered to such date.

(b) If either party fails to perform any of its obligations hereunder, within the time and in the manner hereunder provided or otherwise violates any of the terms of the CONTRACT, either party may immediately terminate this CONTRACT by giving written notice of such termination, stating the reason for such termination. In such event, HPD shall be entitled to receive payment for all services satisfactorily rendered, provided, however, that there shall be deducted from such amount the amount of liquidated damages, if any, sustained by DISTRICT by virtue of any breach of the CONTRACT by HPD.

13. Confidentiality. HPD acknowledges the protections afforded to student health and related information under regulations adopted pursuant to the Health Insurance Portability and Accountability Act of 1996 (HIPAA), student records under the Family Educational Rights and Privacy Act (FERPA), and under provisions of state law and DISTRICT policy relating to privacy. HPD shall ensure that all activities undertaken pursuant to this CONTRACT comply with these requirements.

14. Assignment. The obligations of the HPD pursuant to this CONTRACT shall be performed solely by HPD and shall not be assigned or transferred by the HPD to any third party or employee/agent of HPD without the DISTRICT'S prior written consent.

15. Compliance with Applicable Laws. The services completed herein must meet the approval of the DISTRICT and shall be subject to the DISTRICT'S general right of inspection to secure the satisfactory completion thereof. HPD agrees to comply with all federal, state, and local laws, rules, regulations, and ordinances that are now or may in the future become applicable to HPD, HPD'S business, equipment, and personnel engaged in operations covered by this CONTRACT or accruing out of the performance of such operations.

16. Permits/Licenses. HPD shall secure and maintain in force such permits and licenses as are required by law in connection with the furnishing of services pursuant to this CONTRACT.

17. Entire CONTRACT/Amendment. This CONTRACT and any attachments constitute the entire CONTRACT among the parties to it and supersede any prior or contemporaneous understanding or CONTRACT with respect to the services contemplated, and may be amended only by a written amendment executed by both parties. Should the CONTRACT terms conflict with any amendments attached hereto, this CONTRACT shall govern.

18. Notice. All notices or demands to be given under this CONTRACT by either to the other shall be in writing and given either by (a) personal service or (b) by postage prepaid U.S. Mail, registered or certified,

return receipt requested. Service of notice or demand shall be considered given when received if personally served or, if mailed, on the second day after deposited at any U.S. Post Office. The address to which either party may give notices or demands may be changed by written notice given in accordance with the notice provisions of this section. At the date of this CONTRACT, the addresses of the parties are as follows:

DISTRICT: Santa Rosa City Schools 110 Stony Point Road, Suite 210 Santa Rosa, CA 95401 707-890-3800 mmartin@srcs.k12.ca.us	HPD: Name: Healthy Petaluma District 1425 No. McDowell Blvd., Suite 105 Petaluma, CA 94954 707-285-2143 rfaith@healthypetaluma.org
--	--

19. **Nondiscrimination.** HPD shall comply with all applicable federal, state, and local laws, rules and regulations in regard to nondiscrimination in employment because of race, color, ancestry, national origin, religion, sex, marital status, age, medical condition, handicap, or other prohibited basis. All nondiscrimination rules or regulations required by law to be included in this CONTRACT are incorporated by this reference.

20. **Extra (Changed) Work.** Only the Superintendent may authorize extra (and/or changed) work, which shall be in writing and thereafter ratified by the Board. The parties expressly recognize that DISTRICT and DISTRICT personnel are without authorization either to order extra (and/or changed) work or to waive contract requirements. Failure of the HPD to secure proper authorization for extra work shall constitute a waiver of any and all right to adjustment in the contract price or contract time due to such unauthorized extra work and the HPD thereafter shall be entitled to no compensation whatsoever for the performance of such work.

21. **Conflict of Interest.** HPD represents that it presently has no interest, which would conflict in any manner or degree with the performance of services contemplated by this CONTRACT. HPD further represents that in the performance of this CONTRACT, no person having such interest will be employed If HPD participates in the planning, development, or negotiation of a contract for the District, HPD may not subsequently acquire a financial interest in that contract in violation of Government Code section 1090.

22. **Severability.** If any term, condition, or provision of this CONTRACT is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.

23. **Governing Law.** The terms and conditions of this CONTRACT shall be governed by the laws of the State of California with venue in Sonoma County, California, and no other place.

(Signature page to follow)

THIS CONTRACT IS ENTERED INTO THIS _____ DAY OF _____, 2024.

DISTRICT

HPD

Signature: _____

Print Name: Lisa August

Title: Associate Superintendent

Email: Shovos@srcs.k12.ca.us

Phone: 707-890-3800 x80201

Signature: 

Print Name: Ramona Faith

Title: CEO

Email: rfaith@healthypetaluma.org

Phone: 707-285-2143 x132