

| Summary of Contracts -1/25/2023 | Cost |
|--|-----------------------|
| Maxim Health Services | \$650,000.00 |
| Peterson Mechanical | \$30,400.00 |
| Carla Barber | \$7,250.00 |
| Community Matters | \$6,900.00 |
| PQBids | \$12,500.00 |
| KBA Docusys | \$378,154.80 |
| Whitestar Group | \$125 - \$225/hour |
| Total Cost of Contracts | \$1,085,204.80 |

Contract Details on Subsequent Pages

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|--|-------------------------------------|--|----------------------------------|--------------------------|---|-------------------------------------|-------------------------------------|
| Board Meeting Date: January 25, 2023 | Contract Number: 1 | | | | | | |
| Vendor | | Service Provided to the following sites or individuals | | | | | |
| Maxim Health Services | | District Wide | | | | | |
| Department / Person Submitting Contract | | Cost | Length of Contract | | | Object Code | Funding Source |
| Special Education / Steve Mizera | | Not to exceed: \$650,000.00 | January 26, 2023 - June 30, 2023 | | | 5200 | Special Education |
| Description of Services | | Consideration | | | Evaluation and Metrics | | |
| Maxim Health Services is an agency that has a long-standing relationship with Santa Rosa City Schools. In addition to providing LVN services for many years through the Sonoma SELPA, they also provide contracted services for our COVID-19 response. This contract is an extension of the Sonoma SELPA Master Contract that allows for greater and more rapid assignments and services for required IEP needs. | | The positions filled by Maxim are positions that remain unfilled by SRCS. Due to the fluctuating labor market, Maxim provides greater flexibility to recruit throughout Sonoma and Marin counties to fill unfilled classified positions. | | | Renewal will be based on: *95% attendance rate of Contracted Placements *80% of absences notified to the site administrator at least 8 hours in advance *Percentage of vacancies filled *98% positive response from the local site administrators and Special Education Program Managers about the work performance of the employees, as measured by an end of the year Renewal Survey. *95% participate in Pro-ACT training or are actively signed up to Pro-ACT when requested. | | |
| | | | | | Contract Type | | |
| | | | | | New < \$5000 | Renewal | Addendum |
| | | | | | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Strategic Priorities: | Priority 1 | Priority 2 | Priority 3 | Priority 4 | Priority 5 | Priority 6 | Priority 7 |
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| Board Meeting Date: January 25, 2023 | Contract Number: 2 | | | | | | |
| Vendor | | Service Provided to the following sites or individuals | | | | | |
| Peterson Mechanical | | Students and Staff at Helen Lehman ES | | | | | |
| Department / Person Submitting Contract | | Cost | Length of Contract | | | Object Code | Funding Source |
| Erik Oden/ M&O | | \$30,400.00 | February 1 - June 30, 2023 | | | 5620 | Bond Fund |
| Description of Services | | Consideration | | | Evaluation and Metrics | | |
| Provide a new HVAC unit for rooms B-7, B-8, and B-9 at Helen Lehman ES. | | The old HVAC unit supplying room B-9 has completely failed and B-7 and B-8's HVAC units are failing daily. The units are too old and obsolete to find replacement parts for repairs. New HVAC units are required to provide heating and cooling for the classrooms. | | | Peterson Mechanical will provide new HVAC Roof Units to portables B-7, B-8, and B-9 at HLES. SRCS staff will monitor to ensure the new units work correctly and as intended. | | |
| | | | | | Contract Type | | |
| | | | | | New < \$5000 | Renewal | Addendum |
| | | | | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Strategic Priorities: | Priority 1 | Priority 2 | Priority 3 | Priority 4 | Priority 5 | Priority 6 | Priority 7 |
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| Board Meeting Date: January 25, 2023 | Contract Number: 3 | | | | | | |
| Vendor | | Service Provided to the following sites or individuals | | | | | |
| Carla Barber | | Students and Staff at Proctor Terrace ES | | | | | |
| Department / Person Submitting Contract | | Cost | Length of Contract | | Object Code | Funding Source | |
| Educational Services/Proctor Terrace Elem School | | \$7,250.00 | January 1 - June 30, 2023 | | 5800 | PTO / Donation Funds | |
| Description of Services | | Consideration | | | Evaluation and Metrics | | |
| Contractor will work with teachers and students at all grade levels to develop and facilitate standards based curriculum. In addition to curriculum development, the Proctor Terrace Garden will also be properly maintained throughout the school year in order to provide a viable learning environment for the students upon their return to the school site in the future. | | The Garden Coordinator will keep up with the required maintenance in the garden and continue to provide hands on lessons to all students, TK-6. | | | 300 students, TK-6, will participate in guided, garden activities for 30 minutes each week. | | |
| | | | | | Contract Type | | |
| | | | | | New < \$5000 | Renewal | Addendum |
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| Strategic Priorities: | Priority 1 | Priority 2 | Priority 3 | Priority 4 | Priority 5 | Priority 6 | Priority 7 |
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| Board Meeting Date: January 25, 2023 | Contract Number: 4 | | | | | | |
| Vendor | | Service Provided to the following sites or individuals | | | | | |
| Community Matters | | Students and Staff at Montgomery High School | | | | | |
| Department / Person Submitting Contract | | Cost | Length of Contract | | Object Code | Funding Source | |
| Educational Services / Montgomery HS | | \$6900 / No Cost to the District | January 12 - June 30, 2023 | | N/A | Paid by City of SR / CHOICE Grant | |
| Description of Services | | Consideration | | | Evaluation and Metrics | | |
| The Safe School Ambassadors® Program (SSA) is our evidence-based program that harnesses the power of students to prevent and stop bullying and mistreatment. It is considered a social-emotional learning program (SEL) and has been approved by many school districts as meeting their required SEL criteria. The SSA Program is a student-centered model that educates diverse social leaders with the skills to prevent and reduce bullying. It is the nation's most effective student-led bullying prevention program. | | Community Matters is offering Montgomery High School a grant for the next 2.5 years so we have no costs during this time period. | | | (Community Matters Survey) 80% of trained Ambassadors will report a gain in confidence and competence in their ability to intervene and speak up when they witness bullying, harassment and cyber-bullying in their school. In addition, Montgomery High School will see a 10% decrease in the most common suspendable offenses 48900 a(1)(2), 48900 2(c)(d). | | |
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| | | | | | New < \$5000 | Renewal | Addendum |
| | | | | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| Strategic Priorities: | Priority 1 | Priority 2 | Priority 3 | Priority 4 | Priority 5 | Priority 6 | Priority 7 |
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| Board Meeting Date: January 25, 2023 | Contract Number: 5 | | | | | | |
| Vendor | | Service Provided to the following sites or individuals | | | | | |
| PQBids | | District-Wide | | | | | |
| Department / Person Submitting Contract | | Cost | Length of Contract | | | Object Code | Funding Source |
| Business Services & Purchasing Lisa Cavin & Kelley Cook | | \$12,500.00 | February 15, 2023- February 15, 2024 | | | 5800 | Facilities Funding |
| Description of Services | | Consideration | | | Evaluation and Metrics | | |
| Prequalification Services for potential contractors for public works projects. | | PQBids prequalifies potential contractors for public works projects by using a 10 step questionnaire, verifying contractors' past two years of audited or reviewed financials, bondability, and DIR registration. | | | District Office staff will ensure that contractors are qualified/vetted prior to proposal and bid submissions. To date, 90 contractors (for projects over \$1M) and 70 contractors (for projects under \$200K-CUPCCAA) are on the District's Qualified Contractors Lists. | | |
| | | | | | Contract Type | | |
| | | | | | New < \$5000 | Renewal | Addendum |
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| Strategic Priorities: | Priority 1 | Priority 2 | Priority 3 | Priority 4 | Priority 5 | Priority 6 | Priority 7 |
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| Board Meeting Date: January 25, 2023 | Contract Number: 6 | | | | | | |
| Vendor | | Service Provided to the following sites or individuals | | | | | |
| KBA Docusys | | District-Wide | | | | | |
| Department / Person Submitting Contract | | Cost | Length of Contract | | | Object Code | Funding Source |
| Business Services & Purchasing Lisa Cavin & Kelley Cook | | \$378,154.80 | January 31, 2023 - January 31, 2024 | | | 5616 | General Fund |
| Description of Services | | Consideration | | | Evaluation and Metrics | | |
| District-Wide 12-Month Copier Lease Extension. | | Due to continued supply chain constraints and manufacturer lead times triggered by the global pandemic, District staff recommends an additional one-year extension of the current KBA Docusys contract. This extension will allow for the District Administration and the District-Wide Copier Fleet Committee to develop a bid timeline, bid specifications and go out to bid - as we are optimistic that supply chain issues, lead times and the market will significantly improve/stabilize in the coming months. | | | The renewal agreement includes the lease of equipment (163 copiers), software, parts, firmware upgrades, maintenance, toner, consumables, and staples. Includes 2,200,000 b/w and 55,000 color images per month. Overages will be billed at \$0.0045 for b/w and \$0.045 for color images. The renewal will ensure that sites have functional copiers and are being provided with adequate service response times. | | |
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| | | | | | New < \$5000 | Renewal | Addendum |
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| Strategic Priorities: | Priority 1 | Priority 2 | Priority 3 | Priority 4 | Priority 5 | Priority 6 | Priority 7 |
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| Board Meeting Date: January 25, 2023 | Contract Number: 7 | | | | | | |
| Vendor | | Service Provided to the following sites or individuals | | | | | |
| Whitestar Group | | District Wide | | | | | |
| Department / Person Submitting Contract | Cost | Length of Contract | Object Code | Funding Source | | | |
| Human Resources / Mike Shepherd | Hourly rate of \$175 per hour for general investigations, \$125 for surveillance and \$225 for workplace investigations | January 12, 2023 through June 30, 2023 | 5810 | General Fund | | | |
| Description of Services | | Consideration | Evaluation and Metrics | | | | |
| Private investigation and security services to assist the district with certain matters. | | The district may hire an outside, licensed agency to conduct investigations. | Whitestar Group will provide non bias, third party investigations following our district process for compliance. During the 2021-2022 school year, we utilized a third party investigator (Whitestar) to assist staff in investigation allegations of a serious nature. For 2022-2024, to date, we have not utilized Whitestar. When the District receives a complaint, we have prescribed timelines that range from 15 to 60 days to complete an investigation. Occasionally, due to the current workload in the HR department, utilizing a third party investigator is needed to assist staff in ensuring that deadlines are met. | | | | |
| | | | Contract Type | | | | |
| | | | New < \$5000 | Renewal | Addendum | | |
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| Strategic Priorities: | Priority 1 | Priority 2 | Priority 3 | Priority 4 | Priority 5 | Priority 6 | Priority 7 |
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