

**Timeline for Trustee Provisional Appointment After Failure to Elect:
General Election 2024**

Bayshore School District Trustee Vacancy

As a result of the candidacy withdrawal of Rowena Triunfante on December 13, 2024, one seat on the BESD Board of Trustees is vacant. Between now and January 30, 2025, the current BESD Board will need to make a provisional appointment (due to “failure to elect”) to fill that open seat. *Note:* The Board is authorized to make a provision appointment to fill a vacancy pursuant to Education Code 5091, 5093.

In order to meet the January 30th deadline, the district will post the notice of intended provisional appointment in the Daily Journal and on our website on January 10, 2025. Interested persons will be directed to the District Office to obtain a candidate application. The deadline for submitting the candidate application is 3pm on January 17, 2025

The Board of Trustees will hold a special board meeting the week of January 20th, 2025 to conduct the appointment process.

Below is the timeline for this process:

Event	Date	Time
<i>Advertise in Daily Journal, website, texts and email to parents</i>	January 10, 2025	
Candidate applications due to District Office	January 17, 2025	3pm
Trustee sub-committee (TBD) confirms applicants are eligible to hold office	January 17, 2025	5pm
Interview Qualified Board Applicants and Make Board Member Appointments	Week of January 20, 2025	
New Board Member Sworn In The appointed Board Member is immediately conferred with all powers and duties of a governing board member	February regular board mtg	6:15pm
Post Appointment of Provisional Candidate in at least 3 public places in the district and publish the notice at least once in the Daily Journal. Notify County Superintendent (30 days)	Within 10 days of the appointment decision	
Copy of the notice should be sent to the San Mateo County Registration and Election Division and SMCOE Superintendent	The same day the appointment is posted	
Board Member Appointment is Final	Within 30 days of the provisional appointment date as long as there is no petition calling for a special election	