



QUATTROCCHI KWOK
ARCHITECTS

September 6, 2022

Erik Oden
Director Maintenance, Operations & Transportation
Santa Rosa City Schools
211 Ridgeway Ave.
Santa Rosa, CA 95401

RE: Maria Carrillo HS Theater Lighting Replacement
Project No.: 2131.00

Dear Erik,

Thank you for giving us the opportunity to present this proposal to provide Architectural Services to replace the theatrical lighting system in the MCHS Theater. Our services will also include our theatrical consultant, the Shalleck Collaborative, structural, ZFA, and electrical, O'Mahony & Myer, engineers. No other consultants are included in the proposal.

Our understanding of the scope of the project will include the replacement of the theatrical lighting system which includes the replacement of the lighting instruments, control system, and required wiring. The project will require an evaluation of the existing structure to ensure it can support the weight if the new lighting. Finally, the existing emergency lighting needs repair and is included as part of the project. If it's found that the existing building needs a structural upgrade, the services to perform that upgrade design is not included in this proposal.

Since this project is a maintenance project that replaces existing equipment, we will not be submitting the project to the Division of the State Architect. However, if a structural upgrade is required, the project will have to be reviewed by DSA.

MAIN:

636 Fifth Street, Santa Rosa, CA 95404

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55 Harrison Street, Suite 525, Oakland, CA 94607

707.576.0829

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We propose that our compensation for the above scope of work is a stipulated sum of seventy-seven thousand dollars (\$77,000.00). We will invoice on a monthly basis in proportion to services provided in the previous month. Reimbursable expenses will be invoiced at 1.1 times our direct cost.

Again, we thank you for this opportunity. We look forward to working with you on this project. If you have any questions, please don't hesitate to contact me.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Steven Kwok', with a stylized flourish at the end.

Steven Kwok, AIA