



## **LETTER OF INTENT TO APPLY FOR THE CHARTER SCHOOL TRANSPORTATION GRANT PILOT PROGRAM**

Two-and-a-half million dollars was provided to the NC Department of Public Instruction to establish a Charter School Transportation Grant Program for the 2017-18 school year.

The purpose of the Charter School Transportation Grant pilot program is to reimburse a charter school that has a student enrollment of at least fifty percent (50%) of its students residing in households with an income level not in excess of the amount required for a student to qualify for the federal free or reduced price lunch program.

The total amount of each grant awarded under the Program shall not exceed one hundred thousand dollars (\$100,000).

Eligible "student transportation costs" for reimbursement include costs incurred by the charter school in a semester for:

- (i) transportation fuel;
- (ii) vehicle maintenance; and
- (iii) contracted transportation services.

To determine the number of charter schools applying and eligible to receive the grant, a letter of intent is required. The information presented in your Letter of Intent will help NCDPI plan the grant dissemination. Please contact the Office of Charter Schools at [ocs@dpi.nc.gov](mailto:ocs@dpi.nc.gov) or 919-807-

3491 with questions or concerns. All information provided by the applicant will be public information. The Letter of Intent must be signed by an authorized agent, contain the required information, and be received by the Office of Charter Schools by the stated time and date to be accepted.

Please send the completed Letter of Intent (template below) to [ocs@dpi.nc.gov](mailto:ocs@dpi.nc.gov) in the Office of Charter Schools by **5:00 PM** on **September 1, 2017**. The attached template ***must*** be utilized by the potential applicant as the Letter of Intent. The grant application including criteria and guidelines will be released pending the Charter Schools Advisory Board review/recommendation and State Board of Education approval in September 2017.

A verification email will be sent to the email provided within 10 days of receipt. If a verification email is not sent within 10 days please contact [ocs@dpi.nc.gov](mailto:ocs@dpi.nc.gov).

# LETTER OF INTENT TO APPLY FOR THE 2017-18 CHARTER SCHOOL TRANSPORTATION GRANT PILOT PROGRAM

Date: [Click here to enter text.](#)

Dear Office of Charter Schools:

[Click here to enter text.](#) is interested in applying for the 2017-18 Charter School Transportation Grant Program.

**Required:** *(All items in this section must be completed for Letter of Intent to be accepted.)*

Nonprofit Name: [Click here to enter text.](#)

Name of Charter School: [Click here to enter text.](#)

LEA Code: [Click here to enter text.](#)

Board Chair Name: [Click here to enter text.](#)

Board Chair E-mail address: [Click here to enter text.](#)

Principal/Director Name: [Click here to enter text.](#)

Principal/Director E-mail address: [Click here to enter text.](#)

Mailing Address: [Click here to enter text.](#)

Telephone Number: [Click here to enter text.](#)

E-mail address: [Click here to enter text.](#)

County of Charter School Location: [Click here to enter text.](#)

Mission Statement of Charter School: [Click here to enter text.](#)

Grade Structure of Charter School: [Click here to enter text.](#)

Current Student Enrollment: [Click here to enter text.](#)

List the types of Transportation the school is providing: [Click here to enter text.](#)

List the number of students in the charter school that qualify for free and reduced lunch: [Click here to enter text.](#)

Provide the number of years the charter school has provided transportation: [Click here to enter text.](#)

List the reason(s) your school is seeking reimbursement under this grant (see eligible costs below) :[Click here to enter text.](#)

- (i) transportation fuel
- (ii) vehicle maintenance
- (iii) contracted transportation services

Provide the reimbursement amount you are seeking: [Click here to enter text.](#)

Sincerely,

\_\_\_\_\_ (Signature of Board Chair)

\_\_\_\_\_ (Signature of Director/Principal)