

San Mateo Union High School District

MEMORANDUM

TO: Board of Education

FROM: Kirk Black, Deputy Superintendent

DATE: August 11, 2022

RE: **MOU for Hillsdale High School Pilot Advisory Stipend for Education Specialists in the Special Education, Bay Academy Program**

I. Background

Hillsdale High School is the only District school that has an Advisory period for all students. The Advisory period is considered an official section for teachers, one of five required sections for full-time teachers. However, teachers in the Bay Academy special education program have limited options for their students and are required to teach and supervise their students for five sections plus advisory, due to impacts of their individual learning needs.

II. Support Information

This school year, the Bay Academy program teachers will place their students in general education advisories as appropriate. This option may not be educationally appropriate for all of their students at this time and therefore, they will have students during Advisory. This MOU will provide the following:

1. During the Hillsdale High School advisory period, the following four Bay Academy program Education Specialists, James Underwood, TBD, Courtney Joseph, and Juan Paul Luana will:
 - i. Facilitate advisory periods for their students in their classrooms
 - ii. Assign some of their students to general education advisory periods as appropriate and to provide access to the least restrictive environment.

2. Each of the teachers will receive a stipend of \$5,500 paid in two installments, once per semester, for facilitating the advisory period activities.

III. Recommendation

Approve the MOU with the SMUHSD Teachers Association for the Hillsdale High School Bay Academy Education Specialists for the Advisory period.