Guide to Board Meeting Discussion/Action Items:

For Discussion items:
(1) Staff gives report
(2) Board asks questions to staff, if any
(3) We hear public comments, if any
(4) President will call for discussion
(5) President wraps up

For Action items:
(1) Staff gives report
(2) Board asks questions to staff, if any
(3) We hear public comments, if any
(4) President will call for discussion
(5) Once discussion complete, President will call for a motion
(6) Any board member may make a motion on the item
(7) If there is a second to the motion, President will call for further discussion. If there is no second, or after further discussion, President will ask for a Roll Call vote.