



# NORTH COAST SECTION, CIF

*Pat Cruickshank, Commissioner of Athletics*

*5 Crow Canyon Ct., Suite 209, San Ramon, CA 94583 Tel.: (925) 263-2110, Web: [www.cifncs.org](http://www.cifncs.org)*

TO: PRINCIPALS/HEADMASTERS OF NCS MEMBER SCHOOLS

FROM: Pat Cruickshank, Commissioner of Athletics

DATE: April 11, 2023

SUBJECT: SCHOOL DISTRICT BOARD OF EDUCATION/PRIVATE SCHOOL GOVERNING BOARD  
RATIFICATION OF VOTING REPRESENTATIVES TO ATHLETIC LEAGUES FOR THE  
2023-2024 SCHOOL YEAR.

The State CIF recently sent the 2023-2024 Ratification of Voting Representatives to each school district/private school governing board. Here is our follow up to that. Every year NCS staff receives questions concerning this form. It is very important that this process is completed and having a complete form will provide voting compliance at league and section meetings. Any individual who may ultimately be a voting member at a league governing board meeting, or as a representative to any of the standing North Coast Section, CIF committees (Sports Advisory Committee, Sportsmanship Committee, Alignment Committee, Finance Committee, Eligibility Committee, Executive Committee or Board of Managers) must be ratified by the school district board of education or private school governing board. Enclosed is a fillable form as well as a sample form that suggests how the form should be completed.

Governing boards can have one form per school or use one form to list representatives for multiple schools within the jurisdiction of the board. Your help in completion of the form, approval by the governing board, and return of the completed form **to the NCS Office** no later than August 1, 2023 is greatly appreciated.

PAGE 2 – Letter from CIF to Superintendents and Presidents. Although the CIF has stated a desired deadline date of June 28<sup>th</sup>, NCS is listing August 1<sup>st</sup> to give schools more time to reflect potential changes in administration prior to the start of the 2023-2024 school year.

#### ON THE ATTACHED FORM (PAGE 3)

Each local school district Board of Education or private school governing board will ratify to the appropriate CIF section office (North Coast Section, CIF) by August 1<sup>st</sup> of each year the appointment of individuals and alternates by name or by title who will be school representatives to the athletic leagues for the upcoming year. In the absence of the appropriate filing, all voting privileges for the affected school(s) shall be suspended.

#### SAMPLE FORM (PAGE 5)

This form is a sample of how the form can be completed by name and by position, avoiding issues when personnel change after the form has been submitted for the 2023-2024 school year.

If your school or district have any questions, please do not hesitate to contact the NCS Office and speak to me directly. Your timely cooperation with this required process is greatly appreciated.

Email: [pcruickshank@cifncs.org](mailto:pcruickshank@cifncs.org)

Phone: 925-263-2110 x221



TO: SUPERINTENDENT OF PUBLIC SCHOOLS  
PRINCIPAL OF PRIVATE SCHOOLS

FROM: RON NOCETTI, EXECUTIVE DIRECTOR

RE: FORM TO RECORD DISTRICT AND/OR SCHOOL REPRESENTATIVES TO LEAGUES DATE:

APRIL 1, 2023

Enclosed is a form upon which to record your district and/or school representatives to leagues for **next year, 2023-2024**. It is a form sent every year to you in order to obtain the names of league representatives to every league in the state and to make sure that the league representatives are designated by school district or school governing boards. **It is a legal requirement that league representatives be so designated.**

The education code gives the authority for high school athletics to high school governing boards. The code also requires that the boards, after joining CIF, designate their representatives to CIF leagues. This is a necessity! (Ed. Code 33353 (a) (1))

We are asking that, after action by the governing board, you **send the names of league representatives to your CIF Section office**. Obviously, the presumption behind this code section is that the representatives of boards are the only people who will be voting on issues, at the league and section level, that impact athletics.

If a governing board does not take appropriate action to designate representatives or this information is not given to Section offices within the required time frame, CIF is required to suspend voting privileges (CIF Constitution, Article 2, Section 25, p. 18) for the affected schools.

At the State Federated Council level, we will be asking that Sections verify that their representatives are designated in compliance with this Ed. Code section.

I hope this gives you a bit of background. Thank you for all you do to help support high school athletics. It is a valuable program in all high schools, and we appreciate the support you give to the program and to CIF.

**Please return the enclosed form no later than June 28, 2023, directly to your CIF Section Office. Addresses of each section are listed on the back of the form.** Please contact us if we can give you further information.

**2023-2024 Designation of CIF Representatives to League**

Please complete the form below for each school under your jurisdiction and **RETURN TO THE CIF SECTION OFFICE (ADDRESSES ON REVERSE SIDE) no later than June 28, 2023.**

Santa Rosa City Schools Governing Board, at its May 24, 2023 meeting, appointed the following individual(s) to serve for the 2023-2024 school year as the school's league representative:

**PHOTOCOPY THIS FORM TO LIST ADDITIONAL SCHOOL REPRESENTATIVES**

NAME OF SCHOOL Elsie Allen High School  
NAME OF REPRESENTATIVE POSITION Principal or Assistant Principal  
ADDRESS CITY ZIP PHONE FAX E-MAIL 599 Bellevue Ave, Santa Rosa, CA 95407  
(707) 890-3810 galbavera@srcs.k12.ca.us

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NAME OF SCHOOL Maria Carrillo High School  
NAME OF REPRESENTATIVE POSITION Principal or Assistant Principal  
ADDRESS CITY ZIP PHONE FAX E-MAIL 6975 Montecito Blvd., Santa Rosa, CA 95409  
(707) 890-3820 mluke@srcs.k12.ca.us

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NAME OF SCHOOL Montgomery High School  
NAME OF REPRESENTATIVE POSITION Principal or Assistant Principal  
ADDRESS CITY ZIP PHONE FAX E-MAIL 1250 Hahman Dr., Santa Rosa, CA 95405  
(707) 890-3830 tahlborn@srcs.k12.ca.us

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\* NAME OF SCHOOL Piner High School  
NAME OF REPRESENTATIVE POSITION Principal or Assistant Principal  
ADDRESS CITY ZIP PHONE FAX E-MAIL 1700 Fulton Rd., Santa Rosa, CA 95403  
(707) 890-3840 acorreia@srcs.k12.ca.us

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\* NAME OF SCHOOL Santa Rosa High School  
NAME OF REPRESENTATIVE POSITION Principal or Assistant Principal  
ADDRESS CITY ZIP PHONE FAX E-MAIL 1235 Mendocino Ave., Santa Rosa, CA 95401  
(707) 890-3850 kclissold@srcs.k12.ca.us

If the designated representative is not available for a given league meeting, an alternate designee of the district governing board may be sent in his/her place. **NOTE:** League representatives from public schools and private schools must be designated representatives of the school's governing boards in order to be eligible to serve on the section and state governance bodies.

Superintendent's or Principal's Name: \_\_\_\_\_ Signature: \_\_\_\_\_  
Address: 211 Ridgway Ave.

City Zip: Santa Rosa, CA 95401 Phone/ FAX: (707) 890-3800

**PLEASE RETURN THIS FORM DIRECTLY TO THE CIF SECTION OFFICE. SEE FOLLOWING PAGE FOR CIF SECTION OFFICE CONTACT INFORMATION.**

**CIF CENTRAL SECTION** Ryan Tos,  
Commissioner P.O. Box 427  
Kingsburg, CA 93631 Phone: (559)  
781-7586 Email: kellyjones@cifcs.org

**CIF OAKLAND SECTION**  
Franky Navarro, Commissioner  
1000 Broadway, Ste. 150  
Oakland, CA 94607  
Phone: (510) 879-2846

**CIF CENTRAL COAST SECTION** David Grissom,  
Commissioner 333 Piercy  
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Email: dgrissom@cifccs.org

**CIF LOS ANGELES SECTION**  
Vicky Lagos, Commissioner  
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**CIF NORTH COAST SECTION**  
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Commissioner 5 Crow Canyon  
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Email: slivingston@cifncs.org

**CIF NORTHERN SECTION**  
Scott Johnson,  
Commissioner 2241 St.  
George Lane, Suite 2 Chico,  
CA 95926  
Phone: (530) 343-7285  
Email: sjohnson@cifns.org

**CIF SAC-JOQUIN SECTION**  
Michael Garrison,  
Commissioner P.O. Box 289  
Lodi, CA 95241  
Phone: (209) 334-5900  
Email: kjohnson@cifsjs.org

**CIF SAN DIEGO SECTION**  
Joe Heinz,  
Commissioner 3470  
College Avenue  
San Diego, CA 92115  
Phone: (858) 292-8165  
Email: scandia@cifsdcs.org

**CIF SAN FRANCISCO SECTION**  
Gail Barksdale, Commissioner  
555 Portola Drive, Bungalow  
2  
San Francisco, CA  
94131 Phone: (415)  
920-5185  
Fax: (415) 920-5189

**CIF SOUTHERN SECTION**  
Rob Wigod,  
Commissioner 10932  
Pine Street  
Los Alamitos, CA 90720  
Phone: (562) 493-9500  
Email: sharonh@cifss.org

