

MEETING MINUTES

1. CALL TO ORDER: 5:32 P.M.

2. CONVENE TO REGULAR MEETING

A. Flag Salute

Board President Watkins led the flag salute.

B. Roll Call

The following board members were present:

LaTisa Brooks
Alison Proctor
Maggie Trinh
Shara Watkins

C. Approval of Agenda: **November 16, 2023**

Motion Passed: Passed with a motion by Trustee Proctor and a second by Trustee Trinh.

Yes LaTisa Brooks
Yes Alison Proctor
Yes Maggie Trinh
Yes Shara Watkins

3. STATEMENTS

A. Public Statements Related to Non-agenda Topics:

Several district parents and community members made statements. They expressed their concerns about the rise in anti-semitism and bullying in the schools in our district and nearby districts and asked the District to do something about it. They requested the District to proactively state that anti-semitism, hate speech, and violence against Jews will not be tolerated.

B. Public Statements Related to Agenda Items: Persons will be called on at the appropriate time

C. Foundation / Committee / PTA Council Reports

Sonja Tappan, San Mateo-Foster City Education Foundation Executive Director, gave an update on donations from several businesses that will be used for our students.

D. SMETA / CSEA / SMFCAA Updates

Katherine Pratt, SMETA President, gave an update indicating that a group of SMETA members have completed six listening special education sessions and received some data and information that will be shared later.

Brianne Bishop, CSEA Secretary, gave an update focusing on the fact that they have ratified an addendum MOU to a previously passed MOU.

Dale Rogers-Eilers gave an update on what is happening at Meadow Heights Elementary and invited the public to their first Knowledge Fair.

Paul Beltzer, Abbott Principal, gave an update on the school, indicating that there had been some challenges but that they have seen positive growth, strong encouragement, and support from the school community and District to create a safe and supporting environment.

E. Announcements

Trustee Trinh announced that, as a District, they celebrated the Ruby Bridges Day walk this past Tuesday.

F. Superintendent Report

Superintendent Ochoa thanked the Board for joining him and visiting Highlands Elementary School, Abbott Middle School, and Laurel Elementary School. Our teachers were engaged, and students were having a blast.

4. PROPOSED CONSENT AGENDA (v)

Trustee Trinh asked to pull item 4.A7

Motion Passed: Passed with a motion by Trustee Brooks and a second by Trustee Trinh.

Yes	LaTisa Brooks
Yes	Alison Proctor
Yes	Maggie Trinh
Yes	Shara Watkins

A. BUSINESS/FINANCE

1. Approval of Purchase of Qty 3,000 Dell Chromebooks
2. Ratify Agreement with ChildCare Careers, LLC DBA The Education Team for Temporary Staffing
3. Ratify MOU with Girls on the Run of the Bay Area (GOTRBA)
4. Approval of District Expenditure Report

5. Ratify Purchase Order Report for Contracts, Consultants, and Services of \$45,000 or Less
6. Approval of the annual renewal of Super Co-Op Joint Powers Authority services for school year 2024-2025
7. Ratify Change Order No.3 with Gonsalves & Stronck Construction Company Inc. for Highlands MultiPurpose Building

Trustee Trinh had clarifying questions about this item.

Motion Passed: Passed with a motion by Trustee Trinh and a second by Trustee Brooks.

Yes	LaTisa Brooks
Yes	Alison Proctor
Yes	Maggie Trinh
Yes	Shara Watkins

B. HUMAN RESOURCES

1. Approval of Personnel Report: Resignations, Releases, and/or Retirements
2. Approval of Personnel Report: New Hires and Assignment Changes
3. Approval of San Mateo-Foster City School District Updated Classified Salary Schedules

C. STUDENT SERVICES

1. Approval of Child Care Contract Through CSPP - 2023-2024
2. Approval of 2023-2024 NPS Contract Summary
3. Approval of 2023-2024 NPA Contract Summary
4. Approval of San Mateo Union High School District Work-Based-Learning Training Agreement

5. STUDENT SERVICES

A. After School Program Update

Tiffany Kiniris, Annex Principal on Special Assignment, and Nancy Bui, Director of Equity and Inclusion, gave an update on the Annex Program focusing on ELOP, Expanded Learning Opportunities Program, Grants, Partnerships, after-school enrollment, and intersession camps.

Clarifying Questions from the Board:

Trustee Proctor inquired about the number of students on the waitlist and if we meet their needs.

Trustee Watkins inquired about if we have a program that supports students when they have financial barriers.

Trustee Brooks inquired about if the program had a wish list for supplies or any needs to help students.

Public Comments:

None

Board Comments:

All Trustees thanked them for the presentation and their hard work and highlighted the importance of their care for sharing the data and the breakdown of the funds.

6. EDUCATION SERVICES

A. Review Professional Development Activities and Data

David Chambliss gave an update on professional development. He indicated that this is their second year of providing teacher and staff support for the key priorities laid out in the Strategic Plan, including foundational literacy instruction (PAF), language support for multilingual students, math instruction, academic discussion, and belonging classrooms in the middle school, implicit bias, inclusion, and restorative practices. This learning and planning has occurred primarily during June/August summer sessions and the three non-student PD days in the school year. Staff will provide an update on these PD activities and the feedback data provided by teachers and staff.

Clarifying Questions from the Board:

None

Public Comments:

None

Board Comments:

All Board members thanked David Chambliss for the presentation and made comments on this item, focusing on the fact that it is really good to see that so many teachers and staff are engaged, seeing the feedback, and that it is a worthwhile use of their time.

7. SUPERINTENDENT SERVICES / BOARD

A. Approval of Memorandum of Understanding (MOU) Between the City of San Mateo and The San Mateo-Foster City School District Regarding Police Engagement & Collaboration (V)

Superintendent Ochoa indicated that the Memorandum of Understanding (MOU) details the proposed agreement between the District and the City of San Mateo for defining the terms and conditions governing the use of police engagement and collaboration of the San Mateo Police Department (SMPD) on District elementary and middle school campuses.

The MOU outlines policy, roles, duties, planned school-related events, emergency response, and terms. This Memorandum of Understanding (MOU) was reviewed and discussed at the October 2023 regular meeting of the Board of Trustees.

Clarifying Questions from the Board:

None

Public Comments:

None

Board Comments:

None

Motion Passed: Passed with a motion by Trustee Brooks and a second by Trustee Trinh.

Yes	LaTisa Brooks
Yes	Alison Proctor
Yes	Maggie Trinh
Yes	Shara Watkins

B. Communications Department Update

Diego Perez, Communications Coordinator, indicated that through the guidance of the district's strategic plan, the Communication department is committed to keeping parents, staff, and community members informed and engaged. The update included behind-the-scenes of how the communication department dives into the work to promote the district's progress towards achieving its strategic plan goals, particularly in the areas of promoting achievement equity and supporting social-emotional wellness among students.

Clarifying Questions from the Board:

Trustee Proctor inquired if we know the number of students using parentsquare.

Public Comments:

None

Board Comments:

All Board Members thanked Diego Perez for the presentation and added that they were glad we switched to Parent Square, had one way to communicate with parents, and the parent engagement has increased.

8. BOARD MEMBER STATEMENTS AND REQUESTS FOR FUTURE AGENDA ITEMS

Trustee Proctor wished everyone a Happy Thanksgiving and indicated that our schools should be hate-free and that students and staff should feel safe on our campuses, and we support that.

Trustee Trinh Indicated that we struggle with separating people from entities or groups they are part of. She thanked all the speakers who came tonight to share their experiences and what was happening in the community, which was unacceptable. Also, she would like to discuss a meeting with various cities and with San Mateo and Foster City.

Trustee Watkins said she wants to discuss an update on the North Central School.

9. FUTURE MEETING DATES

Study Session - Middle Schools

- December 7, 2023

Regular Board Meeting:

- December 14, 2023
- January 25, 2024

10. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

Clarifying Questions from the Board:

None

Public Comments:

None

Board Comments:

None

11. RECESS TO CLOSED SESSION

- A. CONFERENCE WITH LEGAL COUNSEL--EXISTING LITIGATION (Paragraph (1) of subdivision (d) of Section 54956.9) Case Name: In re: JUUL Labs, Inc. Marketing Sales Practices & Products Liability Litigation (N.D. Cal.) MDL 3674
- B. GOVT. CODE § 54957 - PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
- C. GOVT. CODE § 54957.6 – CONFERENCE WITH LABOR NEGOTIATOR(S) – Agency Designated Representative: Diego R. Ochoa Employee Organization: CSEA and/or SMFCAA

12. RECONVENE TO OPEN SESSION

- A. Report of Closed Session

President Watkins reported that the Board took action to approve the settlement agreement with a 3 to 0 vote and one abstention.

Motion Passed: Passed with a motion by Trustee Brooks and a second by Trustee Trinh.

Yes LaTisa Brooks
Yes Alison Proctor
Yes Maggie Trinh
Yes Shara Watkins

13. ADJOURNMENT

A. Adjournment (v)

The Regular Board meeting adjourned at 8:45 pm.