



Dr. Curtis L. Jones, Superintendent

**ACTION MEMORANDUM**

**To:** Bibb County Board of Education  
**From:** Rose Powell, Chief Information Officer  
**Subject:** Student Device Insurance Option

**Summary:**

The technology department is seeking to provide parents/guardians/students the opportunity to purchase student device insurance.

**Background:**

The technology department has fully implemented the district’s 1:1 device program. Currently, students/parents are responsible for all damages incurred to or loss of a student’s device. Therefore, the district is seeking to provide a Student Device Insurance Option.

The Student Device Insurance Option will be available for purchase for second semester from January 6<sup>th</sup> through January 31<sup>st</sup>, 2022. The insurance will cover allowable expenses as outlined in the chart below. As indicated in this agreement, damage or loss to chargers and device cases are **NOT** covered by the Student Device Insurance.

The term of this agreement begins on the date that this agreement and all associated fees are received by the school, as shown in the *Date Collected* section of the agreement. The term of this agreement ends on the last day of the school year, as stated on the board-approved school calendar, regardless of the begin date.

Damage/Repair of Device Incident (Current School Year)	Fee(s) Assessed
1 <sup>st</sup>	No Fee Assessed
2 <sup>nd</sup>	½ cost of the repair of device
3 <sup>rd</sup>	Full cost of the repair of device
Loss/Stolen Device Incident (Current School Year)	
1 <sup>st</sup>	\$100 reduction in replacement cost
2 <sup>nd</sup>	Full cost of replacement
Charger Replacement Cost Chart	Replacement Cost
Dell charger	\$45.00
iPad charger	\$40.00

**Recommendation:**

That the Board of Education authorize the Superintendent to offer a Student Device Insurance Option for Second Semester 2022 as outlined in the **Student Device Insurance Option Form** beginning January 6<sup>th</sup>, 2022.

**Superintendent's Comments and Approval:**

Superintendent's comments	Approve/Disapprove
Dr. Curtis L. Jones, Jr.	Approved



## Student Device Insurance Option Form

*Students and parent(s)/guardian(s) may pay a nonrefundable Student Device Insurance fee of \$25 for Spring Semester 2022 and abide by the terms of this Agreement. Student Device Insurance is not required for attendance at any Bibb County School District school or program.*

### Student Device Insurance Terms and Conditions

All BCSD students are issued a device each school year. The term “device” includes, but is not limited to, laptops and iPads owned by BCSD and issued to the student.

While there is no cost for the use of the device(s), it is imperative that the device(s) the student uses or is issued be maintained and handled in a responsible way.

In the event of damage to or loss of a student device:

- **If the BCSD Student Device Insurance is purchased, the student and his/her parent(s)/guardian(s) will be responsible for Damage or Replacement Fees according to the current chart provided below.**
- **If the BCSD Student Device Insurance is NOT purchased, the student and his/her parent(s)/guardian(s) will be responsible for the entire cost of repair or replacement for student devices.**

Damage or loss to chargers and device cases are **NOT** covered by the Student Device Insurance Fee. Only damages to the school-issued student device(s) are covered under this agreement. **The term of this agreement begins on the date that this form and all associated fees are received by the school, as shown in the *Date Collected* section of this form. The term of this agreement ends on the last day of the school year, as stated on the board-approved school calendar, regardless of the begin date.**

**The 2022 Spring Semester Student Device Insurance Fee is \$25 per student for all grade levels. Student Device Insurance must be purchased on or before January 31, 2022.**

All repairs must be done by a trained BCSD employee or vendor contracted by the BCSD. Parents may not take school devices to any outside vendor for any repairs.

Damage/Repair of Device Incident (Current School Year)	Fee(s) Assessed
1 <sup>st</sup>	No Fee Assessed
2 <sup>nd</sup>	½ cost of the repair of device
3 <sup>rd</sup>	Full cost of the repair of device
Loss/Stolen Incident (Current School Year)	
1 <sup>st</sup>	\$100 reduction in replacement cost *Average Student Device Replacement Costs: Dell Laptop - \$375 Apple iPad - \$275
2 <sup>nd</sup>	Full cost of replacement
Charger Cost Chart	Cost
Dell charger	\$45.00
iPad charger	\$40.00

The **Student Technology User Agreement** can be found in the **Student Code of Conduct** that students sign each year.

- If a student causes damage to a device through negligence or intentional misuse, the student/parent/guardian is responsible for the full cost of repair or replacement, regardless of whether Student Device Insurance has been purchased.
- Students' access to student devices may be restricted at the discretion of the school principal if damage/loss fees are not paid.

BCSD student devices are managed under the district device management system. Internet access is filtered through the district content filter, regardless of the physical location of the student device. Any attempt to bypass filtering or monitoring will be subject to disciplinary action and/or loss of **device** usage. In cases of chronic misuse or damage, the student's access to student devices may be restricted at the discretion of the school principal.

BCSD staff will NOT provide back-up student devices or charging cords for students to check out. Instead, the student may use a classroom device in each class period on a first-come, first-served basis.

Students must report any problem with their student device(s) immediately after noticing any malfunctions. BCSD staff will determine if the problem is covered under manufacturer's warranty, insurance, etc.

Students will be given the same student device each year. Student devices will be collected at the end of each academic year in late May. Periodic checks for damages will be conducted by BCSD staff throughout the year.

**Please check ONE box below, sign, and return.**

**I have enclosed my fee of \$25 (grades PreK-12) for BCSD Student Device Insurance and have read and understand the terms and conditions for the Student Device Insurance.**

**I decline the BCSD Student Device Insurance and understand that I (the student and parent/guardian) will be responsible for the entire cost of any repair or replacement for device(s).**

\_\_\_\_\_  
Student Name (Print)                                  Date

\_\_\_\_\_  
Student Signature    Date

\_\_\_\_\_  
Parent/Guardian Name (Print)                                  Date

\_\_\_\_\_  
Parent/Guardian Signature    Date

\_\_\_\_\_  
Homeroom/Supervision

\_\_\_\_\_  
Grade Level

**+++++For BCSD Staff ONLY+++++**

School/Program \_\_\_\_\_

Student Device Brand & Model \_\_\_\_\_

Asset/Barcode # \_\_\_\_\_

Date Fee Collected \_\_\_\_\_

Collected By \_\_\_\_\_

Cash

Credit/Debit Card