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DR. JEFFREY R. WILSON, Ed.D

Dear Parents / Guardians of _____,

GA DFACS guidelines state that children under 9 years of age should never be left alone; therefore, bus drivers will not let children of this age off of the bus without a parent/guardian or older sibling of middle school age to accompany them. In such situations, the student must be returned to his/her home school and parents/guardians notified.

In an attempt to address this problem the following protocol will be implemented.

<u>Offense</u>	<u>Protocol</u>
1st time child is returned to school	Warning is issued to parent/guardian, explaining consequences
2 nd time child is returned to school	Child will be prohibited from riding school-sponsored transportation in the afternoon for 3 days
3 rd time child is returned to school	Child will be prohibited from riding school-sponsored transportation in the afternoon for 5 days
4 th time child is returned to school	Child will be prohibited from riding school-sponsored transportation in the afternoon for 10 days
5th time child is returned to school	Child will be prohibited from riding school-sponsored transportation in the afternoon for 20 days
6th time child is returned to school	Child will be prohibited from riding school-sponsored transportation in the afternoon for 30 days
7th time child is returned to school	Child will be prohibited from riding school-sponsored transportation in the afternoon for the remainder of the semester or 40 days (whichever is longer)
8th time child is returned to school	School Administration will meet with parent/guardian to discuss the situation and a referral will be made to DFACS

On _____, the bus driver has had to return your child back to school because there was no parent/guardian or older sibling in attendance to accompany them.

This is your _____ offense; therefore, the above protocol will be followed.

Administrator Signature

Date

Please sign below and return this form to your child's school.

Parent Signature

Date