



## PROPOSAL

August 25, 2022

Mrs. Melissa Chastain  
Superintendent  
Mexico School District #59  
2101 Lakeview  
Mexico, MO 65265

Project: Fee Proposal for Engineering and Construction Administration Services

Facility Solutions Group is pleased to submit the following proposal for your consideration. This proposal is for work to be conducted in the Mexico School District #59 (hereafter "the District") for various Proposition projects.

Specific services are as follows:

1. Site survey(s) necessary to determine existing conditions and services that may be affected by the contracted work.
2. All design services and coordination to produce final construction documents for projects being considered.
3. Production of bid documents for the projects as described. Bid documents include drawings, written specifications and details necessary for appropriate contractors to provide construction costs for the specific scopes of work.
4. All required coordination between Facility Solutions Group and the contractor(s) of record, including the transmittal of details electronically thereto.
5. Review of bids received by the District for adherence to the bid requirements.
6. Award of contract to selected bidder.
7. Review of all relevant shop drawings as required by the bid documents.
8. Administration and project administration throughout project execution.
9. Review of the materials and workmanship compliance with the construction documentation at the point of substantial completion of construction.
10. Commissioning of all systems prior to owner acceptance.
11. Execute project close-out activities.

August 25, 2022

Fee Proposal for Engineering & Construction Administration Services

Page 2 of 2

12. Administer warranty activities as required.

Our fee for the above engineering and construction services would be completed for a fixed fee based on 8% of the project budget. This fee includes all of the services listed herein.

This fee includes all services specifically mentioned herein and for the disciplines specifically described only. Any deviations from the above-mentioned services are excluded.

Items specifically excluded are:

1. Soils testing or borings.
2. Civil Engineering Services
3. Permit fees, legal fees, or other fees.

This fee does not include services provided outside of Facility Solutions Group, such as outside printing costs, reproduction, or other direct expenses incurred outside of Facility Solutions Group. All expenses excluded will be billed at their actual expense in addition to the proposed fee.

We sincerely appreciate the opportunity to work with you on this project. Please do not hesitate to call us if you have any questions on this proposal.

Sincerely,

Chris Jerden, P.E.  
LEED AP