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CALLED STATE BOARD OF EDUCATION
October 25, 2017

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**MINUTES OF THE
CALLED STATE BOARD OF EDUCATION MEETING**

**Adairsville, Georgia
Mike Royal, Board Chairman**

October 25, 2017

Call to Order

The State Board of Education convened on Wednesday, October 25, 2017, at 1:00 p.m. in the Scarborough Room at Barnsley Resort in Adairsville, Georgia for a Called State Board Meeting. Chairman Mike Royal called the meeting to order at 1:00 p.m.

Roll Call

Mr. Mike Royal	Mr. Kenneth Mason	Ms. Lee Anne Cowart
Ms. Lisa Kinnemore	Mr. Trey Allen	Mr. Scott Johnson
Mr. Mike Cheokas	Ms. Barbara Hampton	Mr. Larry Winter
Ms. Helen Rice	Mr. Mike Long	Mr. Vann Parrott

ACTION ITEMS

(Please note that the items in their entirety, with backup material and attachments, can be found on the State Board of Education's Simbli website, October 25, 2017, Called State Board Meeting.)

By motion of Mr. Trey Allen and a second by Mr. Mike Cheokas, a unanimous affirmative vote was given to approve the agenda.

AGENDA

1. **TL – Contract Amendment – Contract with The College Board for Tenth Grade PSAT.** Superintendent Richard Woods recommended the amendment to the contract with The College Board that was approved at the July 20,2017 Board meeting to change the total amount of the contract from \$1,260,000 to \$1,344,000. Upon motion from Mr. Trey Allen and a second by Ms. Barbara Hampton, the State Board voted in the affirmative to amend the contract with The College Board that was approved at the July 20,2017 Board meeting to change the total amount of the contract from \$1,260,000 to \$1,344,000.
2. **TL – Grant – Literacy for Learning, Living and Leading in GA (L4GA) Grant.** Superintendent Richard Woods recommended the approval to receive a grant from United States Department of Education in the amount of \$20,526,600 in Federal Funds

for improvement of student literacy learning, teacher delivery of instruction, school climate and academic outcomes across all sub-groups of children, from birth to grade 12. Upon motion by Mr. Mike Long and a second by Mr. Scott Johnson, the recommendation was approved by all Board members present. (Appendix 1)

3. **FBO - \$50,000.01 - \$250,000 Recurring Contracts List October, 2017.**

Superintendent Richard Woods recommended the approval to enter into contracts with the vendors specified in the Attachments entitled \$50,000.01 - \$250,000 Recurring Contracts at a cost not to exceed the amounts provided in said Attachments. Upon motion from Mr. Larry Winter and a second by Ms. Helen Rice, the State Board unanimously authorized the State School Superintendent to enter into contracts with the vendors specified in the Attachments entitled \$50,000.01 - \$250,000 Recurring Contracts at a cost not to exceed the amounts provided in said Attachments. (Appendix 2)

4. **Chief Turnaround Officer Approval.** Upon motion from Ms. Lisa Kinnemore and a second from Mr. Vann Parrott, the State Board voted 12-0 to approve Dr. Eric Thomas as Georgia's first Chief Turnaround Officer with a hire date of November 16, 2017.

ADJOURNMENT

At 1:40 p.m., by motion of Mr. Scott Johnson and a second by Ms. Helen Rice, an affirmative vote was given to adjourn.

The next State Board meeting is scheduled for Thursday, November 9, 2017.

Respectfully Submitted,

Debbie Caputo
Recording Secretary

**Literacy for Learning, Living, and Leading in Georgia (L4GA):
Georgia's Plan for the Striving Readers Comprehensive Literacy Grant**

BUDGET NARRATIVE

L4GA will serve the largest possible number of disadvantaged students in the State of Georgia. To fully fund this initiative, Georgia is requesting an annual award of \$20,526,600. These funds will be sub-granted in accordance with the Federal Statute. Below shows the yearly breakdown according to the Federal Statute.

L4GA Year 1	Earmark		Total
	Admin	5%	1,026,330.00
	Birth through Age 5	15%	3,078,990.00
	Kindergarten through Grade 5	40%	8,210,640.00
	Middle School Students	20%	4,105,320.00
	High School Students	20%	4,105,320.00
		100%	20,526,600.00
L4GA Year 2	Earmark		Total
	Admin	5%	1,026,330.00
	Birth through Age 5	15%	3,078,990.00
	Kindergarten through Grade 5	40%	8,210,640.00
	Middle School Students	20%	4,105,320.00
	High School Students	20%	4,105,320.00
		100%	20,526,600.00
L4GA Year 3	Earmark		Total
	Admin	5%	1,026,330.00
	Birth through Age 5	15%	3,078,990.00
	Kindergarten through Grade 5	40%	8,210,640.00
	Middle School Students	20%	4,105,320.00
	High School Students	20%	4,105,320.00
		100%	20,526,600.00
Striving Readers (SRCL Grant)	3 Year Total		61,579,800.00

Sub-grant Awards (95%)

Upon receipt of the Grant Award Notice (GAN), The Grants Accounting Director will assign accounting codes to each of the grade bands. Calculations according to the statutory earmarks

will be made and those totals will determine how much is available for each grade band competing for funding.

The grant award per pupil allocation is calculated by taking the total FTE calculation for all grantees being recommended for funding from each earmark. The total for the earmark is then divided by the total numbers of students being served by the L4GA partnerships in early care environments and K-12 systems to provide the per pupil allocation. Each sub-grant award is calculated by taking the per pupil allocation and multiplying it by the number of students reported in the Fall FY18 pupil count by all partners who are part of sub-granted LEA-led partnerships (early child care providers and K-12 systems). In cases of very small schools, a minimum award will be given with the per pupil allocation being calculated from the balance of the total for each earmark. It is important to note that each school's sub-grant award will be adequate to implement the goals and objectives of their project. They will be awarded a total sum and will draw down funding according to expenditures.

5% Administration Costs

Personnel

The staffing configuration proposed for this project reflects the required level of staff necessary to perform the programmatic tasks required. The salaries proposed are actual rates paid to employees and are competitive in the marketplace. The Georgia Department of Education's Human Resources department routinely evaluates the corporate salary structure to ensure industry competitiveness and pay equity across the organization. The Georgia Department of Education's Human Resources department utilizes third party salary survey data, internal salary history, and other industry metrics to measure and when necessary adjust compensation levels to ensure a fair and competitive compensation structure. A cost of living increase is estimated to be 4% annually as allowed by federal guidelines.

1.0 FTE Project Director, Julie Morrill, will administer the sub-grant competition, coordinate professional learning institutes, and coordinate with evaluators to ensure timely federal and state reports, provide technical assistance to LEA's and schools. Manage L4GA staff per GaDOE policies and procedures, manage contracts, items to the State Board of Education. Fiscal management of administrative costs and oversight of LEA sub-grant funding. Three-year cost projects an annual 4% salary increase.

1.0 FTE Education Specialist 1, to be hired, will coordinate all data collection, provide support to the external evaluator and coordinate professional learning institutes for sub-grant partners. This staff position will include assigned districts and schools which involves extensive travel. This position will be housed at the Georgia Department of Education Atlanta office. Three year costs projects an annual 4% salary increase.

1.0 FTE Education Specialist 2, to be hired, will facilitate communication, schedule on-site monitoring visits and desk monitoring for all sub-granted partners. This staff position will include assigned districts and schools which involves extensive travel. Three year costs projects an annual 4% salary increase.

	Year One	Year Two	Year Three	Three Year Total
Personnel Total	\$229,200	\$238,370	\$247,910	\$715,480
Project Director	\$89,200	\$92,770	\$96,480	\$278,450
Education Specialist	\$70,000	\$72,800	\$75,720	\$218,520
Education Specialist	\$70,000	\$72,800	\$75,720	\$218,520

Fringe

The Georgia Department of Education’s disclosed practice is to apply fringe to the sum of all direct labor. The Georgia Department of Education’s fringe costs include statutory requirements such as FICA, FUTA and SUTA. It also includes but is not limited to Worker’s Compensation, Health, Life, Paid Time Off (PTO), Holiday leave, employee tuition reimbursement and the other cost elements that comprise 0.63% fringe pool.

	Year One	Year Two	Year Three	Three Year Total
Fringe Total	\$144,400	\$150,180	\$156,180	\$450,760

Equipment

Two computers will need to be purchased for the two new Specialists employed to support the project in year one. One computer will need to be purchased to replace the six-year old computer of the Project Director in year two.

	Year One	Year Two	Year Three	Three Year Total
Equipment Total	\$3,000	\$1,500	\$0	\$4,500
Laptops for staff	\$3,000	\$1,500	0	

Travel

In-state and out of state travel for monitoring sub-grantee performance, facilitating professional learning attending in-state meetings and convenings of professional organizations is estimated accordance with the Georgia Department of Education’s state travel mileage and reimbursement rates and State of Georgia policies and procedures. Travel costs are always on a reimbursement basis with the exception of out-of-state travel. Reimbursement for travel costs will be available for L4GA staff as well as members from the State Literacy team and other state employees providing direct services to recipients of the L4GA sub-grants. Reimbursement for travel costs

will also be available as needed for members of the L4GA Think Tank and others to attend L4GA planning meeting and to attend Institutes.

	Year One	Year Two	Year Three	Three Year Total
Travel Total	\$25,400	\$27,400	\$27,400	\$80,200
Monitoring	\$10,000	\$10,000	\$10,000	\$30,000
PL Facilitation	\$9,000	\$9,000	\$9,000	\$27,000
Think Tank Advisory meeting	\$2,400	\$2,400	\$2,400	\$7,200
National meetings	\$4,000	\$6,000	\$6,000	\$16,000

Supplies

Supplies for professional learning and technical assistance will be provided (e.g., printed handouts, reference booklets, meeting supplies).

	Year One	Year Two	Year Three	Three Year Total
Supplies Total	\$1,000	\$3,000	\$3,000	\$7,000
Materials and supplies	\$1,000	\$3,000	\$3,000	

Contractual

The Georgia Department of Education will initiate several annual contracts to maintain the effort of the L4GA project:

Evaluation for Continuous Improvement

Evaluation of Outcomes by Georgia State University

The costs associated with the Georgia State University Evaluation Team include: personnel costs, including fringe benefits, materials and supplies, travel to districts and schools, and associated indirect costs (6.9%). Researchers leading the work are:

Dr. Gary Bingham, Associate Professor in the Department of Early Childhood and Elementary Education and Associate Director of the Urban Child Study Center at Georgia State University, will lead the evaluation team, collect and organize quantitative and qualitative data, conduct sampling case studies, and provide timely evaluation reports.

Dr. Nicole Patton-Terry, Associate Professor in the Department of Educational Psychology, Special Education, and Communication Disorders and Executive Director of the Urban Child Study Center, will oversee all statistical tests, contribute to qualitative case studies, and contribute to written reports.

Dr. C. Kevin Fortner, Assistant Professor in the Department of Education Policy Studies at Georgia State University, will conduct hierarchical linear modeling (HLM) and contribute to written reports.

Evaluation of Systems by the Georgia Institute of Technology

The costs associated with the Georgia Institute of Technology Evaluation Team include: personnel costs including fringe benefits, materials and supplies, travel to districts and schools, and associated indirect costs (6.9%). Researchers leading the work are:

Dr. Lizanne Destefano, Executive Director for Project Evaluation and Research, Center for Education Integrating Science, Technology and Computing at Georgia Institute of Technology, will provide project evaluation for the sub-granted partnerships using a social network analysis.

Dr. Meltem Alemdar, Associate Director for Project Evaluation and Research, Center for Education Integrating Science, Technology and Computing at Georgia Institute of Technology, will provide project evaluation for the sub-granted partnerships using a social network analysis.

Fluid Review

A contract with SurveyMonkey, Inc. for use of their *Fluid Review* platform will be executed to ensure licensed use of this technology tool. This tool will facilitate the peer-review process applying, reviewing, and awarding sub-grants as well as for peer-reviewing proposals for in-state Literacy Institutes.

Professional Learning Institutes

Professional learning providers for Literacy Institutes will be selected through peer review by members of Georgia's Literacy Think Tank (university and technical college faculty and RESA teacher educators) and Georgia's English Language Arts Advisory Council. The Georgia Department of Education will contract with professional learning providers for stipends for Institute training and involvement with the project and for hosting Institutes at five sites annually. The stipends will be awarded competitively through the peer-review process for Institute proposals.

Professional Learning - Regional Educational Service Agency (RESA) Coordination

Sixteen RESAs will each receive \$1000 stipends for their personnel to attend meetings and professional learning opportunities.

Professional Learning - National Writing Project Coordination

Four Georgia National Writing Project sites will provide subject matter expertise in evidence-based writing instruction and support professional learning and coaching in writing instruction across sub-grantee sites and year-long involvement with the L4GA project. The Georgia Department of Education will provide each site with an annual stipend.

The Sub-grant reviewers will be a selected panel of experts who will be paid \$100 per sub-grant application that is reviewed. The projected cost for the sub-grant review is based upon past competitions. The total number of panelists is dependent upon number of applications received.

	Year One	Year Two	Year Three	Three Year Total
Total Contractual	\$486,000	\$441,000	\$426,000	\$1,353,000
Evaluation - GSU (Bingham et al.)	\$150,000	\$150,000	\$150,000	\$450,000
Evaluation - Ga Tech (Destefano et al.)	\$100,000	\$100,000	\$100,000	\$300,000
Fluid Review	\$5,000	\$5,000	\$5,000	\$15,000
PL - Institutes	\$50,000	\$130,000	\$115,000	\$295,000
PL - RESAs	\$16,000	\$16,000	\$16,000	\$48,000
PL- GaNWP	\$40,000	\$40,000	\$40,000	\$120,000
Peer-review sub-grant proposals	\$125,000	\$0	\$0	\$125,000

Construction

NA

Other

GeorgiaLearns Platform

The Georgia Learns platform will be provided at a shared cost. \$100,000 is requested for the *GeorgiaLearns* online learning platform to ensure that all participants can engage in online learning and the platform is maintained to create inter-operable, IMS-Global standards-compliant resources that can be ingested by partnering LEAs and Regional Educational Service Agencies (RESAs).

	Year One	Year Two	Year Three	Three Year Total
Other	\$71,080	\$98,630	\$99,590	\$269,300
GeorgiaLearns platform	\$71,080	\$98,630	\$99,590	\$269,300

Indirect Costs Recoveries

The Georgia Department of Education uses a federally negotiated rate of 6.9%.

	Year One	Year Two	Year Three	Three Year Total
Indirect Cost Recoveries	\$66,250	\$66,250	\$66,250	\$198,750

All of the administrative expenditures for the L4GA project are allowable in accordance with OMB CIRCULAR A-87 REVISED: Cost Principles for State, Local and Indian Tribal Governments. Administrative expenditures will be used in accordance with the GaDOE's budget and accounting policies and procedures. Program compliance audits are conducted by the Georgia Department of Audits as part of GaDOE's single audit. Single audit costs are prorated to each Federal Program based on program expenditures.

\$50,000.01-\$250,000 Recurring Contract (May 2017)

<p>Vendor Cayen Systems, LLC</p>	<p>Term 7/1/2017- 6/30/2018</p>	<p>Program Manager Nathan Schuit</p>	<p>Cost \$63,169.00</p>	<p>Objective To maintain and support existing Cayen AS21 Data Management System for each of the state's 233 21st CCLC sites with licenses to access the data management system, and 2) provide GaDOE staff access to oversee and manage the data. This contract has been amended to include additional training for GaDOE staff who have not received any prior training. The need for additional training has been determined in order to better support 21st CCLC sites and monitor data system. The amount of the contract amendment is \$2,600.00</p>	<p>Funding Source Federal 12317</p>	<p>Renewal # or number of years recurring Renewal #3</p>	<p>Program Name Title IV Part B - 21st Century Community Learning Centers</p>	<p>Changes from Previous Year Amending contract to reflect changes in total amount due to associated cost for new site licenses. The total amount paid for FY17 was \$50,619.00</p>
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Last Year Performance Criteria and Results:

On an annual basis through this contract, the GaDOE Title IV, Part B - 21st Century Community Learning Centers Program (21st CCLC), used the Cayen (AS21) Data Management System to manage and collect pertinent sub-grantee data for 21st CCLC sites including Average Daily Attendance (ADA) as well as outcome data towards the achievement of annual program objectives and stakeholder survey data as required by the Elementary and Secondary Education Act of 1965. This contract allowed the Georgia Department of Education the ability to monitor programs as well as collect required information that will be submitted annually to the U. S. Department of Education. This renewal ensures that the GaDOE will maintain program performance data and be able to continue to comply with the unique Federal data reporting requirements of the Title IV, Part B - 21st Century Community Learning Centers Program. All deliverables a milestones were met during the FY16 contract period.

This Year Performance Criteria, Summary and Results:

For the FY17 fiscal year, all deliverables and milestones are being met. The vendor has set-up new sites, provided technical assistance, professional development, software, and online log-on licenses as required in the contract.

\$50,000.01-\$250,000 Recurring Contract (October 2017)

Vendor	Term	Program Manager	Cost	Objective	Funding Source	Renewal # or number of years recurring	Program Name	Changes from Previous Year
Prime Contractors, INC	October 15, 2017 through November 30, 2017	Helen Malone	Original Cost \$60,593.56 approved in May, Change order for \$3,857.82 makes the total cost \$64,451.38.	To make preparations for Greenhouse installation to include grading, sidewalks, drainage, water and electrical. Grading of area to install a concrete slab with a center trench drain for appropriate drainage. Install a new sidewalk to the greenhouse from existing sidewalk per ADA handicap specifications. Re-routing existing power, water, and gas to the greenhouse	State	1 of 1	Atlanta Area School for the Deaf, State Schools	
<p><u>Last Year Performance Criteria and Results:</u></p>								
<p><u>This Year Performance Criteria, Summary and Results:</u></p> <p align="center">This change order will allow for adding fill dirt and conducting required soil test to allow for the work to be completed.</p>								