

# PUBLIC SCHOOLS OF NORTH CAROLINA

DEPARTMENT OF PUBLIC INSTRUCTION | Mark Johnson, *Superintendent of Public Instruction*

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September 15, 2017

Dr. Kashi Bazemore Hall, Administrator  
Heritage Collegiate Leadership Academy  
118-B County Farm Rd.  
Windsor, North Carolina 27983

**Re: 2015-2016 Program Compliance Review – Exceeded Timeline for Corrective Action**

Dear Dr. Hall:

On April 19-20, 2016, a team from NCDPI, Exceptional Children (EC) Division conducted an on-site Program Compliance Review (PCR). Heritage Collegiate Leadership Academy (HCLA) was notified on June 30, 2016, of the results of the PCR and issued a corrective action timeline.

The information in the following chart documents the technical assistance provided by the assigned monitoring consultant.

Date	Activity
December 5, 2016	Required corrective action training was provided. Ms. Myra Jackson was the EC Coordinator.
December 6, 2016	Provided Ms. Jackson with the student protocol form via email.
February 1, 2017	Contacted Ms. Jackson by phone to discuss the progress of correcting non-compliant items found during the PCR visit; but was unsuccessful. Follow-up provided by email.
February 6, 2017	On-site visit to verify folder corrections were complete and accurate. The required corrections were not complete – folders were still noncompliant. Provided Ms. Jackson with technical assistance and the steps necessary to correct the noncompliant issues.
May 9, 2017	Phone conference with Mr. Anthony Darden (new EC coordinator) to discuss information relating to corrective action timeline based on the findings from the monitoring visit.
May 11, 2017	Met with Mr. Darden after the Regional Directors meeting. Provided Mr. Darden with copies of the student deficit sheets outlining required corrections.
May 24, 2017	Phone conference with Mr. Darden to discuss the progress of correcting non-compliant items found during the PCR visit.
June 20, 2017	Contacted Mr. Darden by phone to discuss the progress of correcting non-compliant items found during the PCR visit; left a voicemail. Followed-up with a text message to Mr. Darden.
June 21, 2017	On-site visit to verify folder corrections were complete and accurate. The required corrections were not complete – folders were still noncompliant. Provided Mr. Darden with technical assistance and the steps necessary to correct the noncompliant issues.
July 18, 2017	Sent an email to Mr. Darden and Dr. Hall (Principal) to discuss the progress of correcting non-compliant items found during the PCR visit. NO RESPONSE. Contacted Mr. Darden by phone left a voicemail.

**EXCEPTIONAL CHILDREN DIVISION**

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AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER

August 2, 2017	Forwarded previous email from July 18, 2017, to Mr. Darden and Dr. Hall. NO RESPONSE.
August 7, 2017	Sent an email to Dr. Hall to discuss the progress of correcting non-compliant items found during the PCR visit. NO RESPONSE. Mr. Darden contacted assigned monitoring consultant by phone. The progress of folder corrections was discussed. IEP meetings have not been scheduled to correct the issues.
August 10, 2017	On-site visit to verify folder corrections were complete and accurate. The required corrections were not complete – folders were still noncompliant. Provided Mr. Darden with technical assistance and the steps necessary to correct the noncompliant issues. Attempted a conference with Dr. Hall and waited for a window of opportunity; however, she was unavailable to meet.
August 28, 2017	Sent a follow up email to Dr. Hall to discuss the progress of correcting non-compliant items found during the PCR visit. Dr. Hall is out of town until August 30. Advised communication should occur with HCLA principal Ms. Alice Lyons. Dr. Hall advised Mr. Darden & Ms. Lyons to provide me with an update on the status of completing PCR corrections via email. Mr. Darden replied through email to inform monitoring consultant that he would be working on the corrections later in the week and would follow-up. When asked about the schedule of the required meetings, Mr. Darden indicated he would follow-up with the monitoring consultant during the next week.
August 30, 2017	Mr. Darden contacted the monitoring consultant to provide an update on the corrections and inquired about a particular student. The monitoring consultant provided technical assistance specific to the request.
September 1, 2017	Mr. Darden responded to a previous email that on September 6, 2017, he has an IEP meeting scheduled for one of the five students who requires correction to the EC folder. Another meeting is scheduled for a second student with a noncompliant folder on September 8, 2017.
September 7, 2017	Consultant verified that the September 6, 2017, IEP meeting was held. Paperwork will be reviewed by the consultant to verify corrections were made and are compliant.
September 8, 2017	Corrections from the September 6, 2017, IEP Team meeting were verified as compliant.

This letter is written notification to the HCLA that it has exceeded the required timeline for correction.  
**Heritage Collegiate Leadership Academy remains noncompliant with its EC program.**

Therefore, the following sanctions will occur.

- A noncompliant status will be reported to the Office of Charter Schools for the 2016-2017 Performance Matrix.
- The students with noncompliant folders will be removed from the HCLA's EC headcount. This action results in the HCLA being unable to receive federal and state funds for those students until corrections are made and verified as correct.

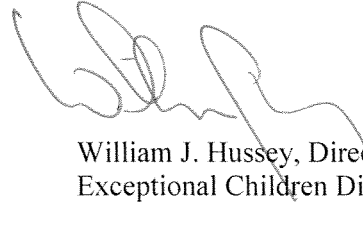
**If the LEA cannot bring the areas of noncompliance into compliance on or before November 6, 2017, a recommendation will be made to delay all federal funding allotments until compliance is achieved. This includes Prong 2 activities, which verify that the areas of non-compliance are no longer continuing with other EC students.**

You may contact Carol Ann M. Hudgens, EC Section Chief, Policy, Monitoring and Audit at [carolann.hudgens@dpi.nc.gov](mailto:carolann.hudgens@dpi.nc.gov) with additional questions. Otherwise, HCLA should work closely with its assigned monitoring consultant, Anikko Gorham ([anikko.gorham@dpi.nc.gov](mailto:anikko.gorham@dpi.nc.gov)), in order to ensure compliance is achieved by November 6, 2017.

Sincerely,



Maria Pitre-Martin, Ph.D.  
Deputy State Superintendent



William J. Hussey, Director  
Exceptional Children Division

MPM/WJH/CAH

- c Anthony Darden, EC Coordinator – HCLA
- Dave Machado, Director – Office of Charter Schools
- Alexis Schauss, Director – Office of Financial and Business Services
- Carol Ann M. Hudgens, PMA Section Chief – EC Division
- Cande Wood, Consultant – Office of Charter Schools
- Anikko Gorham, Monitoring Consultant – EC Division
- Kevin Allen, Regional Consultant – EC Division

By DPI encrypted email