

**Policy 1140: Vacancies**

Status: DRAFT - Errata  
Revision

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**SECTION 1. VACANCIES**

1.1 A vacancy shall be declared by the Caldwell School District Board of Trustees within thirty (30) days of when any of the following occurs: A Trustee:

1.1.1 Dies;

1.1.2 Resigns;

1.1.3 Removes him or herself from the trustee zone of residence;

1.1.4 ~~Is no~~ No longer is a resident or school district elector of the District;

1.1.5 Refuses to serve as Trustee; ~~or~~

1.1.6 Fails to attend four (4) consecutive regular meetings of the Board of Trustees without excuse acceptable to the Board.; ~~or~~

~~1.1.7 Is recalled and discharged from office.~~

1.2 A Trustee position ~~shall~~ also ~~shall~~ be vacant when an elected candidate fails to qualify.

1.3 A declaration of vacancy shall be made at any regular or special meeting of the Board when any of the above-mentioned conditions are determined to exist.

1.4 If a Trustee is recalled, the vacancy shall exist upon certification of the special recall election by the board of county commissioners. Board action is not required to declare a vacancy upon the board of county commissioner's certification.

1.54 In the case of a Trustee vacancy, the remaining Trustees shall fill the vacancy by appointment. The Board will receive applications from any qualified persons seeking to fill the position after suitable public notice. The Board will consider all applications from qualified persons seeking to fill the position in open session. The Board will appoint one (1) candidate to serve for the balance of the unexpired term of office which was declared vacant. In the event the Board of Trustees is unable to appoint a Trustee from the zone vacated after ninety (90) days from the date the Board declared the vacancy, the Board of Trustees may appoint a person at-large from within the boundaries of the Caldwell School District to serve as the Trustee from the zone where the vacancy occurred. ~~For Trustees who are recalled, the vacancy period begins upon certification of the recall election.~~ Otherwise, after one-hundred twenty (120) days of the declaration of vacancy, the county commissioners of the Canyon County in which the Caldwell School District is situated shall appoint a qualified person to fill such vacancy.

**Idaho Code § References**

33-501

**Description**

[Board of Trustees](#)

33-504

[Vacancies on Boards of Trustees](#)

74-206A

[Negotiations in Open Session](#)

**Cross References**

1240

**Description**

[Duties of Individual Trustees](#)