

3222 Instructional Planning

The likelihood of improved instruction is enhanced when all teachers are given a reasonable amount of time during each student day for instructional planning . Each school improvement plan shall include a plan to provide duty-free instructional planning time for teachers as provided in this policy.

3222.1

All full-time assigned classroom teachers shall be provided duty-free instructional planning time, to the maximum extent that the safety and proper supervision of children may allow during regular student contact hours and insofar as funds are provided for this purpose by the General Assembly, with the goal of providing at least five hours of planning time per week.

3222.2

Teachers are required to prepare detailed daily lesson plans and to have detailed plans available for substitutes.

Legal Reference: [G.S. 115C-301.1](#), [-105.27](#)

Adopted: January 9, 1978

Revised: August 17, 1998

Revised: January 23, 2007

Revised: February 20, 2007