

SANTA ROSA CITY SCHOOLS CONFLICT OF INTEREST CODE

The Political Reform Act, Government Code Section 81000, et seq. requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation, 2 Cal. Code of Regs. Section 18730, which contains the terms of a standard conflict of interest code. It can be incorporated by reference and may be amended by the Fair Political Practices Commission after public notice and hearings to conform to amendments in the Political Reform Act. Therefore, the terms of 2 Cal. Code of Regs. Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference and, along with the attached **Exhibit A** in which members and employees are designated and disclosure categories are set forth, constitute the Conflict of Interest Code in Santa Rosa City Schools.

Designated employees shall file their statement with the District, which will make the statements available for public inspection and reproduction. (Gov. Code Section 81008) Upon receiving the statements of Board members and the Superintendent, the District shall make and retain a copy and shall forward the original to the code reviewing body. Statements for all other designated employees will be retained by the District.

DISCLOSURE CATEGORIES

Category 1

Interests in real property which are located in whole or in part: (1) within the boundaries of the Santa Rosa City Schools (2) within two miles of the boundaries of the Santa Rosa City Schools, or (3) within two miles of any land owned or used by the Santa Rosa City Schools, including any leasehold, beneficial or ownership interest or option to acquire such interest in real property.

Category 2

Investments and business positions in business entities or income from sources which are contractors or subcontractors engaged in the performance of work or services of the type utilized by the Santa Rosa City Schools.

Category 3

Investments and business positions in business entities and income from sources which manufacture, sell or provide, supplies, materials, books, machinery, services or equipment of the type utilized by the employee's department or the Santa Rosa City Schools. For purposes of this category a principal's department is his/her entire school.

EXHIBIT A**Positions / Categories**

DESIGNATED POSITIONS	DISCLOSURE CATEGORY
Board Members	1, 2, 3
Superintendent	1, 2, 3
Associate Superintendent/Chief Business Official	1, 2, 3
Assistant Superintendent, Human Resources	1, 2, 3
Assistant Superintendent, Educational Services	1, 2, 3
Assistant Superintendent, Technology and Information Services	1, 2, 3
Executive Director, Fiscal	1, 2, 3
Executive Director, Special Education	2, 3
Executive Director, Educational Services	2,3
Executive Director, Technology	2,3
Director, Human Resources	2, 3
Director, K-12 EL	2, 3
Director, CTE/College-Career	2, 3
Director, Education & Professional Development	2, 3
Director, Math & Science	2, 3
Director, 7-12 Education & Professional Development	2, 3
Director, Athletics/VAPA/Summer	2, 3
Director, Facilities (Bond)	2, 3
Director, Child Nutrition Services	2, 3

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Director, Maintenance & Operations	2, 3
Director, Purchasing	2, 3
Principals	2, 3
Vice Principals	2, 3
Consultants	*

* Disclosure by Consultants

Consultants shall be included in the list of designated employees and shall disclose pursuant to the broadest disclosure category in the Code subject to the following limitation:

The Superintendent may determine in writing that a particular consultant, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements in this section. Such written determination shall include a description of the consultant's duties and based upon that description, a statement of the extent of the disclosure requirements. The Superintendent's determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code.