

**ACTION MEMORANDUM**

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**TO:** Bibb County Board of Education

**FROM:** Dr. Tanzy Kilcrease, Assistant Superintendent of Teaching & Learning

**SUBJECT:** Renewal of School City

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**Summary**

The district is recommending that the Board approve the renewal of School City (Illuminate Education, Inc.) as the district's formative assessment platform for the 2020-2021 school year. The total amount should not exceed \$164,885.62, which will come from the General Fund.

**Background**

In July 2015, the Bibb County Board of Education authorized the school district to enter into contractual negotiations with School City, Inc. for a formative assessment platform. Since 2015, the Bibb County School District has implemented a formative assessment process to provide teachers and district leaders with data to assist with instructional decisions. Having access to the formative assessment data has assisted schools in determining student mastery of standards prior to the spring administration of standardized tests. Additionally, the platform is available for classroom teacher usage to create, administer and synthesize data on classroom performance.

For the past three months, teachers and staff have participated in professional learning focused on the Response to Intervention (RtI) process. Common formative assessments play an integral role in determining how to reteach standards during Tier 2 instruction. Teachers received training on how to use School City to develop these common formative assessments and how to analyze the data. School City is a tool that will allow our teachers to implement the RtI process with fidelity.

**Recommendation**

It is recommended the Bibb County Board of Education authorize the Superintendent to issue a purchase order to School City (Illuminate Education, Inc.) for district's formative assessment platform for the 2020-2021 school year in the amount not to exceed \$164,885.62.

**Superintendent's Comments and Approval**

<b><u>Superintendent's Comments</u></b>	
Dr. Curtis L. Jones, Jr.	Approved



**Illuminate Education, Inc.**

6531 Irvine Center Drive  
Suite 100  
Irvine CA 92618  
United States

**Bill To:**

Bibb County Schools  
484 Mulberry St , Suite 310  
Macon, GA  
31201-7928 US

**Ship To:**

Bibb County Schools  
484 Mulberry St , Suite 310  
Macon, GA  
31201-7928 US

**CONSOLIDATED INVOICE**

CONSOLIDATED INVOICE #	INVOICE DATE
CINV0000001470	4/6/2020

**Consolidated Invoice By Item**

ITEM	SALES DESCRIPTION	QUANTITY	RATE	ITEM TOTAL	TAX	TOTAL
Grading Software	Assessment Scanning and Scoring	20898	1.00	20,898.00	0.00	20,898.00
Inspect Plus	Access to Key Data Systems' KDS Inspect Plus	20898	2.25	47,020.50	0.00	47,020.50
SUITE, Software License	SUITE Annual License	20898	4.64	96,966.72	0.00	96,966.72
				<b>SUB TOTAL</b>		164,885.22
				<b>SHIPPING AND HANDLING</b>		0.00
				<b>TAX TOTAL</b>		0.00
				<b>TOTAL</b>		\$164,885.22
				<b>AMOUNT PAID</b>		0.00
				<b>TOTAL DUE</b>		\$164,885.22

**PAYMENT REMIT ADDRESS:**

PO Box 207833  
Dallas, TX 75320-7833

**Purchase Order can be sent:**

Fax: 909-266-1935  
Email: [invoices@illuminateed.net](mailto:invoices@illuminateed.net)

**Amounts By Due Date**

DUE DATE	AMOUNT
5/6/2020	164,885.22
<b>TOTAL DUE</b>	<b>\$164,885.22</b>