

NORTH CAROLINA STATE BOARD OF EDUCATION

Policy Manual

Item	Description
Policy Title	NC Public Schools Career and Technical Education Licensure Policies and Procedures Manual
Policy Category	Career and Technical Education (CTED)
Policy ID	CTED-004
Policy Date	June ly 1, 2023
Previous Policy Dates	06/07/2018; 05/02/2019, 11/7/2020, July 1, 2021
Statutory Reference	GS 115C-154, G.S. 150C-270.5, G.S. 115C-270.20, Public Law 115-224 Section 122 (d)(6)

Per G.S. 115C-154, the North Carolina State Board of Education “shall develop and implement any policies, rules, regulations, and procedures as necessary to ensure career and technical education programs of high quality” which includes the training and standards for instructional, support, and administrative staff at the local level.

1.0 Definitions

1. Related Degree: A degree designated for the license area that is aligned to program area and course content.
2. Related Work Experience: Work experience designated for the license area that is aligned to program area, course content, and related degree.

3. 18 Semester Hours:

General Pedagogy Competencies	Completed Through
Curriculum, Instructional Planning, and Assessments	University, Community College, or approved Educator Prep Program
Instructional Methods	University, Community College, or approved Educator Prep Program
Literacy/Reading Methods	University, Community College, or approved Educator Prep Program
Meeting Special Learning Needs; Exceptionalities; or Diversity	University, Community College, or approved Educator Prep Program
Classroom Management/Organizing the Classroom to Maximize Learning	University, Community College or Local Education Agency (if employed), or approved Educator Prep Program

Educational Instructional Technology	University or Community College or Local Education Agency (if employed)
--------------------------------------	---

4. NC CTE New Teacher Institute: A two-year cohort professional development and coaching program administered through Career and Technical Education at the Department of Public Instruction for initially licensed teachers on the CTE restricted route (Program Code 35). This program is an equivalent alternative to the combination of 18 semester hours and CTE New Teacher Induction program required to convert initial license to a continuing professional license.

5. Required Credentials: An industry credential/professional license required for the license area that demonstrates current skill level and content knowledge.

6. Required Induction: A 40-hour professional development program administered through NC DPI and called the CTE New Teacher Induction Program.

2.0 General Information

2.01 This policy defines eligibility for (i) **initial** licensing of teaching candidates through the CTE Restricted route, (ii) converting the initial license to a continuing professional license (iii) current educators to add CTE teaching areas, and (iv) current educators to add CTE Support Services licenses.

2.02 To be eligible for an Initial Professional License based on the CTE Restricted route (Program Code 35) candidates shall have the required number of years of related work/military experience for the CTE program area, a related degree from a regionally accredited college or university (high school diploma level licenses do not require a degree), and if the license requires it, a credential prior to hire. This information can be found in the CTE Licensure Policies and Procedures Manual, Section 3.01 for each license area. Related Degrees and Related Work Experience lists are provided as examples. These are not all-inclusive lists of the degrees and work experience that may be considered, rather they show the types of degrees and experiences that may be considered relevant.

2.02.01 Effective July 1, 2022 individuals who did not clear a prior initial CTE restricted license (program code 35) may apply for an initial CTE restricted license in a different teaching area (as defined in Section 3.0) provided that the teacher meets all of the requirements for hire as defined in Section 3.0 for the new teaching area.

2.03 Conversion of Initial Professional License based on the CTE Restricted route (Program Code 35)

2.03.01 To be eligible to convert the Initial Professional License based on the CTE Restricted route (Program Code 35) to a Continuing Professional License, candidates must complete credential or other requirement as noted in Section 3.01 of the CTE Licensure Policies and Procedures Manual if required for the license area and

A. complete 18 semester hours as noted in the Definitions section of this policy and the NC DPI Sponsored CTE New Teacher Induction or

B. complete the NC CTE New Teacher Institute.

2.03.02 All requirements for Initial Professional Licenses based on the CTE Restricted route (program code 35), must be met by the end of the third year to be eligible to convert the license to a Continuing Professional License.

2.03.03 Requirements to clear or convert a provisional initial CTE license issued under prior years' State Board of Education approved policy may be met according to revised currently approved CTED-004.

2.03.04 NCDPI CTE will maintain the NC CTE Teacher Institute. This two-year cohort model will serve as an option in lieu of the required 18 semester hours and CTE New Teacher Induction for fulfilling requirements to convert Initial Professional Licenses based on the CTE restricted route (Program Code 35) for teachers who

receive an initial professional license on or after July 1, 2021.

2.04 Initial Professional Licenses obtained through the CTE Restricted License route result in a restricted Continuing Professional License. The license is restricted from adding additional non-CTE areas. CTE areas may be added as long as the educator holds the minimum degree level for the additional area. For example, educators with a Continuing Professional License in a CTE area based on a high school diploma, may add other CTE areas also based on a high school diploma. In this example, areas that require an associate or bachelor's degree could not be added. See Section 4.0 of the CTE Licensure Policies and Procedures Manual for criteria for clear add-ons and provisional add-ons to initial and continuing professional licenses.

Questions regarding the **NC Public Schools Career and Technical Education Licensure Policies and Procedures Manual** should be directed to the:

NC Department of Public
Instruction Career &
Technical Education
6361 Mail Service
Center Raleigh, NC
27699-6361
919.807.3818

The NC Public Schools Career and Technical Education Licensure Policies and Procedures Manual can be found at the following link:

https://files.nc.gov/dpi/cte_licensure_policies_and_procedures_manual_eff_7-1-19.pdf