

**Procedure 8105P-Procedure(1): Extracurricular Transportation Discipline Procedure**

**Status:** DRAFT - 1st  
Reading

**Original Adopted Date:** Pending

1. Before departure on each activity trip, all students provided with transportation by the Caldwell School District will be instructed on the location of all emergency exits and their operation. This instruction will include a general review of safe riding practices, rules, and procedures.
2. The coach, advisor or teacher may grant permission to allow food or drink on the bus. Glass bottles or glass containers are not allowed on the bus at any time. Any debris must be cleaned up at the end of the trip and before students leave the bus.
3. If a student causes a disruption or hazard on the bus, a hearing will be held with the principal, driver, instructor, coach or adult sponsor, parent/guardian, and student. The driver, instructor, coach or adult sponsor, parent/guardian, and the student will have the opportunity to share with the principal their perceptions of the problem. If the principal finds that there has been an infraction of bus rules, they will take the following action:
  - A. On the first (1st) infraction, the student will be warned that following any further infraction they will be declared ineligible for transportation to the extracurricular or co-curricular activities for one event;
  - B. On the second (2nd) infraction during a semester, the student will be declared ineligible for transportation to the extracurricular or co-curricular activity for one (1) event; and
  - C. On the third (3rd) infraction during a semester, the student will be declared ineligible for transportation to the extracurricular or co-curricular activities for the remainder of the semester.
4. Based on the severity of the problem as it relates to respect and safety for others, the principal may bypass step A and/or step B above and immediately declare the student ineligible for transportation for two (2) weeks or for the remainder of the semester.
5. Discipline for students with disabilities will comply with Section 504 of the Rehabilitation Act and/or IDEA 2004. Students eligible under Section 504 and/or IDEA 2004 will be afforded due process rights and processes according to the law and based on their individual circumstances.

**Cross References**

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**Description**

[Extracurricular and Co-Curricular Participation](#)