

COWETA COUNTY SCHOOL SYSTEM ATTENDANCE PROFILE (Revised 7/22/09)

Student Name _____ Grade _____ Age _____ School _____

Parent Name _____ Address _____

Home Phone _____ Work Phone _____

Section I – Five Day Unexcused Notification☐ Letter Date Sent: _____☐ Parent signed and returned notification☐ Follow-up call: _____
Signature of person calling _____ Date _____☐ Certified Letter Date Sent: _____**Section II - Attendance Profile**

Excused Absences _____

Unexcused Absences _____

	Yes	No	Comments/Response
Has the student been suspended these days? (Does not count for truancy)			
What are the reasons for unexcused absence?			
Was the parent aware the student was absent?			
Is parent aware that they are legally responsible for getting the student to school?			
Is the parent committed to getting the student to school?			
Are there issues which may impact attendance (clothing, food, school supplies, transportation, etc.)?			
Do you know if proper supervision is provided?			
Does the student have conduct problems at school?			
What steps have the parents taken to show effort in getting the student to school?			
How is the student doing academically?			
Is there any indication that this student would continue to struggle even if attendance were corrected?			
Have alternate programs been discussed for high school students (i.e., GED, CEC, etc.)?			
Decide if parent has done all they can.			
What are the reasons for numerous <u>excused</u> absences?			

Agreement: _____

I understand that if my child has more than five unexcused
absences the Coweta County School System will begin court
procedures.

Parent Signature _____

Other CCSS Attendee(s) _____

Complaint Filed By: _____
Attachments

Date Filed: _____