Administrative Form JCB-AF(1): TRANSFERS WITHIN THE DISTRICT - (Application for Change in School Assignment)

Status: ADOPTED

Original Adopted Date: 11/23/2020 **| Last Reviewed Date:** 11/23/2020

See PDF on the next page.

FILE: JCB-AF1
Critical

TRANSFERS WITHIN THE DISTRICT
(Application for Change in School Assignment)

This form is to be used by RESIDENT students requesting assignment to a district school outside his or her attendance area/zone.

Student Information

Name: _____ /_____ /_____

Address: _____

Phone Number: _____ Current Grade: _____ For School Year: _____

Requested School: _____

Reason for Transfer

If request is based on hardship, give full details of the hardship (additional pages may be used if necessary):

_____

_____

_____

_____

I UNDERSTAND THAT, IF APPROVED, THIS CHANGE IN ASSIGNMENT WILL BE GRANTED FOR ONLY ONE SCHOOL YEAR AND THAT TRANSPORTATION IS THE RESPONSIBILITY OF THE PARENT/GUARDIAN.

_____

Signature of Parent/Guardian Date

Submit this form to the school principal of the building to which you are requesting assignment.

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Building Level—Office Use Only

Application Has Been: ❑ Approved ❑ Denied

If Denied, Reason: _____

_____

_____

_____

Signature of Building Administrator/Designee Date

Central Office Use Only

Application: ❑ Approved ❑ Denied

Parent/Guardian contacted? ❑ Yes ❑ No Date: _____

Present school contacted? ❑ Yes ❑ No Date: _____

Requested school contacted? ❑ Yes ❑ No Date: _____

Professional recommendations, if required: _____

_____

_____

_____

Signature of Superintendent/Designee Date

* * * * * * *

Note: The reader is encouraged to review policies and/or procedures for related information in this administrative area.

Implemented:

Revised:

St. Joseph School District, St. Joseph, Missouri

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Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State	Description
§ 162.1190, RSMo.	State Statute
§ 167.895, RSMo.	State Statute
5 C.S.R. 20-100.210	State Regulation

Federal	Description
20 U.S.C. § 1400-1417	Individuals with Disabilities Education Act
20 U.S.C. § 6311	Elementary and Secondary Education Act
20 U.S.C. § 7912	Elementary and Secondary Education Act
29 U.S.C. § 794	Section 504 of the Rehabilitation Act of 1973
34 C.F.R Part 104	Section 504 of the Rehabilitation Act of 1973
34 C.F.R Part 300	Individuals with Disabilities Education Act
42 U.S.C. §§ 11431-11435	McKinney - Vento Homeless Children's Assistance Act
42 U.S.C. §§ 12101-12213	Americans with Disabilities Act

Cross References	Description
FC	SCHOOL CLOSINGS, CONSOLIDATIONS AND REORGANIZATIONS
IGBA-1	SPECIAL EDUCATION
IGBA-1-AP(1)	SPECIAL EDUCATION - (Services for Incarcerated Youth)
IGBA-1-AP(2)	SPECIAL EDUCATION - (Evaluation Criteria for District and Independent Evaluations)
IGBCA	PROGRAMS FOR HOMELESS STUDENTS
IGBCA-AF(1)	PROGRAMS FOR HOMELESS STUDENTS - (Eligibility Notification, Enrollment, Placement, and Dispute Resolution)
IGBE-AP(1)	STUDENTS IN FOSTER CARE - (Dispute Resolution Process)
IGBE-1	STUDENTS IN FOSTER CARE
IHB	CLASS SIZE