

Waiver for SRCS Ethnic Studies Graduation Requirement for the Class of 2025 & 2026

***This waiver may only be used for students who will be graduating with the class of 2025 & 2026. This waiver for the class of 2025 & 2026 expires at the end of July 2026 and only applies to Ethnic Studies.**

Definition:

A waiver is a process that intentionally excuses a student from specific graduation requirements based on certain factors. By waiving Ethnic Studies course(s), students will remain on track toward graduating with a Santa Rosa City Schools diploma. A waiver is initiated by specific paperwork that must be completed by a student, the student's guardian, and school personnel.

Ethnic Studies Waiver Consideration:

Please check the appropriate box below:

- 2024-2025 SY - A current senior who cannot meet the Ethnic Studies requirement.** The waiver is only applicable if the student's specific graduation plan does not allow a student to successfully complete an Ethnic Studies course.

OR

- 2025-2026 SY - A current senior who cannot meet the Ethnic Studies requirement.** The waiver is only applicable if the student's specific graduation plan does not allow a student to successfully complete an Ethnic Studies course.

***District personnel should follow each step of the process below. As each step is completed, the appropriately named party should check off that step of the process before providing this complete document (the instructions, action steps, and signature page) to the next employee.**

- Counselors utilize transcript evaluation in June and August, if not earlier in the previous Spring, to determine students who meet the criteria for the Ethnic Studies waiver (along with SIS reports for students with F's).
- Counselors enroll the student in an Ethnic Studies course if possible their senior year.
- Counselors convene a meeting before the first Interim Progress Report in Quarter #1 with the waiver eligible student and parent/guardian, and discuss graduation requirements, "a-g" completion, and the waiver. The counselor, student, and parent/guardian sign the waiver document on page 3.
- Counselors send the signed waiver document to the school-site principal or administrative designee.

- Principal or administrative designee signs the waiver.
- Principal or administrative designee works with the appropriate counselor to notify the parent/guardian **if a student waiver is denied (skip this step if not applicable)**. Denials will only occur if an error has been made and the student is not eligible for the waiver.

Date communicated with student: _____

Method of Communication with Parent/Guardan _____ Date _____

Principal or administrative designee must inform the site Registrar of waiver approval.

Registrar must document waiver approval in the Student Information System (SIS). In the SIS, the Registrar will change the student's graduation track from default to the Ethnic Studies exemption graduation track.

Registrar signs below when all steps are completed.

Registrar makes a copy for the VP and places the original waiver in the student CUM.

Registrar: _____ Date: _____



**Ethnic Studies Waiver for the Graduation Requirement for Class of 2025 & 2026
Request for Waiver**

I petition that my student, _____, at
_____ (name of school), be allowed to graduate without having met the Ethnic Studies graduation requirement. This request is only made because my student would be unable to meet the requirement with this year's graduating class. I understand that this waiver cannot be requested for any other reason.

Course of Study to be waived (check all that apply)

- Ethnic Studies

Parent/Guardian Signature

Date

Student Signature

Student ID #

Date

By signing, the counselor is acknowledging having met with the parent and student in person and presenting information regarding SRCS graduation requirements, this waiver, and all of its implications.

Counselor Signature: _____ Date: _____

Principal's (or administrative designee) Approval:

Signature _____ Date: _____