



## Dual Enrollment Agreement

IDCH – E(1)

### **Conditions for Dual Credit Enrollment**

- The participating student must abide by the rules of both the high school and the post-secondary institution the student is attending, and can be denied participation in the dual credit enrollment program for such violations.
- Students are eligible to participate in the dual credit enrollment program only for the amount of time normally required to complete the high school diploma.
- Students must meet fulltime enrollment requirements with one class period allowed for travel to the post-secondary institution.

### **Eligible Courses**

- Dual Credit Enrollment students are limited to courses available from the core graduation requirements for college preparatory students: English, Mathematics, Science, Social Studies and World Language. A directory of approved courses is available on the GaCollege411 website ([www.GaCollege411.org](http://www.GaCollege411.org))
- HOPE Grant students may take any course in the academic or technical area that is advised by the high school and technical school.

### **Grade/Credit Conversion**

- Students shall be eligible for all high school academic honors.
- All grades earned at the post-secondary institution will be averaged with high school grades to determine honors eligibility and will be converted to the high school grading system. Dual Credit Enrollment course grades will be converted based upon the advanced course designation (A=100, B=90, C=80, D=70, F=69).
- Postsecondary semester hour credit shall be converted to high school unit credit as follows: 1 to 2 semester hours = .5 unit; 3 to 5 semester hours = 1 unit.
- Postsecondary quarter hour credit shall be converted to high school unit as follows: 1 to 3 quarter hour credits = .5 unit; 4 to 8 quarter hour credits = 1 unit.

### **Funding**

The award amount received by eligible students and the total amount of funds appropriated for the program are established each year by the Georgia General Assembly during the prior legislative session, and are subject to change during the Award Year.

- **Award Amounts at Public Eligible Postsecondary Institutions**

The Accel Program, at USG and TCSG Eligible Postsecondary Institutions, covers Tuition and Mandatory Fees. The student is responsible for the cost of books and supplies unless otherwise notified by the Postsecondary Institution.

- **Award Amounts at Private Eligible Postsecondary Institutions**

The Accel award amount is a maximum of \$4,000 per Academic Year for students Enrolled at least 12 hours at a private Eligible Postsecondary level. The award amount is prorated for students Enrolled at private Eligible Postsecondary Institutions for 1 through 11 hours.

- **Awards Per School Term**

The Accel Program is available to students for the standard school terms of fall, and spring semesters or fall, winter, and spring quarters. Accel funds are not available for summer terms.

- **Book Allowance**

The book allowance received by the student may not be sufficient, in some cases, to pay the complete costs of books required for the course or courses taken. In this case, the student must pay the additional costs.

- **Transportation and other expenses** are the responsibility of the student.

**Program Limitations**

- It is important for the student and parent to understand that college credit hours earned as a Dual Credit Enrollment student, may not be accepted by certain postsecondary institutions. Each institution has its own specific academic requirements
- Failure or withdrawal from a dual enrollment class may result in a delay in graduation. Enrollment in a high school course, after the first ten (10) days of a semester, as a result of joint enrollment class withdrawal will result in loss of class credit.
- Students enrolled in dual enrollment courses must continue to meet the high school eligibility requirements for participation in high school competitive activities.
- It is the responsibility of the student and parent to make sure that the logistical requirements for dual enrollment participation (transportation, timing, etc.) can be met.
- The student is required to pass the state assessment requirements for graduation (GHS GT, if applicable and End of Course EOC). The state assessments are based on the State Standards and postsecondary courses do not have to meet this requirement; therefore, the student may experience some difficulty in passing the state assessments. Students are responsible for making arrangements with local schools to take the required state assessments.
- Students are eligible to participate in the Dual Enrollment Program only during the regular academic year and not during the summer term.
- High school students participating in the Dual Credit Enrollment program should be aware that they will be held responsible for the expectations of the postsecondary institution that they are attending and must abide by the academic calendar of that institution, which may not match the high school calendar.

**Parent and Student Acknowledgement/Agreement**

We have read and understand all of the conditions, limitations, advisement, and related procedures outlined in the Dual Credit Enrollment Program Policy Procedure and accept responsibility for participation in the program. We are also aware that additional guidelines respective to the individual postsecondary institutions may apply, and that it is our responsibility to obtain this information prior to participation.

Student Signature: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_

School Counselor/Dual Enrollment Coordinator Signature: \_\_\_\_\_

Date: \_\_\_\_\_