



Policy 6100: Student Activities & Organizations

Status: DRAFT

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Student activities including extra-curricular, co-curricular and authorized groups provide opportunities for students to explore areas of interest and skill as well as opportunities to learn teamwork, sportsmanship, discipline, leadership, pride and fairness. Student activities are considered an important part of the total curriculum, and are therefore to be developed and managed with these purposes in mind. Membership and participation in all student organizations is open to all students of the school without regard to race, color, sex, religion, handicap, creed, or national origin. Extra-curricular and Co-curricular activities are defined as activities that have a formal affiliation with and are sanctioned by the Wyoming High School Activities Association or other recognized state or national organizations. Extra-curricular Activities operate outside of the school day and are not connected to courses or course curriculum. Co-curricular Activities operate both during the school day and outside of the school day and are connected to a course and/or course curriculum. Authorized Groups are defined as activities that are not affiliated with WHSAA or any other state or national organization, but are of interest to students and provide opportunities as described above. The Board of Trustees must give approval for the establishment of all student activities. Proposed activities will not engage in any work or events, other than organizational in nature, until the Board has approved the proposal. Once an activity has been approved, they remain approved until such time that the Board elects to discontinue that activity. District approved activities must meet the following requirements:

1. The activity meets the definition of extracurricular, co-curricular or authorized group.
2. The activity if extra or co-curricular has a current sponsor approved by the Board of Trustees.
3. The activity of an authorized group has a sponsor selected and approved by the building principal or designee.
4. The activity supports appropriate educational and personal development and further the vision and mission of the district and the school.
5. The activity provides appropriate levels of support, supervision and protection for the students of the District during events.

All student activities approved by the Board of Trustees will operate within the framework of state and federal law, statutes, Board policy, administrative rules, and the parameters of the learning program. Building principals, or designee, are responsible for the day-to-day operations and management of all student activities programs and events. The sponsor of the activity will get prior approval for any program or events being proposed by the activity from the building principal or his/her designee. ** Nothing in this policy should be construed to override or circumvent Policy 4115 – Field Trips and Excursions.

Student activities, including extra-curricular, co-curricular, and authorized student organizations, provide opportunities for students to explore interests and skills while developing teamwork, leadership, responsibility, sportsmanship, pride, and fairness. These activities are considered an important part of the total educational program and shall be developed and managed in a manner consistent with District goals and priorities.

Membership and participation in all student activities and organizations shall be open to all students of the school without regard to race, color, sex, religion, disability, creed, national origin, or other protected status, consistent with state and federal law.

To ensure clarity of roles, legal compliance, safety, and fiscal responsibility, the Board of Trustees establishes three categories of student activities and organizations. This policy delineates the level of District support, financial oversight, and legal affiliation associated with each category.

Approval, oversight, and enforcement of this policy shall be applied in a neutral and consistent manner and shall not be based on the popularity, controversy, or viewpoint of a student activity or organization.

Classification Categories

Category 1: District-Sanctioned Activities (WHSAA & Co-Curricular)

Definition:

Activities with formal affiliation with the Wyoming High School Activities Association (WHSAA) or with state or national educational organizations, or activities that directly extend a District course of study.

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Extra-curricular activities operate outside the school day and are not connected to a specific course or curriculum.

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Co-curricular activities operate during and/or outside the school day and are connected to a course or curriculum.

Category 1 activities are District-initiated programs. Proposals for Category 1 activities may only be brought forward by District administration or staff and are not initiated through student, parent, or community applications.

Staffing:

Requires a Board-approved, District-paid coach or sponsor as part of regular duties.

Finances:

Fully managed through District activity accounts and eligible for District funding, transportation, and travel support.

Approval Criteria:

Category 1 activities shall be approved based on demonstrated alignment with District curriculum or WHSAA standards, sustained student interest, fiscal sustainability, availability of qualified staff, equitable student access, and compliance with District policies and applicable law.

Category 2: District-Associated Affiliates (External Organizations)

Definition:

Programs affiliated with established external organizations that provide their own framework, mission, curriculum, or governance structure.

Status – Limited Public Forum:

Category 2 organizations operate within a Limited Public Forum. District approval provides access to facilities only and does not constitute sponsorship or endorsement of the organization's beliefs, viewpoints, or mission. Approval and oversight shall be applied in a viewpoint-neutral manner consistent with District policy and applicable law.

Staffing:

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May have a District-paid advisor only if previously approved by the Board of Trustees.

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New Category 2 organizations must operate on a **volunteer basis for a two-year probationary period** before

consideration of a stipend.

Finances:

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Financial operations are strictly external to the District.

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These organizations must maintain financial accounts through their parent organization's Tax Identification Number or an independent account.

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The District shall not manage, audit, or be responsible for these funds.

Approval Criteria:

Category 2 organizations shall be approved based on neutral, viewpoint-independent criteria, including student initiation, documented external affiliation, availability of supervision, financial independence from the District, operational feasibility, safety considerations, and compliance with District policies and applicable law.

Category 3: School-Approved Clubs (Student/Staff Interest)

Definition:

Student-initiated or interest-based clubs not affiliated with WHSAA or national or external organizations.

Staffing:

Led by a volunteer District employee who is responsible for supervision and student safety.

Finances:

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No District funding or stipends are provided.

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These clubs may not operate District-managed accounts and must function without District financial support.

Approval Criteria:

Category 3 clubs shall be approved based on neutral criteria, including demonstrated student interest, availability of supervision, safety considerations, and operational feasibility.

Authorization Process

Category 1: District-Sanctioned Activities

Requires a formal presentation to and approval by the Board of Trustees.

Requests from students, parents, or community members to add WHSAA-sanctioned or curricular activities may be considered as informational input; however, initiation of a Category 1 activity requires a District-led proposal supported by demonstrated student interest, staffing capacity, and financial feasibility.

Because these activities involve District-paid stipends, official school branding, and potential travel budgets, the Board retains final approval authority for both the activity and associated staffing.

Category 2: District-Associated Affiliates

The Superintendent has the authority to approve the Affiliation Agreement and authorize the use of District facilities and the school name for volunteer-led organizations.

Use of the school name shall be limited to identification of the club's location or affiliation and shall not imply District sponsorship or endorsement.

The Board of Trustees shall be informed of the formation of any Category 2 organization.

Any request for a District-paid stipend or other district funding shall be submitted to the Board of Trustees during the annual budget cycle for approval.

Category 3: School-Approved Clubs

The Building Principal has final authorization authority. The Superintendent shall be informed of the formation of any Category 3 organization.

Board action is not required, provided the club remains volunteer-led and creates no financial obligation for the District.

Fundraising and Use of District Name and Facilities

Category 2 and Category 3 student activities and organizations may engage in fundraising activities with prior approval. All fundraising activities must be submitted and approved using the District's designated fundraising approval form. Fundraising shall not interfere with instructional time and may occur on school grounds or during non-instructional time only as approved.

Funds raised by Category 2 and Category 3 organizations shall be maintained outside District accounts, and the District shall not manage, audit, or be responsible for these funds.

Use of the school or District name is permitted solely to identify the club's affiliation or location (e.g., "RHS Interact Club") and shall not imply District sponsorship or endorsement. Fundraising advertising on school grounds or through school communication channels must be approved by building administration and comply with District guidelines.

Initial Approval, Probationary Period, and Reclassification

All new student activities and organizations that are not WHSAA-sanctioned or Co-curricular (Category 1) shall begin as volunteer-led clubs and operate under a two-year probationary period.

During the probationary period:

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No District-paid stipends or District-managed funds shall be provided.

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Clubs must operate in compliance with District policy, safety standards, and applicable law.

At the conclusion of the two-year probationary period, a club may submit a request for reclassification to the Activities Director and/or Building Principal. The request shall include documentation of student participation, sustainability, and, if applicable, external affiliation.

If the Activities Director and/or Building Principal and Superintendent determine the club is sustainable, well-managed, and provides unique value to students, they may recommend reclassification to Category 2 or, if District funding or staffing is requested, forward the request for Board consideration as part of the annual budget process..

In exceptional circumstances, the Superintendent may recommend waiving all or part of the probationary period when external funding, staffing, and sustainability are fully secured and no District financial obligation is created.

Reclassification between categories reflects a change in the District's level of financial support, staffing responsibility, or legal obligation, and is not automatic.

Authorization, Continuation, and Discontinuation

Once approved, a student activity or organization shall remain authorized unless and until discontinued by the approving authority in accordance with this policy. Any activity or organization that receives District funding or a District-paid stipend shall require Board of Trustees action for continuation or discontinuation as part of the annual budget process.

Legacy Programs

Organizations existing prior to adoption of this policy that currently receive District-paid stipends or District financial management shall be designated as Legacy Programs.

Legacy Programs may continue under their existing financial and staffing structures until a vacancy occurs in the sponsor or advisor position. At that time, the program and associated funding shall be re-evaluated under current policy standards, including student participation, alignment with District priorities, financial sustainability, and staffing impact.

Continuation of a Legacy Program following re-evaluation is not guaranteed and shall be subject to current policy standards and available District resources.

Cross References

4115-R(1)

4115-E(1)

6110

Description

[School Sponsored Field Trips and Activities - Field Trip Procedures](#)

[School Sponsored Field Trips and Activities - Field Trip Budget Request](#)

[Student Athletics](#)